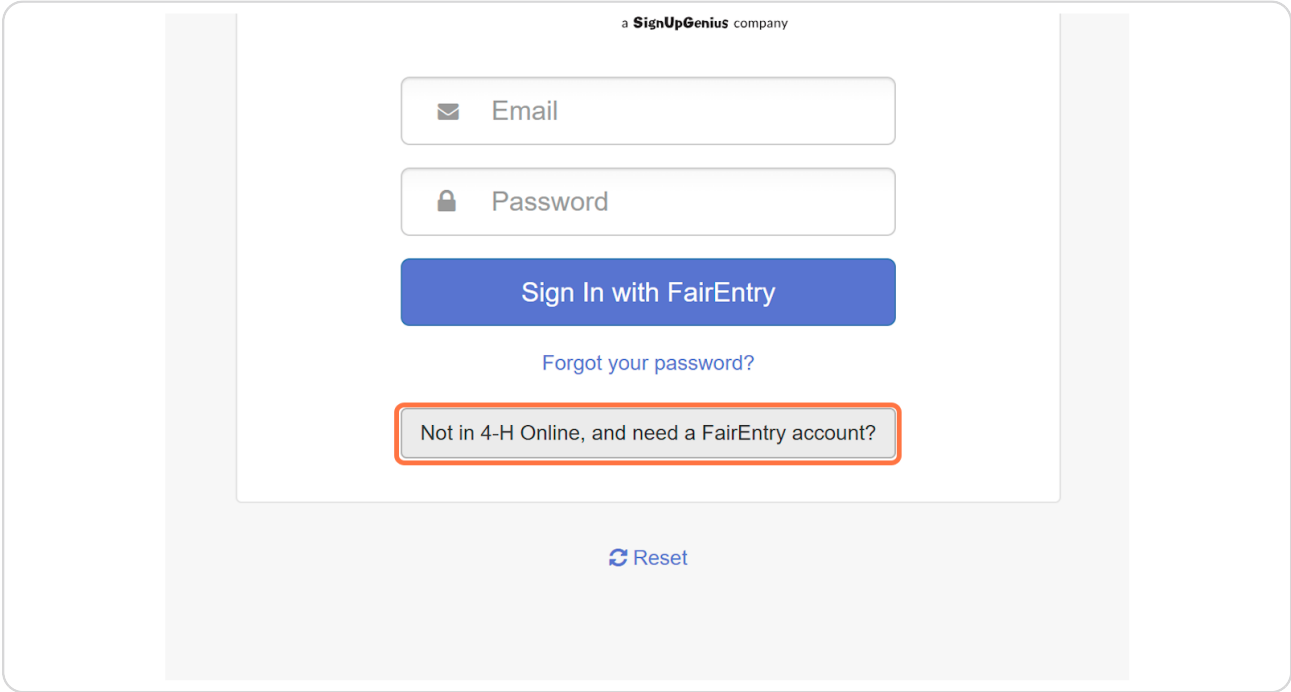


OPEN CLASS & FFA Members (Not Enrolled in 4-H)

STEP 1

Click on Not in 4-H Online, and need a FairEntry account?

A screenshot of the FairEntry login interface. At the top, it says "a SignUpGenius company". Below this are two input fields: "Email" with an envelope icon and "Password" with a lock icon. A blue button labeled "Sign In with FairEntry" is positioned below the password field. Underneath the button is a link that says "Forgot your password?". At the bottom of the central form area, there is a link "Not in 4-H Online, and need a FairEntry account?" which is highlighted with a red rectangular border. Below the entire form area is a "Reset" link with a circular arrow icon.

Website for Entries:
barbercounty.fairentry.com

STEP 2

Enter an email address to create an account

[Back](#)

2025 Barber County Fair



Create a FairEntry Account

With this account, you will be able to register Exhibitors and Entries for this fair.

Important! If you are a 4-H member, there is no need to create a FairEntry account. Please [sign in via 4HOnline](#) instead.

 :@gmail.com

 gmail.com

Create Account

STEP 3

Complete Account Set Up. This account can be used for multiple family members.



Account Creation

To continue with registration for this fair, please provide the following details.

