

# Welcome Guide



SUCCESSFUL  
CREATIVE  
HAPPY



# Welcome to Chorlton High School

Moving to secondary school is a massive milestone. It brings huge excitement, but naturally, a few nerves too. We are here to make this transition completely seamless.

**To give you the best support, we have designed this booklet in two clear halves:**

## **Part One: Student Guide**

This first section is designed entirely for your child. It is highly visual and packed with easily digestible information. It shows them exactly what to expect from their new school life.

## **Part Two: Parent Guide**

The second half is for you. It contains everything you need to know to support your child. We cover our routines, our standards, and exactly who to contact.

## **How to Use This Booklet**

- **Read each guide:** Please read both sections of the booklet carefully to understand our school systems.
- **Share the booklet:** Give the booklet to your child for them to look through.
- **Explore together:** Sit down and explore the visual Student Guide together.

Use their section to spark positive conversations. Look together at the vibrant subjects, the brand new uniform, our learning habits, and the exciting community they are about to join.

## **Thank you for taking the time to read this guide.**

We are filled with optimism for the journey ahead and want to support you and your child each step of the way. We cannot wait to help your child become successful, creative, and happy.



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Welcome to  
Chorlton High...



# HOME-SCHOOL AGREEMENT

Page 6

Students attending Chorlton High agree to:

**BE READY**

**BE RESPECTFUL**

**BE SAFE**

Be ready, respectful, and safe by following the schools code of conduct with integrity



Look their best in full school uniform every day



Attend school and their lessons on time



Have correct books and equipment for each lesson



Be scholars, completing all classwork and homework on time to the best of their abilities



Turn off phones at the red line, keep them away or accept consequences



Always speak with thought, respect and kindness



Behave in a calm, respectful manner on corridors and in social spaces



Care for the school environment, clearing up after themselves and keeping spaces litter free



Work hard and build positive relationships, be responsible for their actions and contribute to our school community

Together we will:



Collaboratively resolve  
issues and find solutions  
to move forward



Build a supportive,  
inclusive community  
where all our students feel  
that they belong

**SUCCESSFUL  
CREATIVE  
HAPPY**

Help every child be  
Successful, Creative,  
and Happy



# OUR COMMUNITY OF BELONGING



SUCCESSFUL CREATIVE HAPPY

# YOUR SCHOOL DAY

- We begin each day in the school yard. We line up in our Form Groups, for our Form Tutor to take us to Form Time.
- Your Tutor will share important information with you and make sure you are happy and well.
- Once per week, you will attend a school assembly during Form time. This is where we learn more about school life and our Qualities of Success.



In your first week you will receive your timetable.

This will be your guide to what lessons you are going to.

Your timetable is spread across 10 days and is split into week A and week B.

|             | Reg (08:30-09:00)         | P1 (09:00-10:00)                 | P2 (10:00-11:00)                                        | P3 (11:00-12:00)                                        | P4 (12:00-13:00)                           | P5 (13:00-14:00)                      |
|-------------|---------------------------|----------------------------------|---------------------------------------------------------|---------------------------------------------------------|--------------------------------------------|---------------------------------------|
| Monday A    | Year 7<br>7EO<br>ERA      | History (KStg3)<br>7h/Ht1<br>LJA | Physical Education (KStg3)<br>7ch/Sc3<br>7ch/Pe4<br>PJO | Physical Education (KStg3)<br>7ch/Sc3<br>7ch/Pe4<br>PJO | Science (KStg3)<br>7ch/Sc3<br>AKR          | Science (KStg3)<br>7ch/Sc3<br>AKR     |
|             |                           | 2.39                             | MUG1                                                    | MUG1                                                    | 2.16                                       | 2.16                                  |
| Tuesday A   | Year 7<br>7EO<br>CKN, ERA | French (KStg3)<br>7h/Fr1<br>ESM  | Science (KStg3)<br>7ch/Sc3<br>AKR                       | English (KStg3)<br>7cs/En4<br>JLA, ESA                  | Religious Studies (KStg3)<br>7h/Rt1<br>PGO | Art (KStg3)<br>7h/Ar1<br>CMC          |
|             |                           | 0.34                             | 2.16                                                    | 1.35                                                    | 2.38                                       | 1.09                                  |
| Wednesday A | Year 7<br>7EO<br>CKN, ERA | Spanish (KStg3)<br>7h/Sp1<br>ESM | English (KStg3)<br>7cs/En4<br>ESA, JWI                  | English (KStg3)<br>7cs/En4<br>ESA, JWI                  | Mathematics (KStg3)<br>7cs/Ma3<br>LBA      | Mathematics (KStg3)<br>7cs/Ma3<br>LBA |
|             |                           | 0.34                             | 1.35                                                    | 1.35                                                    | 2.30                                       | 2.30                                  |
| Thursday A  | Year 7<br>7EO<br>ERA      | Music (KStg3)<br>7h/Mu1<br>CCR   | Dance (KStg3)<br>7h/Da1<br>GHA                          | Geography (KStg3)<br>7h/Gg1<br>PGO                      | English (KStg3)<br>7cs/En4<br>ESA          | English (KStg3)<br>7cs/En4<br>ESA     |
|             |                           | 0.42                             | 0.64                                                    | 2.30                                                    | 1.35                                       | 1.35                                  |
| Friday A    | Year 7<br>7EO<br>ERA      | Drama (KStg3)<br>7h/Da1<br>GBR   | Computing & Technology (KStg3)<br>7h/C2<br>EWA          | Computing & Technology (KStg3)<br>7h/C2<br>EWA          | Mathematics (KStg3)<br>7cs/Ma3<br>LBA      | Mathematics (KStg3)<br>7cs/Ma3<br>LBA |
|             |                           | 0.30                             | 1.29                                                    | 1.29                                                    | 2.30                                       | 2.30                                  |

Every day looks like this:

|               |   |                              |
|---------------|---|------------------------------|
| 08:30 - 09:00 | ➡ | REGISTRATION                 |
| 09:00 - 10:00 | ➡ | PERIOD 1                     |
| 10:00 - 11:15 | ➡ | PERIOD 2* (including break)* |
| 11:15 - 12:15 | ➡ | PERIOD 3                     |
| 12:15 - 13:45 | ➡ | PERIOD 4* (including lunch)* |
| 13:45 - 14:45 | ➡ | PERIOD 5                     |

# WHAT YOUR SCHOOL LOOKS LIKE

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Classroom



Blue Box Theatre



Sports Hall



Dining Hall



Lockers



Toilets



# YOUR SCHOOL UNIFORM

Page 10

Every student wears our full Chorlton High School uniform. Some items must be worn (Compulsory) and some are optional. Some items have our embroidered logo (Branded) and some are plain.

## What to wear in school:

### Black blazer with embroidered CHS logo

- *Compulsory and Branded*

### White buttoned shirt/blouse

- *Compulsory and Unbranded*
- *Tucked in at all times.*

### Black, full length tailored school trousers

- *Compulsory and Unbranded alternative to skirt*
- *Jeans, denim, chinos, cargo pants, skinny jeans, and leggings are **not permitted**.*

OR

### Black skirt -

- *Compulsory and Branded alternative to trousers*
- *Skirt length to be a maximum of 2" above the knee or 4" below the knee.*

### Black plain school shoes or all black trainers

- *Compulsory and Unbranded*
- *No white or coloured soles/rim/logos.*

### Black plain socks or black opaque tights

- *Compulsory and Unbranded*
- *Patterned tights are not permitted.*

### Black plain v neck jumper

- *Optional and Unbranded*

### Black tailored shorts

- *Optional and Unbranded*

### CHS School Tie

- *Compulsory and Branded (using our school colours).*
- *Distinct to each year group.*



# YOUR SCHOOL UNIFORM

All students are expected to bring their PE kit to school on the days they have PE lessons. Because outdoor sessions take place throughout the year, please bring warmer layers for the cooler months.

## What to wear for PE:

### Black T-shirt with embroidered CHS logo

- *Compulsory and Branded*

### Black plain PE shorts

- *Compulsory and Unbranded*

### Black football socks

- *Compulsory and Unbranded*

### Black plain jogging pants

- *Optional and Unbranded*

### Black plain Sports/Training top

- *Optional and Unbranded*



## PE Kit Reminders

- All students are expected to bring their PE kit to school on the days they have PE.
- If a student does not bring appropriate PE kit for lesson, they will be issued with a detention and must borrow PE kit from the uniform bank.

