

PARENT / CARER HANDBOOK

Parent/Carer *Code of Conduct*

Clear expectations for respectful, responsible and constructive behaviour by parents and carers within the YFCS Hub community.

This Code of Conduct applies to all parents/carers while on school grounds, during any school-related activities and wh



1 Purpose and scope

The purpose of the Parent/Carer Code of Conduct is to establish clear expectations for respectful, responsible, and constructive behaviour by parents and carers within the YFCS Hub community. It reinforces their shared responsibility for fostering positive relationships, upholding school values and contributing to the wellbeing and educational success of their young person.

This Code of Conduct applies to all parents/carers while on school grounds, during any school-related activities and when engaging with others online.

2 YFCS Hub values

Empathy – Understanding and sharing the feelings, thoughts or experiences of another person.

Collaboration – Working together to achieve positive outcomes.

Empowerment – Using available resources to take control and make autonomous decisions.

Respect – Listening without interrupting and valuing other people's perspectives

Transparency – Being open, honest and clear in communication, decisions and actions.

Honesty – Being truthful in words and actions.

3 Dignity, diversity and respect

Show respect for everyone at YFCS Hubs including other parents/carers, students, staff and visitors.

Acknowledge the skills and expertise of YFCS Hub staff by engaging respectfully and calmly when discussing the needs of your young person.

Model respectful, inclusive and non-discriminatory behaviour by treating others with courtesy and fairness regardless of their background, identity or beliefs.



4 Positive Behaviours

Maintaining an open and respectful communication with school staff, other parents/carers and all students.

Participating constructively in all school activities or events and showing an interest in and reinforcing your young person's learning at home.

Responding

Recognising the impact of your statements on others.

Taking every opportunity to thank staff for the work they do.

5 Integrity and transparency

Share information in a timely way with the staff re: the health, wellbeing or family issues that may impact your young person's learning

Follow through on commitments made to your young person and/or to the staff and let them know when this is not possible .

6 Confidentiality and privacy

Parents/carers are not to share any personal information about anyone from the YFCS Hub community without their express permission including on digital platforms or on social media

7 Promoting Safety

Parents/carers are not to bully, harass, intimidate, ridicule or deliberately harm anyone from the YFCS Hubs community including emotionally, verbally or physically.

8 Digital and social media

Parents/carers are to use social media responsibly and not post negative, defamatory or misleading content regarding students, staff or other families.



9 Legislation and policies

In Western Australia, smoking tobacco and vaping are illegal on school grounds. The law prohibits smoking and vaping within the boundaries of all schools, including school grounds and within four meters of any pedestrian access point to the school.

Being intoxicated or possessing any alcohol and/or illicit drugs or equipment associated with their use is illegal on school grounds in WA.

Parents/carers are encouraged to follow this Code of Conduct and recognise that their young person **MUST** follow the Student Code of Conduct and the Student Handbook.

10 Reporting concerns

Parents/carers feeling unsafe and/or being bullied should report their concerns as soon as possible to staff and this conversation will be treated in the strictest confidence.

Parents/carers who are concerned for other students and their parents/carers should also raise their concerns with staff as soon as possible and this conversation will be treated in the strictest confidence.

11 Consequences of concerning behaviour

Concerning behaviour by parents/carers will be responded to quickly by staff with a focus on student and staff safety. Parents/carers may be asked to leave the YFCS Hub premises if appropriate and police will be called if required.

Parents/carers will always be supported to understand the cause of their concerning behaviours and will always be given a fair hearing. However repeated serious events may result in parents/carers not being able to enter YFCS Hub premises or contact staff.

12 Implementation and review

This Parent/Carer Code of Conduct has been developed for and with the parent/carers community. It will be regularly reviewed and input is very welcome. Parent/carers are invited to talk with staff about how to contribute to the next version.



Developed *with you*

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PHONE

(08) 9300 2677

WEBSITE

youthfutures.com.au

EMAIL

info@youthfutures.com.au

HEAD OFFICE

**1/70 Davidson Terrace,
Joondalup WA 6027**