Email

[change](#)

Account Name

Example: Your last name

Phone Number

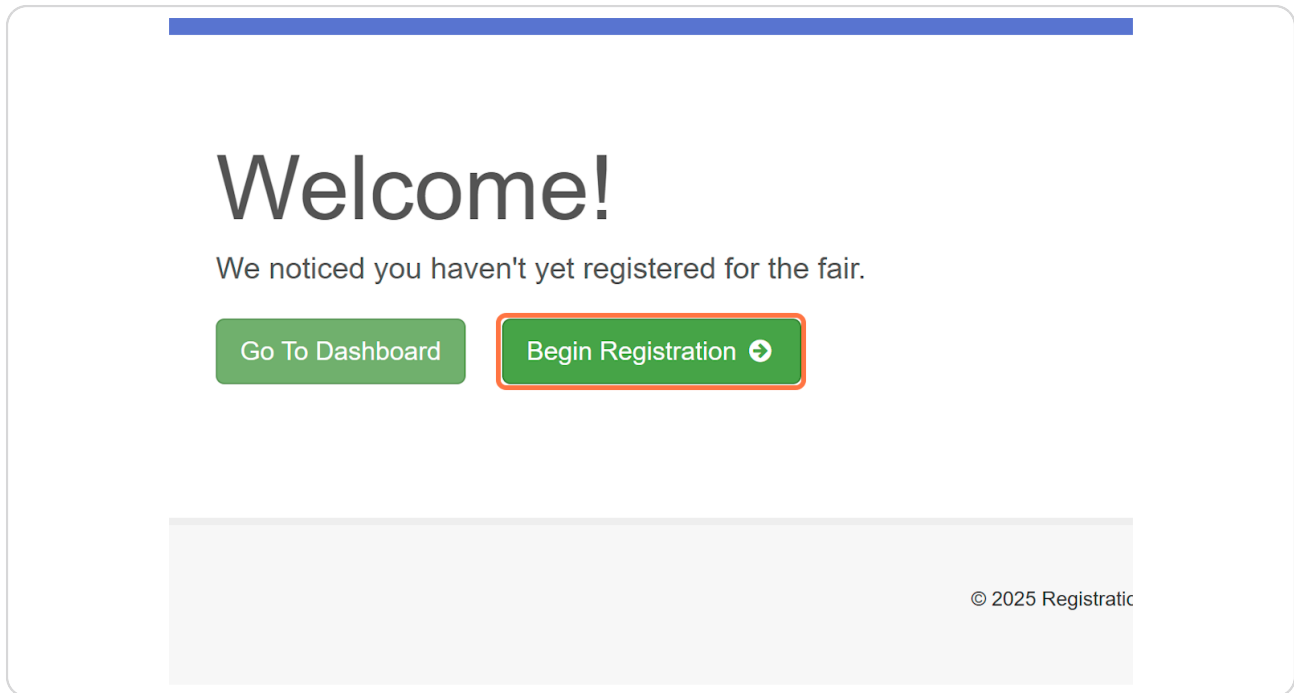
Format: ###-###-#### or #####

Password

- 8 characters minimum
- at least 1 digit
- at least 1 capital letter or symbol

STEP 4

Click on Begin Registration You will add exhibitors and entries



STEP 5

Our Fair is set up that everybody is an individual. Please call the office if you are making a group entry such as a Scout Banner or Quilt Guild entry.

County Fair

ors

Entries

Payment

Do you want to register an **Individual**?

Individual

© 2

STEP 6

Enter required details for each exhibitor: First Name, Last Name and Birthdate

New Individual Exhibitor

First Name
(Required)

Mom

Last Name
(Required)

Birthdate
(Required)

County
(Optional)

Grade
(Optional)

Cancel

Continue

Eubank

© 2025 Registratic

STEP 7

A Phone Number is required in the event the Extension Office has questions about your entries.

Fair

Eubank Family

Entries

Payment

\$0.00

1

2

3

4

5

Personal Details

Contact Info

Address

Questions

Review

Contact Info

Primary Phone Number

(Required)

620-213-2987

Format: ###-###-#### or #####

Email Address

(Optional)

Format: name@website.com

Cell Phone Number

(Optional)

Format: ###-###-#### or #####

Specify your cell phone number.

Continue

STEP 8

An Address is required so that we know where to mail a Ribbon Premium Check.

air

Eubank Family

Entries

Payment

\$0.00

1

2

3

4

5

Personal Details

Contact Info

Address

Questions

Review

Address

The exhibitor's address is very important!

If this exhibitor will be receiving checks from the fair, those checks will be mailed to the address entered here.

Address

(Required)

118 E Washington

Address continued

(Optional)

City

(Required)

Medicine Lodge

State

(Required)

Kansas

Postal Code

(Required)

67104

Continue

STEP 9

Select the Type of Exhibitor. 4-H and FFA Members may enter Open Class Departments from their 4-H and FFA Member type.