# YOUR SCHOOL SUBJECTS

Page 12

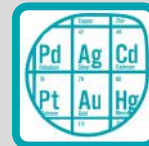
## ENGLISH



## MATHS



## SCIENCE



## ART



## COMPUTING



## DANCE



## DESIGN TECHNOLOGY



## DRAMA



## ETHICS, RELIGION AND PHILOSOPHY



## FOOD AND NUTRITION



## FRENCH



## GEOGRAPHY



## HISTORY



## MUSIC



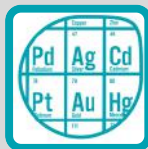
## PHYSICAL EDUCATION



## RESPECT



## SCIENCE



## SPANISH



# REWARDING YOUR EFFORT

We celebrate your success because we want you to strive harder, continue to improve and become an inspiration to others around you.

## Your effort in school is acknowledged through our success framework:

- Your teacher or teaching assistant can give you Achievement Points when you are focused and working well in class.
- You can also receive a Praise postcard or even a Praise phone call home.
- If your effort and work in class are outstanding, you may be chosen for a Scholar Award or even be invited to Fantastic Friday to enjoy a special treat.

Alternatively, if your effort or behaviour is not what we expect, you will receive a consequence. There is no need to worry about consequences if you follow our 3 school rules below:



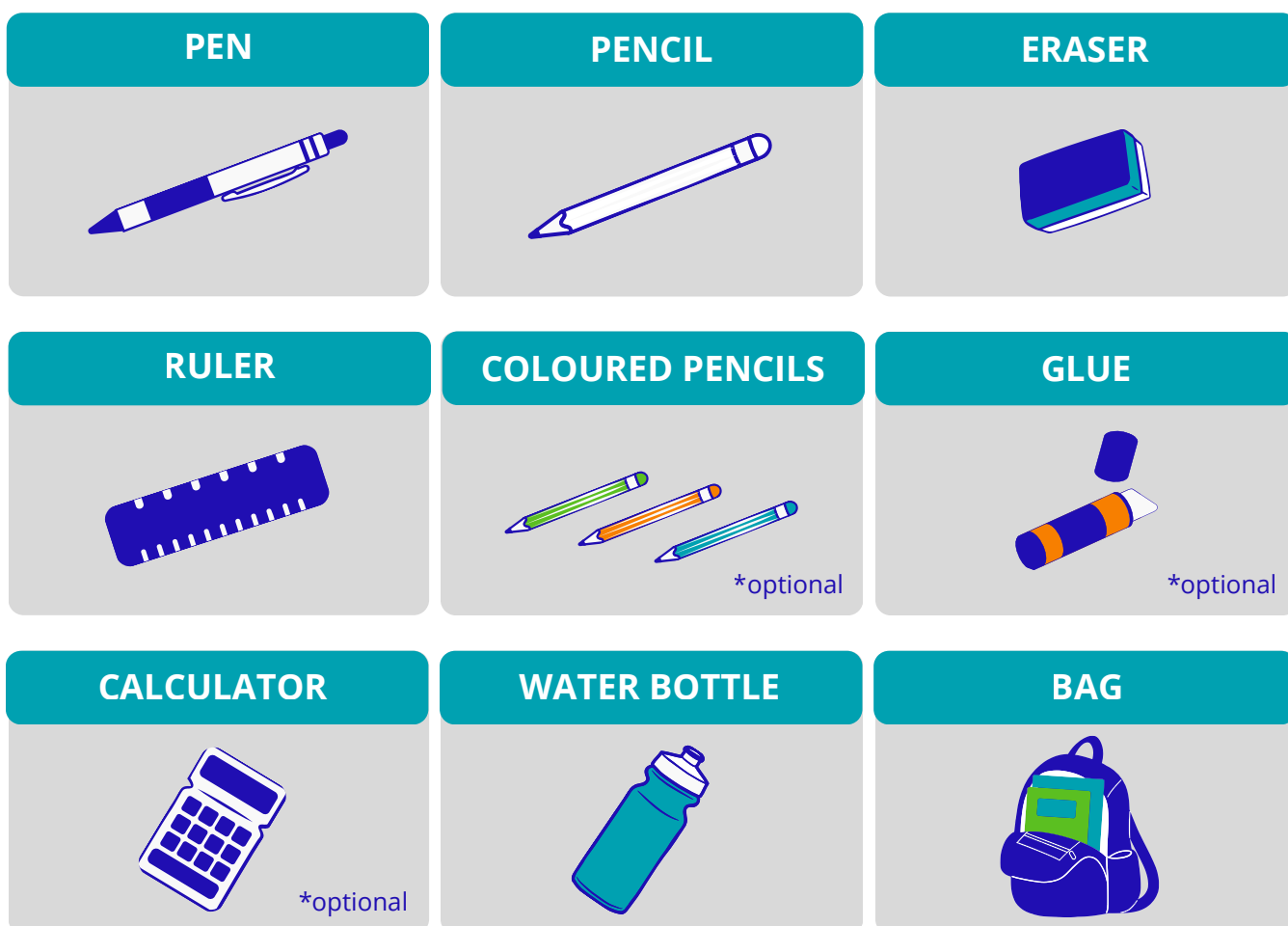
# FUTURE FOUNDATION BADGES

Page 14

Each half term you have the chance to earn a badge for your blazer. Each badge represents a stage in your achievement as you work towards building strong foundations for your learning. Your teachers and teaching assistants will note your effort and endeavour, in class and around school, and award badges based merit.

