

Learners' Guide to **APPRENTICESHIPS**

MC Apprenticeships & Training are the apprenticeship and training arm of Middlesbrough College and TTE. We help people across the Northeast and UK-wide find apprenticeships they'll love. With strong connections to leading local and national employers, we provide the support you need at every stage – so you can step confidently into a successful career.



We are rated Ofsted OUTSTANDING for apprenticeships!

Introduction to APPRENTICESHIPS

Apprenticeships offer a powerful way for you to learn new skills, gain real work experience, and build a career from day one. They allow you to earn while you learn, grow in confidence, and develop the expertise that employers across the region value.

Whether you're exploring your options are ready to begin your apprenticeship journey or are looking to upskill in your current role, we're here to guide you every step of the way. Take the next step, **your future starts here!**

Why choose us?

- Over 70% of our apprentices who completed their apprenticeship progressed to full-time employment
- We have a 95% satisfaction rate
- On average, achieving a Level 2 or Level 3 apprenticeship can boost earnings by 11% and 16% respectively (NAS)

The Apprentice RECRUITMENT PROCESS



1

Search for a vacancy

Visit www.mbro.ac.uk/apprenticeships to search for current apprenticeship vacancies.

We get new vacancies all the time, so make sure to sign up to our mailing list!



2

Apply for a vacancy

You've found the perfect apprenticeship vacancy and now it's time to apply! From our website, you will be redirected to the National Apprenticeship Service website – this is where you'll submit your application.

Your application should include any previous work experience and qualifications you've gained at school. It's your opportunity to show off your skills and tell the employer why they should hire you!

If you need support with your application, contact a member of our Apprenticeships Team on 03453 40 40 40.

3

Pre interview screening

If your application is shortlisted, a member of our recruitment team will call you within 3 working days of your application.

This call will run through eligibility for the apprenticeship and will include basic questions relating to your understanding of the apprenticeship and the role you have applied for.

Once eligibility and suitability is confirmed, you will then be invited to attend an initial interview with an industry expert recruitment consultant. This will be arranged within 5 working days depending on your availability.

Understanding APPRENTICESHIPS

When employers look for new talent, they focus on two key things: qualifications and experience. With an apprenticeship, you gain both, while earning a wage at the same time.

Apprenticeships give you the practical skills, real work experience, and industry-recognised qualifications that employers truly value. You'll learn on the job from experienced professionals and develop the confidence and expertise you need to take the first step in your career.

Benefits of an apprenticeship:

- Earn a wage while you learn
- Gain an industry-recognised qualification
- Learn in a hands-on, practical environment
- Work alongside skilled professionals
- Avoid university loan debts

Apprenticeship Levels

Foundation Apprenticeships

Level 2 (GCSE)

Level 3 (A Level)

Level 4–5 (Higher)

Level 6–7 (Degree)



4

Initial interview

During the interview, the team will discuss your application, other areas of interest, discuss how apprenticeships work and explain the recruitment process at Northern Skills.

If you have any questions, please bring them to the interview. We'll provide feedback on your CV and any interview support if needed.

The interview will last approximately 15 minutes.

5

Job matching

Our team will forward your CV to the employer and will also share your CV with other employers that we think could be a good match for you!

If the employer wants to progress your application, we will invite you to a second-stage interview. This could either be over the phone or face-to-face – either way, our friendly team will support you throughout!

Please note that most roles are advertised for four weeks, this timescale may change and the recruitment consultant will update you through the process.

6

Final decision

Whether you're successful or not, our team will always contact you with the employer's decision. If you're successful, we will arrange your start date, enrol you onto the apprenticeship, and advise you of next steps.

If your interview is unsuccessful, MC Apprenticeships & Training will continue to support you in your search for an apprenticeship, sharing other appropriate vacancies and working with you on any interview feedback.

How we can help:

APPRENTICESHIPS

Apprenticeship standards we currently offer:

Beauty

- Level 2 Beauty Therapist
- Level 3 Advanced Beauty Therapist

Business and Accounting

- Level 2 Administration Assistant
- Level 2 Accounts/ Finance Assistant (AAT2)
- Level 3 Accounts Assistant (AAT3)
- Level 3 Business Administrator
- Level 4 Professional Accounting (AAT4)

Catering and Hospitality

- Level 2 Catering and Hospitality Foundation Apprenticeship
- Level 2 Commis Chef
- Level 2 Production Chef
- Level 2 Food and Beverage Team Member
- Level 2 Hospitality Accommodation Team Member
- Level 3 Hospitality Supervisor
- Level 3 Senior Production Chef

Childcare, Healthcare and Education

- Level 2 Health & Social Care Foundation Apprenticeship
- Level 3 Dental Nursing
- Level 3 Early Years Educator
- Level 4 Children, Young People and Families Practitioner

Construction

- Level 2 Building Service Engineering Foundation Apprenticeship
- Level 2 Onsite Trades Foundation Apprenticeship
- Level 2 Bricklayer
- Level 2 Carpentry and Joinery
- Level 2 Wood Product Manufacturing Operative
- Level 3 Construction Support Technician
- Level 3 Civil Engineering Technician
- Level 3 Installation & Maintenance Technician
- Level 4 Construction Site Engineering Technician
- Level 4 Construction Quantity Surveying Technician
- Level 4 Construction Site Supervisor
- Level 4 Construction Design and Build Technician

Please note, our apprenticeship offering may change, if you have a query or question regarding our offering, please contact our apprenticeships team on 03453 40 40 40

Engineering & Manufacturing

- Level 2 Engineering & Manufacturing Foundation Apprenticeship
- Level 2 Lean Manufacturing Operative
 - (Inspection Quality, Production Assembly, Production Processing, Logistics Material/Handling)
- Level 2 Engineering Operative
 - (Maintenance, Mechanical Manufacturing Engineering, Electrical and Electronic Engineering, Fabrication, Processing or Finishing, Technical Support)
- Level 2 Welder (Arc Processes)
- Level 2 Science Manufacturing Process Operative
- Level 3 Engineering Design Technician
 - (Mechanical, Electrical, Engineering, Structural, Control and Instrumentation)
- Level 3 Machining Technician
- Level 3 Metal Fabricator
- Level 3 Engineering Fitter
- Level 3 Pipe Welder
- Level 3 Plate Welder
- Level 3 Laboratory Technician
- Level 3 Mechatronics Maintenance Technician
- Level 3 Engineering Maintenance Technician
 - Single Discipline
- Level 3 Engineering Maintenance Technician
 - Dual Discipline
- Level 3 Process Industry Manufacturing Technician
- Level 4 Lead Maintenance Technician
- Level 4 Engineering Manufacturing Technician

IT, Digital, Marketing and Media

- Level 2 Hardware, Network & Infrastructure Foundation Apprenticeship
- Level 2 Software & Data Foundation Apprenticeship
- Level 3 Content Creator
- Level 3 Cyber Security Technician
- Level 3 Digital Support Technician
- Level 3 Information Communications Technician
- Level 3 Multichannel Marketer
- Level 3 Network Cable Installer (Newcastle delivery only)
- Level 3 Software Development Technician
- Level 4 Marketing Executive
- Level 4 Network Engineer
- Level 4 Software Developer
- Level 4 Artificial Intelligence (AI) and Automation Practitioner
- Level 5 Audio Visual Technician

If you have any questions, please contact
apprenticeships@mbro.ac.uk
03453 40 40 40

Scan the QR code to find out more, check out the current vacancies or register your interest.