Questions	
	1. Which type of exhibitor are you? *Required ☐ 4-H Member or FFA Member ☐ Open Class - Youth Under 16 years o ☒ Open Class - Adult 17 to 64 years old ☐ Open Class - Senior Adult 65 years o
	Exhibitor Types Information • You may only select 1 type in the c • 4-H and FFA Members will not hav • 4-H and FFA Members may enter

STEP 10

Now you are ready to add entries

✓

Questions

5

Review

Continue to Entries →

Contact Info

Edit

Email	
Home Phone	620-213-2987

STEP 11

Select Add An Entry from this page.

er County Fair

Eubank Family ▾

itors

Entries

Payment

\$0.00

elonging to 1 exhibitor in this invoice.

+ Register another Exhibitor

Everything looks good!

→ Continue to Payment

nk, Mom

+ Add an Entry

STEP 12

Select the Department. You will come back to this list to add other departments.

4-H FFA Posters, Notebooks & Displays	Select
4-H FFA Poultry	Select
4-H FFA Rabbit	Select
4-H FFA Sheep	Select
4-H FFA STEM	Select
4-H FFA Swine	Select
4-H FFA Visual Arts	Select
For People with Developmental Disabilities	Select
Open Agriculture and Horticulture	Select
Open Antiques	Select
Open Baked Foods	Select
Open Beef	Select
Open Clothing & Textiles	Select
Open Crafts - Adult	Select
Open Crafts - Youth	Select
Open Dog and Pets	Select
Open Fine Arts	Select
Open Floriculture	Select
Open Food Preservation	Select
Open Goat	Select
Open Horse	Select
Open Photography	Select
Open Poultry	Select
Open Quilts & Quilted Articles	Select
Open Rabbit	Select
Open School Exhibits	Select

STEP 13

Select the Division within the Department. These match to the Fair Book, there might only be 1 Division for that Department.

Choose Department and Division

Department Open Food Preservation [Change](#)

Food Preservation [Select →](#)

[Cancel](#) [Choose](#)

STEP 14

If You are in a Homemakers Unit, you will need to click Change on the Club Option

Club

Change

No Club (Open)

When entering into an Open Class, your club selection will be treated as *No Club (Open)*.

Animal(s)

This Division does not allow animals.

STEP 15

Select Other to find the list of Homemakers Units.

4-H FFA Other

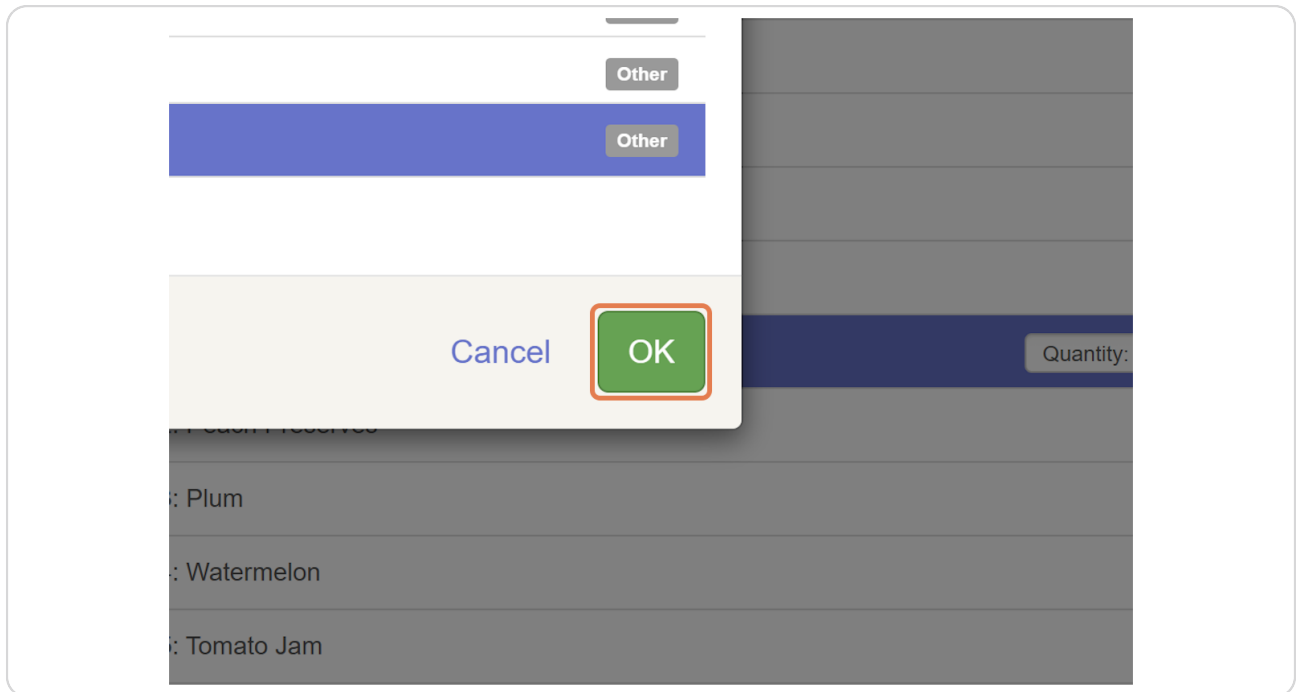
1 this category.