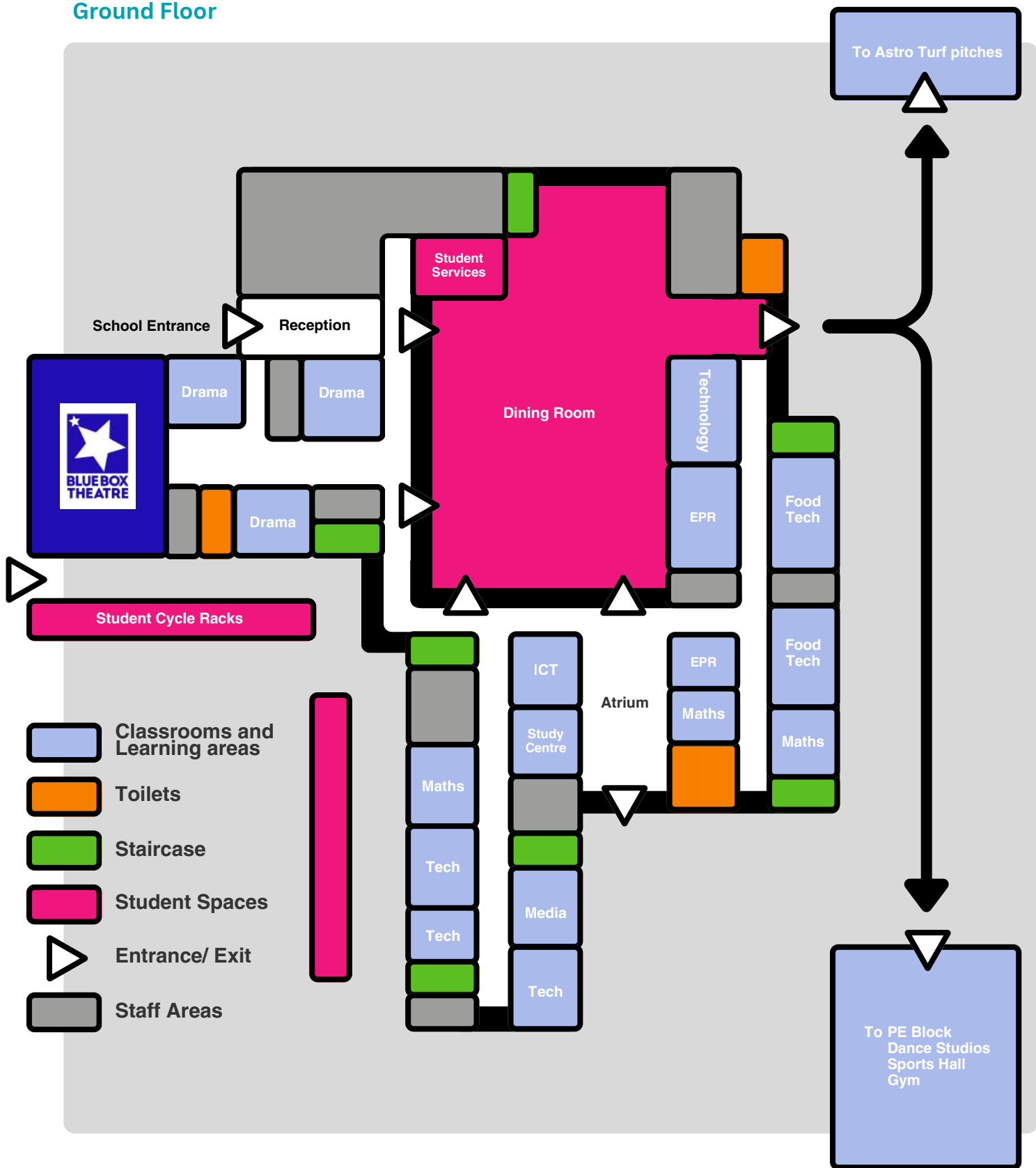


## STATIONARY

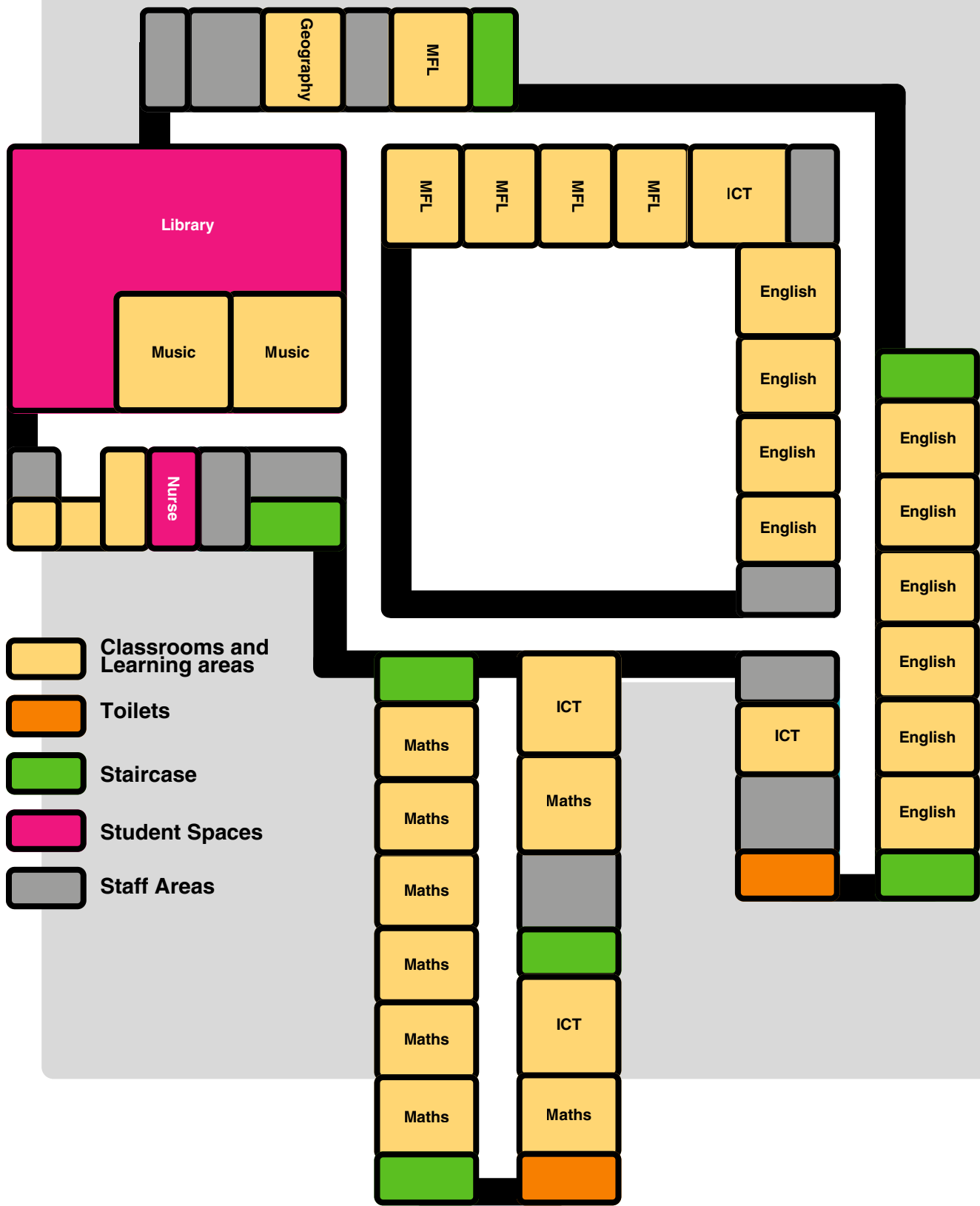


# FINDING YOUR WAY

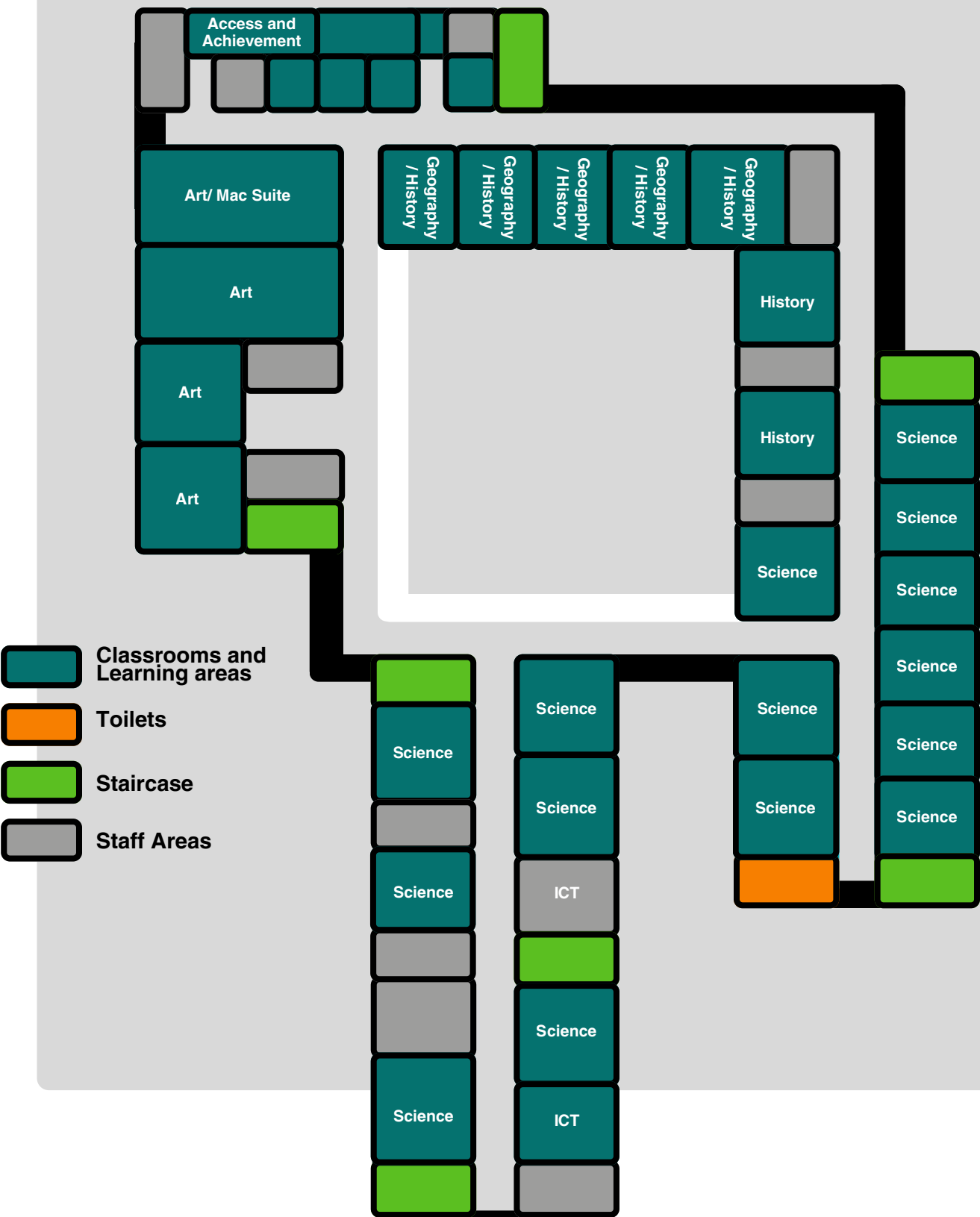
## Ground Floor



## First Floor



## Second Floor



# THINGS YOUR TEACHER MAY SAY

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|                                                                                                                |                                                                                                                         |                                                                                                                   |                                                                                                                           |
|----------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|
| <b>3, 2, 1 GO</b><br>         | <b>SIT DOWN</b><br>                    | <b>OPEN YOUR BOOK</b><br>       | <b>TURN AND TALK</b><br>               |
| <b>GET A PEN OUT</b><br>      | <b>LISTEN PLEASE</b><br>               | <b>WRITE THIS DOWN</b><br>      | <b>SILENT SOLO</b><br>                 |
| <b>DO NOW RETRIEVAL</b><br> | <b>COMPLETE YOUR EXIT TICKET</b><br> | <b>TRACK YOUR TEACHER</b><br> | <b>HANDS FREE AND EYES ON ME</b><br> |

## PAYING ATTENTION LIKE A STAR

### CHS SCHOLAR HABIT

Paying attention is the first stage in the memory model and is absolutely essential for long term learning. Show your teacher you are paying attention at all times in the lesson by being a **STAR**.

|                                                                                                                        |                                                                                                                          |                                                                                                                                  |                                                                                                                             |
|------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| <b>Sit up STRAIGHT</b><br> <b>S</b> | <b>TRACK the speaker</b><br> <b>T</b> | <b>ASK and ANSWER questions</b><br> <b>A</b> | <b>RESPECT each other</b><br> <b>R</b> |
|------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|

# YOUR LIBRARY

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Our library is a wonderful resource for you to explore and fully stocked with a wide selection of books. Here you can loan the latest books, read and study with friends

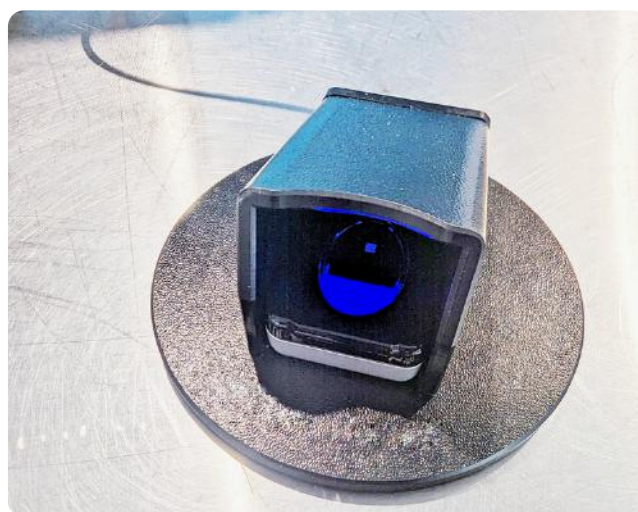


# OUR DINING HALL

Page 20

In our canteen you can eat at break time and lunch. To pay for your food, you will use our fingerprint reader, simply hold your finger to the machine and this will provide access to your account and balance.

Your parent/ carer or guardian will be responsible for topping up your account. Or, if you receive free school meals, a set amount will be added to your account each day.



# USEFUL PHRASES - DINING HALL

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Please can I have?

Is this Halal?



Please can I have a fork?



How much is this please?

Thank you



# MY DAILY CHECKLIST

## EVENING BEFORE SCHOOL

Pack my school bag:  
Including homework  
and equipment for  
lessons tomorrow

☐

Set an alarm  
on my mobile phone  
or clock

☐

Put out  
my blazer  
and tie

☐

## MORNING OF SCHOOL DAY

Wake up!

☐

Shower/  
wash

☐

Get  
dressed  
and  
brush  
teeth

☐

Breakfast

☐

Check  
bag

☐

Check  
transport  
(if  
required)

☐

Leave  
house  
on time

☐

## AFTER SCHOOL

Am I in any  
after school  
activity

☐

Check TEAMS  
for homework  
and my project  
deadlines

☐

Complete my  
homework  
tasks

☐

Do something  
I enjoy to  
relax  
and unwind

☐



# A Great Start: Year 7's First Day

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Starting secondary school is a big milestone. We are here to make the first day smooth, safe, and welcoming.

## The Morning Routine

- **8:15 AM:** Arrive early. Say your goodbyes outside. Students can access enjoy a free breakfast and meet with new classmates.
- **8:30 AM:** The whistle blows. Form tutors will hold signs to guide students into their lines.
- **Registration:** Tutors will escort groups to their rooms. They will explain everything for week one.

## Finding Their Way

Finding classrooms takes time. Teachers expect this during the first two weeks. There is no need to worry about being late while navigating the school.

## Lunch & Breaks

- **Dedicated Spaces:** Year 7 has their own playground to enjoy during morning break.
- **Early Lunch:** For the first few days, Year 7 will enter the canteen early. This helps them learn the layout and menu.
- **Payment (Arbor):** Please top up your child's catering account via Arbor before their first day. Avoid cash machines on day one. This gives them more time to eat and relax.

## Who Can Help?

If your child feels worried, support is everywhere. Please reassure your child: if they need us, just ask.

- **Heads of Year:** Always available throughout the day.
- **Every Staff Member:** Any teacher will gladly stop and help.

## Our Expectations

At Chorlton High, we keep it simple. We expect students to be:

- **Ready:** Arrive on time and wear the correct uniform.
- **Respectful:** Work hard in lessons and use good manners.
- **Safe:** Play nicely outside and stay seated in the canteen.



## Important Information and Changes from September 2026

The Government is changing who can get free school meals. These changes will affect many families from September 2026 (the start of the new school year).

### Who can receive free school meals?

#### 1. All infants (no change) - You do not need to apply for this.

Your child will automatically get free school meals if they are in:

- Reception
- Year 1
- Year 2

#### 2. From Year 3 onwards – NEW rules from September 2026

From September 2026, free school meals will be expanded:

Your child will qualify if your household receives Universal Credit

- There will no longer be an earnings limit
- This means all families on Universal Credit can apply, regardless of income

#### 3. Other qualifying benefits (still apply)

Children may also qualify if parents/carers receive benefits such as:

- Income Support
- Income-based Jobseeker's Allowance (JSA)
- Income-related Employment and Support Allowance (ESA)
- Pension Credit (guaranteed element)
- Child Tax Credit (low income, not with Working Tax Credit)
- Support under the Immigration and Asylum Act

### Important changes to be aware of - End of “transitional protection”

- Some children currently receive free meals even if family income has increased
- This protection ends in July 2026
- From September, families must meet the new criteria to continue receiving meals

### When do the changes happen?

- Applications for the new rules can begin: Summer 2026
- New eligibility starts: September 2026 (2026–27 school year)

# How to Apply for Free School Meals

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**You must apply through your local council (even if you think you qualify).**

## **Steps to take:**

1. Go to your local council website.
2. Search: “free school meals application”.
3. Complete the online form.
4. Provide details such as your National Insurance number.

Most applications are checked quickly and you may get a decision straight away.

## **Important reminder**

- Even if your child already gets free meals (e.g. infants), you should still apply if you receive benefits.
- This helps the school receive extra funding (Pupil Premium) to support your child.

## **What you should do now**

- Check if you receive Universal Credit.
- Plan to apply (or reapply) before September 2026.
- Don't assume your child will continue automatically.



Strong partnerships with parents are vital to your child's success. We are always here to listen, support, and answer your questions.

## Subject Teachers (For Lesson Queries)

- **Who to ask:** Find teacher names on your child's Arbor timetable.
- **How to reach them:** Email is the fastest route. Include a brief outline of your query and your preferred call-back times.
- **Calling in:** You can call reception, but please remember teachers are often in class.