Cancel OK

☐ 280: Cherry Jam

STEP 16

Click on OK, unfortunately, Homemakers Unit Members will need to do this for each department. The Office will be watching for any departments that might be missed.



STEP 17

Select all Classes. Note that most open class departments are limited to 1 entry per class. Click Continue when you are done with this Division.

Preservation

Change

Continue

Change

will be

Class or Classes

☒ 270: Apple Jelly

Quantity: 1

☐ 271: Peach Jelly

☐ 272: Cherry Jelly

☐ 273: Grape Jelly

☐ 274: Sand Plum Jelly

☐ 275: Berry Jelly

☐ 276: Miscellaneous Jelly

☐ 280: Cherry Jam

☒ 281: Pear Honey

Quantity: 1

☐ 282: Peach Preserves

☐ 283: Plum

☐ 284: Watermelon

☐ 285: Tomato Jam

☐ 286: Marmalade

☒ 288: Strawberry Jam

Quantity: 1

☐ 289: Blackberry Jam

☐ 290: Sand Plum Butter

STEP 18

Review your selections and select Create Entries

Review your selections

Before we actually create your entries, please review your selections.

If you continue with your current selections, 6 entries will be created with the following information:

Department	Open Food Preservation
Division	Food Preservation
Club	Young Homemakers Other
Animal(s)	No Animals

Entry Classes

1. 270: Apple Jelly

2. 281: Pear Honey

3. 288: Strawberry Jam

4. 293: Other Jams

5. 306: Mincemeat

6. 318: Beets

Cancel

Create Entries

☐ 284: Watermelon

STEP 19

Click on Add an Entry to add additional departments. Click Continue to Payment when you are done.

Continue to Payment

Add an Entry

ing: Yes

Edit

ing: Yes

Edit

STEP 20

Click on Register another Exhibitor to add additional Exhibitors to this account. (They do not need to have the same address or phone number.)

2025 Barber County Fair

Exhibitors

Entries

Payment

There are 11 entries belonging to 1 exhibitor in this invoice.

+ Register another Exhibitor

Everything looks good!
Continue

Eubank, Mom

11 Entries

#48	Department	Open Antiques	Allow Public View In-Person
	Division	Antiques	
	Class	825: Kitchen Utensil - Group of 3-5 Items	
#47	Department	Open Antiques	Allow Public View In-Person
	Division	Antiques	
	Class	824: Kitchen Utensils - Single Item	
#46	Department	Open Antiques	Allow Public View In-Person

STEP 21

Once all Entries are made for all individuals, select continue to Payment on the Entries Tab.

2025 Barber County Fair

Eubank ▾

Exhibitors

Entries

Payment

There are 3 entries belonging to 1 exhibitor in this invoice.

+ Register another Exhibitor

Everything looks good!
Continue to Payment

STEP 22

You will review the total, you will not enter a payment method, because the total cost is \$0.00. Keep click on Continue.

2025 Barber County Fair

Exhibitors

Entries

Payment

1

2

3

Review

Payment Method

Confirm

Invoice

Summary

Detail

Individual Exhibitor:

\$0.00

Total: \$0.00

Continue

STEP 23

The last step is to agree to abide by the rules. Click the check mark box. Then you are ready to Submit Entries.

2025 Barber County Fair

Eubank ▾

Exhibitors

Entries

Payment

\$0.00

✓

Review

✓

Payment Method

3

Confirm

One last step!

Agree to the terms below and press submit.

After you Submit

- Records will be locked to editing awaiting manager approval
- Your credit card will not be charged until a manager approves the records
- If the manager does not approve all the records, the amount charged to the credit card may be less than the amount cited here.

Payment Total

No payment is necessary

✓ Submit

Agree to Terms

I agree to abide by all rules in the [Barber County Fair Book](#).
The Barber County Fair Board is not responsible for accidents.

☒ I agree to the above statement

STEP 24

The Extension Office will review all entries and print cards for Indoor Exhibits. Cards will start being available after July 6.

Printed cards will be available at the Extension Office or the Kiowa Library.

Livestock entries will not have printed cards. Stall Cards will continue to be written at the Fair and posted in Livestock areas.