## Pastoral Team & Form Tutors (For Wellbeing & General Queries)

- **Form Tutors:** Find their name on Arbor.  
Email them using this format: [initial].[surname]@chorltonhigh.manchester.sch.uk
- **Heads of Year:** You can find their direct contact details on our school website.

## Urgent Queries & Follow-Ups

- **Call 0161 882 1150.** For anything urgent, call our main office immediately. Our reception team will connect you with the right person.
- **Still waiting?** If you haven't received a timely reply to an earlier message, please call our main office. We will escalate your query directly to our Leadership team.



# Arbor: Your Parent App

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Arbor is our secure parent portal. It keeps you perfectly connected to your child's school life. Use the app to receive live updates, check timetables, update details, and make quick payments on the go.

## Getting Started

You can access Arbor via a web browser or by downloading the app to your phone.

- **Step 1:** Wait for your welcome email. (You cannot log in before this arrives).
- **Step 2:** Click the link in the email to set up your password.
- **Step 3:** Search for and download the 'Arbor' app from your app store.
- **Step 4:** Open the app, enter your email, select Chorlton High School, and log in.
- **Step 5:** Enter your child's date of birth to confirm your account.

*(Note: Only relatives registered as 'Primary Guardians' can access the Arbor app).*

## Troubleshooting & Support

If you are struggling to log in, please try these quick fixes before contacting the school:

- **Check your email:** Ensure you are using the exact email address registered with us.
- **Reset your password:** Welcome links expire after 96 hours. Use the 'Forgot Password' button on the login page to request a new one.
- **Still stuck?** Please contact our school office. Let us know your phone model and share screenshots of any error messages so we can help quickly.



# Exploring Our Curriculum

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## Want to know exactly what your child is learning this term?

We publish our complete, subject-by-subject curriculum every year on our school website: [www.chorltonhigh.manchester.sch.uk](http://www.chorltonhigh.manchester.sch.uk).

## Microsoft Teams: The Home Study Hub

Secondary school homework can feel like a big step up, but we keep everything beautifully organized. Microsoft Teams is our central digital hub for all 'Home Study' tasks and lesson resources.

### How It Works

- **The Assignments Tab:** All homework is clearly listed here, complete with instructions and due dates.
- **Completing Work:** Students might complete work directly on Teams, write it in their schoolbooks, or use linked platforms like Sparx (Maths) or Educake (Science/English).
- **Free Software:** Every student receives a school Microsoft login. This gives them free access to Word, PowerPoint, and Excel at home.

### Learning the Ropes

Please do not worry if this technology is new to your family.

- **In-School Training:** Every Year 7 student receives a dedicated lesson to learn exactly how to use Teams.
- **Forgotten Passwords:** If your child forgets their login, their Form Tutor can reset it instantly.
- **Parent Guides:** We have simple, step-by-step guides and demonstrations available on our website.



When students join us, we want to understand exactly how they learn best. In September, we run a few gentle baseline checks. Please reassure your child: they cannot fail, and they need zero preparation. We simply want to get to know them!

## Our September Checks

These initial activities give us a detailed picture of your child's strengths:

- **How They Learn (CAT4):** A cognitive test to see how they process information.
- **How They Feel (PASS):** A quick survey about their attitudes toward school and themselves.
- **Reading Levels:** Ensures they can confidently understand all their new subjects.
- **Core Subjects:** Short checks in English and Maths to find their starting point.

## Tracking Success Throughout the Year

We combine these September checks with their primary school information. As Year 7 progresses, we continue to monitor their growth:

- **Reading Updates:** We check reading levels regularly to ensure our support is working.
- **Subject Reviews:** Later in the year, teachers run in-class progress tests. These highlight what your child has mastered and where they might need extra help.



# Our Code of Conduct

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At Chorlton High our expectations are beautifully simple. They ensure every student feels valued, protected, and prepared to learn. Everything we do connects to three core rules.

## 1. Be Ready

**BE READY**

**LOOK YOUR BEST**

Our uniform represents our CHS Scholar community.  
Let's look and be the BEST version of ourselves.

| <b>B</b>                                                                                                                             | <b>E</b>                                                                                                                                                                        | <b>S</b>                                                                                                                  | <b>T</b>                                                                                                                           |
|--------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
|                                                   |                                                                                              |                                        |                                               |
| <ul style="list-style-type: none"><li>• Blazer on at all times Y7-Y9</li><li>• Black school jumper on at all times Y10-Y11</li></ul> | <ul style="list-style-type: none"><li>• 2 Black pens and a pencil</li><li>• Ruler, coloured pen and highlighter</li><li>• Exercise books, calculator and reading book</li></ul> | <ul style="list-style-type: none"><li>• Shirts tucked in all way round</li><li>• Skirts should be school length</li></ul> | <ul style="list-style-type: none"><li>• Correct length of tie, 7 teal stripes</li><li>• Tie pulled up to your top button</li></ul> |

**BE READY**

**ATTENDANCE AND PUNCTUALITY**

Right place, right TIME.

| <b>T</b>                                                                                                                                                                                             | <b>I</b>                                                                                                                                                                                 | <b>M</b>                                                                                                                                                                              | <b>E</b>                                                                                                                                                                                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                   |                                                                                                       |                                                                                                   |                                                                                                                                                                        |
| <ul style="list-style-type: none"><li>• Turn up, every day to school on time</li><li>• Be in form line up by 8:28am</li><li>• Being in school and lessons every day improves your progress</li></ul> | <ul style="list-style-type: none"><li>• Impressive, strong starts</li><li>• Arrive on time and ready to learn</li><li>• Punctuality matters</li><li>• Complete the recall task</li></ul> | <ul style="list-style-type: none"><li>• Maximise every minute</li><li>• Be a SCHOLAR</li><li>• 100% attention</li><li>• 100% participation</li><li>• Fastest, calmest route</li></ul> | <ul style="list-style-type: none"><li>• Engage fully in school life and extracurricular</li><li>• Embrace classroom learning, form time, clubs, and extracurricular activities to excel, develop new skills, make friends, and find your passions</li></ul> |

# Our Code of Conduct

Page 32

At Chorlton High our expectations are beautifully simple. They ensure every student feels valued, protected, and prepared to learn. Everything we do connects to three core rules.

## 2. Be Respectful

### BE RESPECTFUL

#### LANGUAGE

SPEAK with thought, respect and kindness.

| S                                                                                                                            | P                                                                                                                         | E                                                                                                                                                    | A                                                                                                                                              | K                                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Speak to all with respect</b><br>      | <b>Please and thank you always</b><br> | <b>Educate yourself</b><br>                                       | <b>Allyship matters</b><br>                                | <b>Kind words and deeds</b><br>                                             |
| <ul style="list-style-type: none"><li>• Address people correctly</li><li>• Use appropriate and respectful language</li></ul> | <ul style="list-style-type: none"><li>• Please use your manners at all times</li><li>• Always be courteous</li></ul>      | <ul style="list-style-type: none"><li>• Consider other people's perspectives - empathise</li><li>• Check your facts - avoid misinformation</li></ul> | <ul style="list-style-type: none"><li>• Stand up for others</li><li>• Nurture your friendships</li><li>• No Bystanders in our school</li></ul> | <ul style="list-style-type: none"><li>• Acts of kindness are part of our everyday approach</li><li>• Acknowledge and appreciate what others do for you</li></ul> |

### BE RESPECTFUL

#### ENVIRONMENT

CARE for each other and our space, within school and out.

| C                                                                                                                                                                                                         | A                                                                                                                                                                                                    | R                                                                                                                                                                                                                 | E                                                                                                                                                                                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Clean up correctly – do your bit for our planet</b><br>                                                             | <b>Always sit down or go outside</b><br>                                                                          | <b>Respect other people and their space</b><br>                                                                               | <b>Enter designated areas only</b><br>                                                              |
| <ul style="list-style-type: none"><li>• Keep our school tidy - put litter in bins provided</li><li>• Carefully stack plates, trays and utensils</li><li>• Concentrate - Recycle waste correctly</li></ul> | <ul style="list-style-type: none"><li>• At break and lunch use the yard or the dining room</li><li>• The canteen is a space to sit, eat, talk</li><li>• Always walk - we do not run inside</li></ul> | <ul style="list-style-type: none"><li>• Respect personal space – keep your hands to yourself</li><li>• Respect others - queue up at the back and straddle the line</li><li>• Inside voices at all times</li></ul> | <ul style="list-style-type: none"><li>• Enter and stay in your allocated areas / yards at break and lunch</li><li>• Ensure ball games are played in the marked areas with care</li></ul> |

At Chorlton High our expectations are beautifully simple. They ensure every student feels valued, protected, and prepared to learn. Everything we do connects to three core rules Be Ready, Be Respectful and Be Safe.

## 3. Be Safe

**BE SAFE**

**CALM CORRIDORS**

"Be calm on the corridors, face forward and walk swiftly."

|                                                                                                                                                   |                                                                                                                                           |                                                                                                                                                 |                                                                                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>C</b>                                                                                                                                          | <b>A</b>                                                                                                                                  | <b>L</b>                                                                                                                                        | <b>M</b>                                                                                                                                             |
| <b>Calm on corridors and stairs</b><br>                        | <b>Aware of lessons – no raised voices</b><br>         | <b>Left side please</b><br>                                 | <b>Move swiftly, face forward</b><br>                           |
| <ul style="list-style-type: none"><li>• Leave classroom sensibly</li><li>• Walk calmly and with purpose, along the corridors and stairs</li></ul> | <ul style="list-style-type: none"><li>• Noise distracts learning in classrooms, so quiet voices when moving around our building</li></ul> | <ul style="list-style-type: none"><li>• Walk in pairs or single file to allow others to pass</li><li>• Be mindful of younger students</li></ul> | <ul style="list-style-type: none"><li>• Take the shortest route to your next lesson</li><li>• Walk facing the direction you are travelling</li></ul> |



# Our Code of Conduct

Page 34

At Chorlton High our expectations are beautifully simple. They ensure every student feels valued, protected, and prepared to learn. Everything we do connects to three core rules Be Ready, Be Respectful and Be Safe.

## 3. Be Safe (continued)



# Celebrating Success & Supporting Choices

We maintain exceptionally high standards of behaviour, and we absolutely love to celebrate it. We actively look for opportunities to praise our students.

## How We Reward

We constantly recognize students who go above and beyond:

- **Daily Praise:** Achievement Points and 'Stars of the Lesson' updates sent to parents.
- **Direct Contact:** Positive phone calls and letters home from teachers.
- **Special Recognition:** Subject commendations, Head of Year awards, and 'Fantastic Fridays'.

## Our Consequence System

When students make poor choices, we use a clear, staged system. We call this the 'C System'. It gives students the chance to quickly reflect and correct their behaviour.

- **C1 & C2 (Warnings):** Clear, in-class reminders to reset their focus.
- **C3 (Teacher Action):** The teacher intervenes. The student may receive a detention, a phone call home, or be moved to another classroom to finish their work.
- **C4 & C5 (Escalation):** A Head of Year or School Leader steps in to address repeated or unsafe behaviour.

## Working in Partnership

If behaviour escalates to a C4 or C5 level, we will always contact you. Serious sanctions are extremely rare. We believe in working closely with parents to resolve challenges quickly and support your child.



# Supporting Excellent Attendance

Page 36

Every day matters. Excellent attendance is the foundation of your child's success, happiness, and friendships at school. We proudly strive for 100% attendance and work closely with families to achieve it.

## Reporting an Absence

If your child is unwell, you must inform us **before 8:30 AM** on every day of their absence.

- **The Fastest Way:** Log the absence directly in the Arbor app.
- **By Phone:** Call our dedicated Attendance Line on 0161 882 1182.

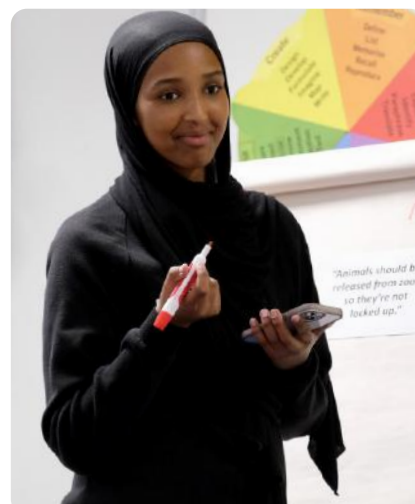
## Medical Appointments

- Please book non-urgent medical or dental appointments outside of school hours.
- If a school-time appointment is unavoidable, your child must bring their appointment card or letter to reception so they can sign out safely.

## How We Monitor & Support

We have a dedicated Attendance Team. If there is a health issue impacting your child's attendance, please tell us so we can help.

- **Keeping in Touch:** If attendance begins to drop, we intervene quickly. We may reach out via letters, invite you to a supportive panel meeting, or conduct a home visit to help remove any barriers to attendance.
- **Legal Requirements:** We strictly follow Manchester Local Authority guidelines. Please be aware that persistent, unauthorised absences cannot be ignored and may result in penalty notices or statutory action.



# The Morning Routine

Page 37

A calm, punctual start sets the tone for a successful day. It keeps students safe and ensures they never miss vital morning updates.

- **8:20 AM:** Arrive in the playground.
- **8:28 AM:** The whistle blows. All students line up.
- **8:30 AM:** Registration begins in classrooms.

## Understanding Lateness

If a student is late, it disrupts their learning and the learning of others. We manage this strictly to support good habits.

- **Late after 8:30 AM:** Students are marked late and receive a 30-minute detention that same afternoon.
- **Late after 9:00 AM:** This counts as a full unauthorised absence for the morning. Repeated morning absences can lead to Local Authority fines.
- **Late to Lessons:** Arriving late to more than one lesson in a day also results in a same-day 30-minute detention.

## Managing Medical Appointments

Even authorised medical appointments lower your child's overall attendance score. Every minute of learning counts.

- **Schedule Smartly:** Please book non-urgent appointments outside of school hours.
- **Minimize Absence:** If a daytime appointment is unavoidable, please ensure your child attends school for registration before they leave, or returns immediately after the appointment finishes.
- **Provide Proof:** Always bring your appointment card or letter to reception when signing out.



# Leave of Absence (Term Time)

Page 38

Every single day in the classroom shapes your child's future. Because of this, government regulations state we cannot authorize holidays during term time.

## Exceptional Circumstances

Headteachers can only grant leave for truly exceptional emergencies. If an unavoidable situation arises, please follow these steps:

- **Apply Early:** Write to the Headteacher well in advance. Include the reason and the exact dates.
- **Wait for Approval:** The Headteacher will review your request and reply in writing.

## Unauthorised Absences

If we deny a request, you must not take your child out of school. Doing so results in an unauthorised absence. This triggers a Local Authority Penalty Notice. These fines are currently up to £160 per parent, per child.

## Religious Observance

We proudly celebrate the rich diversity of our school family. To support this, we authorize exactly one day of absence for recognised religious observances. Please contact our Attendance Team in advance to arrange this.

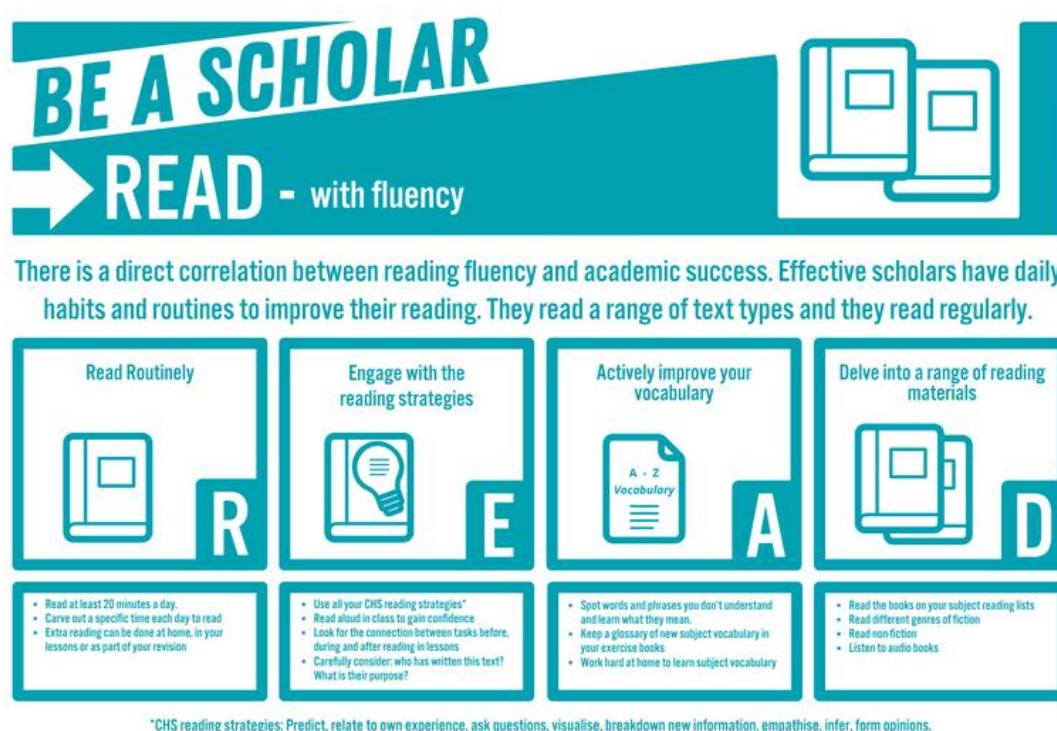


# Developing the Reading Habit

Page 39

Reading is the ultimate key to academic success. It unlocks understanding across every single subject. We want every child to become a confident, lifelong reader.

- **The Daily Goal:** We ask all students to read for at least 20 minutes every day at home.
- **The SCHOLAR Habit:** This daily practice is a core part of our CHS Scholar framework. It builds focus, reduces screen time, and rapidly expands vocabulary.



## Special Educational Needs (SEND)

Every child deserves to flourish. Our dedicated Access and Achievement team ensures your child gets the exact support they need to thrive in our classrooms.

- **A Strong Partnership:** If your child has specific learning needs, we will work closely with you to build a tailored support plan.
- **Who to Contact:** Please reach out to our Special Educational Needs Coordinator (SENCO) or the wider Access and Achievement team. You can find their direct, up-to-date contact details on our school website.

# Uniform - Wear It With Pride

Page 40

Our uniform is a badge of pride. It creates a strong community of belonging. Being dressed correctly helps students arrive ready to be successful, creative, and happy. Below, we have categorised items by what is compulsory for all students or optional, and whether they must be branded or unbranded.

## Daily Uniform (Years 7, 8, 9 & 10)

### **Black blazer with embroidered CHS logo - Compulsory and Branded.**

- *Exception: Year 11 students leaving in 2027 may wear the logoed CHS jumper instead.*

### **White buttoned shirt/blouse - Compulsory and Unbranded.**

- *Tucked in at all times.*

### **Black, full length tailored school trousers - Compulsory and Unbranded.**

- *Compulsory alternative to skirt*
- *Jeans, denim, chinos, cargo pants, skinny jeans, and leggings are **not permitted**.*

OR

### **Black skirt - Compulsory and Branded.**

- *Compulsory alternative to trousers*
- *Two styles are available to choose from. Please note skirt's length should be a maximum of 2" above the knee or 4" below the knee.*

### **Black plain school shoes or all black trainers - Compulsory and Unbranded.**

- *No white or coloured soles/rim/logos.*

### **Black tailored shorts - Optional and Unbranded.**

### **CHS School Tie – Compulsory and Branded (using our school colours).**

- *Distinct to each year group.*
- *Purchase via the School Shop on Arbor.*

Branded items can be purchased from **Monkhouse School Wear Specialists**.

(Please continue for their details).



# Uniform - Wear It With Pride

Page 41

## Uniform Suppliers

Our uniform can be purchased from:

### Monkhouse School Wear Specialists

The Old Post Office

10 King Street

Stretford

Manchester

M32 8AE

**Monkhouse - 0161 865 3142**

### Little Angels Uniform Specialists

490 Wilbraham Road

10 King Street,

Chorlton

Manchester

M21 9AS

**Little Angels - 0161 881 3895**



# Uniform - Wear It With Pride

Page 42

All students are expected to bring their PE kit to school on the days they have PE lessons. Because outdoor sessions take place throughout the year, warmer layers are highly recommended for the cooler months.

**Wear It With Pride** continues

## What to wear for PE

**Black T-shirt with embroidered CHS logo - Compulsory and Branded.**

**Black plain PE shorts - Compulsory and Unbranded.**

**Black plain football socks - Compulsory and Unbranded.**

**Black plain jogging pants - Optional and Unbranded.**

**Black plain Sports/Training top - Optional and Unbranded.**

The purchase of jogging pants and a sports top may be beneficial for wear during the cooler months of the year. Students can expect to take part in outside PE lessons throughout the school year.

- All students are expected to bring their PE kit to school on the days they have PE.
- If a student does not bring appropriate PE kit for lesson, they will be issued with a detention and must borrow PE kit from the uniform bank.



## General Rules

- **Coats & Jackets:** Outdoor coats and jackets must be removed before entering school buildings and are not to be worn inside.
- **School Bags:** Every student must bring a school bag each day to safely carry their learning equipment around the site.

## Dress Code & Appearance Restrictions

To maintain a professional environment, certain items of clothing, footwear, and jewelry are restricted or banned on the school site.

## Prohibited Clothing & Footwear

The following items are not allowed in school -

- **Footwear:** Boots or fashion footwear above the ankle, and non-black trainers or casual shoes.
- **Headwear:** Hats or caps.
- **Clothing:** Jeans (including denim-style trousers), cargo pants, leggings, or casual shorts.
- **Layers:** Hoodies, sweatshirts, and cardigans.

## Permitted Personal Items (Optional)

Students may choose to wear the following:

- **Wristwatch:** One standard wristwatch.
- **Earrings:** One pair of small studs in the lower lobe only (no hoops or dangling earrings).
- **Makeup:** Must be discreet and natural-looking.
- **Religious Headwear:** Headscarves, patkas, and other religious headwear must be plain black.

## Strictly Prohibited Items

The following are not permitted under any circumstances. Students will be asked to remove them immediately, and parents/carers will be informed:

- False eyelashes
- Acrylic nails
- Face, tongue, or body piercings

# Maintaining Our Standards

Page 44

We rely on your partnership to uphold our exceptional standards. If a student arrives without the correct uniform, we follow a clear process to fix it quickly:

- **The Uniform Store:** We will ask students to remove non-uniform items and provide a clean, temporary replacement for them to wear that day.
- **Returning Home:** If we do not have a suitable spare item, we will contact you immediately. Your child may need to return home to change.
- **Repeated Issues:** Persistent uniform issues will trigger our behaviour consequence system. We want to avoid this, so please check their uniform each morning.
- **Final Guidance:** To protect our community ethos, the school holds the final decision on what meets our uniform standards.
- **Financial Support:** If you are ever struggling to purchase uniform items, please contact your child's Head of Year. We are here to help.

## Where to Buy

- **Official Supplier:** John McHugh by Monkhouse Ltd (Stretford Arndale Shopping Centre). You can also order online at [Monkhouse.com](http://Monkhouse.com).
- **Pre-Loved Uniform:** We champion sustainability. We gratefully accept donations of outgrown uniform at reception, and we can provide pre-loved items to families who need them.

## A Quick Reminder

- **Mobile Phones & Devices:** We are a strict "No Phones" school. Devices must not be seen anywhere on school grounds. They must remain switched off and hidden in bags at all times.
- **Staying in Touch:** If you want your child to have a phone for their journey, we highly recommend providing a basic, non-internet phone.



# Extra-Curricular Clubs & Activities

Page 45

We offer an incredible range of after-school clubs to spark creativity and build new skills. From football and drama to steel pans, debate, and STEM clubs, there is something for everyone.

- **Completely Free:** Every single club is free of charge.
- **Daily Timing:** Activities begin promptly at 2:45 PM.
- **Discovering Clubs:** We publish a fresh activities booklet each term. You can find this on our website.
- **How to Join:** Browse the options with your child and reserve their place using the Arbor app.

## Easy, Cashless Payments

Chorlton High is a cashless school. This keeps student money secure and drastically speeds up lunch lines.

- **Top-Ups:** Use your Arbor app to pay for lunches, trips, and school activities.
- **Canteen Purchases:** Students pay for food instantly using a school card or a secure biometric scan.



# Great Value in Our School Canteen

Page 46

We want every child to enjoy healthy, delicious meals that offer excellent value for money. Our canteen is a welcoming space designed to fuel your child's day.

## 100% Free Fuel for Every Student

We actively support our families by providing free, nutritious options every single day:

- **Free Breakfast:** Available to all students from 8:00 AM.
- **Free Break-time Snacks:** Hot porridge and fresh toast served every morning.
- **Free Fruit:** Available for students to grab during every mealtime.

## A Wide Variety of Choice

Our brilliant kitchen team caters beautifully to our diverse school community.

- **Dietary Needs:** We serve fresh gluten-free, halal, and vegetarian meals daily.
- **Global Flavors:** We host regular themed food events to let students sample exciting dishes from around the world.

## Keep Track via Arbor

Want to see what your child is choosing? Simply log into the Arbor app at any time to view their daily food and drink purchases.



# How Class Groups Are Decided

Page 47

We design our classroom groups to ensure every child feels secure, makes excellent progress, and reaches their full potential.

## Tutor Groups (For Registration & Belonging)

Every morning begins in a mixed-ability Form Tutor group.

- **Building Connections:** This settled environment helps students make new friends across the year group.
- **Staying Connected:** Where possible, it helps them maintain positive friendship bonds from primary school.

## Teaching Groups (For Lessons)

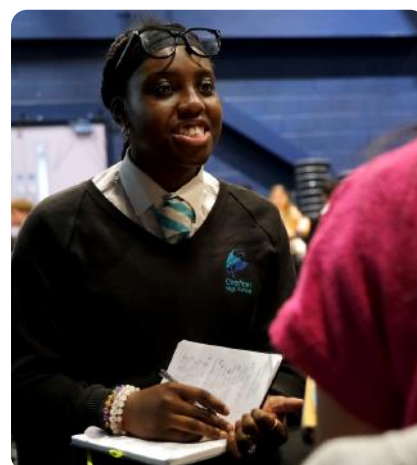
To start with, Year 7 will learn in mixed ability groups. As the term progresses, we look closely at how each child is settling in.

- **Tailored Learning:** We may place students into different teaching groups for specific subjects.
- **Subject Specific:** Different subjects look at different strengths. A student might be in one group for Maths and a different one for Art.

## Flexible Movement

We never lock a child into a single path. Growth mindsets matter, and children develop at different speeds.

- **Regular Reviews:** Subject leaders review class lists every single term.
- **Fair Assessment:** We look at daily classwork, homework, and progress tests.
- **Easy Transitions:** If a student needs more challenge or extra support, we easily move them to the group that suits them best.



# Our Creative & Ambitious Curriculum

Page 48

As a high-performing school specialising in the Arts, we combine academic rigor with creative flair. We provide a balanced, exciting curriculum designed to build foundations for lifelong learning.

## The Core Subjects

English, Maths, and Science form the absolute heartbeat of your child's weekly timetable. These subjects build the vital literacy, numeracy, and analytical skills needed for overall success.

## A Rich Variety of Subjects

Alongside the core curriculum, our Year 7 students explore a vibrant world of practical and creative subjects:

- Modern Foreign Languages & Computing.
- Humanities (History and Geography).
- Design & Technology.
- Art, Dance, Drama, and Music.
- Physical Education (PE).

## The Journey Ahead

As students grow, their options expand. In Year 9, they select a creative Arts 'Elective' to deepen their skills. In Years 10 and 11, we guide them through a personalised pathway toward their GCSEs and Technical Awards.

## Private Music & Instrument Lessons

We offer exceptional individual and small-group music tuition from specialist teachers.

- **The Commitment:** Students taking these lessons must regularly attend at least one school music group each week.
- **How to Apply:** These lessons carry an additional cost. If your child is interested, they can collect an information sheet from their Music teacher in September.



We thrive when we work together. We maintain regular, open contact with our families to ensure you always feel informed, connected, and involved in your child's progress.

## How We Keep You Informed

- **Chorlton Connection:** Our fortnightly email newsletter. It celebrates student success and shares upcoming key dates.
- **Regular Letters:** Headteacher and Year group updates sent home every half term.
- **Progress Reports:** Sent home at key points in the year to track your child's academic growth.
- **Information Evenings:** Termly events designed to guide you through each stage of the school year.

## Key Face-to-Face Events

Meeting our team helps build a strong community around your child.

- **Year 7 Tutor Meet:** A dedicated early evening to discuss exactly how your child is settling into school life.
- **Subject Parents' Evening:** Held once a year. This is your opportunity to meet your child's subject teachers.
- **Student Attendance:** We highly encourage students to attend these evenings with you to discuss their learning.

*(Note: Depending on the term, some parent evenings may take place virtually. All dates are published on our online school calendar.)*



Mental fitness is just as important as physical fitness. It is entirely normal for emotions to fluctuate. We provide a warm, deeply supportive environment to help your child navigate the demands of growing up.

## Your First Points of Contact

If you are ever worried about your child's emotional wellbeing, you are never alone.

- **Form Tutors:** Your absolute first port of call for daily support.
- **Pastoral Team:** Head of Year, Key Stage mentors, and our dedicated Safeguarding Team.

## Our Mental Fitness Curriculum

We do not wait for problems to arise. We explicitly teach positive mental fitness to all students through our regular 'Respect' lessons, assemblies, and focused health weeks.

## Layered Support Tailored to Your Child

When a student needs extra care, their Head of Year can connect them to our stepped support system:

- **Daily Tools:** Access to school quiet spaces, time-out passes, mentor check-ins, and trusted online tools like Kooth.
- **Small Groups:** Focused sessions centered on mindfulness, confidence, and building a growth mindset.
- **Creative Therapies:** In-school counselling, alongside specialized music and drama therapies.
- **External Care:** Trusted referrals to specialist medical services, including CAMHS and the school nurse.

## Urgent Medical Advice:

If you ever feel your child's mental health puts them at immediate risk of harm, please contact your GP or visit your nearest A&E right away.

## Parenting Support

To find our full directory of resources, visit our website, click 'Student Life', and select 'Mental Fitness'. Our safeguarding team also runs supportive 'Parenting Your Teen' courses throughout the year. Please contact the main office to find out more.



## **Chorlton High School agrees to:**

- Be welcoming
- Communicate clearly and positively in line with our communication policy
- Deliver a broad, knowledge rich curriculum that inspires and develop skills required for success in school and beyond
- Promote high standards and support students to meet our scholar expectations
- Provide inclusive experiences to ensure students' needs are met
- Encourage student self-regulation through our Personal Development and Conduct curriculum
- Support students to build positive relationships, celebrate difference and contribute to our school community of belonging
- Keep parents informed about their child's progress

## **Chorlton High Parents/Carers agree that they will:**

- Respectfully support the school's policies and guidelines
- Ensure their child attends school regularly, is in school by 8:25, ready for line ups at 8:28. Parents will contact school on the first day of any absence
- Not drive into the Car park unless there is a medical need, encouraging their child to walk to school
- Make certain that full school uniform is worn every day
- Remind their child we are a no phones school, any phones seen or heard will be confiscated
- Monitor progress through Arbor and share concerns with staff so we can co-construct support
- Participate in parental meetings in person/online and respond to school communications
- Jointly celebrate achievements and support consequences when needed



## Students attending Chorlton High agree to:

- Be ready, respectful, and safe by following the schools code of conduct with integrity
- Look their best in full school uniform every day
- Attend school and lessons on time
- Check that the correct books and equipment needed for each lesson are brought in
- Be scholars, completing all classwork and homework on time to the best of their abilities
- Turn phones off at the red line, keep them away or accept consequences
- Always speak with thought, respect and kindness
- Behave in a calm, respectful manner on corridors and in social spaces
- Care for the school environment, clearing up after themselves and keeping spaces litter free
- Contribute to the school community working hard to build positive relationships, taking responsibility for actions

## Together we will:

- Collaboratively resolve issues and find solutions to move forward
- Build a supportive, inclusive community where all our students feel that they belong.
- Help every child be Successful, Creative, and Happy.

You Belong Here



OUR COMMUNITY  
OF BELONGING



SUCCESSFUL CREATIVE HAPPY

SUCCESSFUL  
CREATIVE  
HAPPY



# SUCCESSFUL CREATIVE HAPPY

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