

Assessment & Moderation

Primary Statutory Assessment Service & Moderation

Packages for Academies, Free
Schools and Participating
Independent Schools



2023-2024



Introduction



On behalf of Surrey County Council, Schools Alliance for Excellence (SAfE) provides academies, free schools and participating independent schools with support in all aspects of the assessment process at both Key Stage 1 and 2, helping to ensure that all statutory requirements are fully met. The information provided in this booklet details the range of assessment and moderation packages available, as well as additional services. Your school does not have to be located within Surrey to select us as your statutory assessment provider.

Academies & Free Schools

All academies and free schools are required to comply with national assessment arrangements as part of their funding agreement. This includes monitoring of tests and moderation of teacher assessments. Academies and free schools have a statutory obligation to select a service provider for Key Stage 1 and 2 monitoring and moderation activities, including the Phonics Screening Check, and to have a written agreement in place.

This year, you have until mid-November 2023 to put in place a monitoring and moderation agreement and you must report this to the STA on the Primary Assessment Gateway.

Please visit the [Schools Alliance for Excellence Bookings Portal](#) to purchase your Statutory Assessment Agreement for 2023-2024.

Additionally, if you would like to discuss a bespoke assessment package for your school, or for further information about this service from SAfE, please contact primaryassessment@schoolsallexcel.com detailing what you feel is needed for your school or Trust.



Independent Schools

Independent schools who choose to participate must also follow STA guidance and will be subject to the same STA quality assurance and maladministration processes as maintained schools and academies.

Participating independent schools who wish to publish and compare their national curriculum assessment results with local/national data must have a written agreement in place with SAcE that they will complete external moderation of their teacher assessment and report this information to the STA.

If an independent school chooses to take part in the assessment and reporting arrangements for one or more of the KS2 tests, they should also submit teacher assessment outcomes in those subject(s) to the DfE for inclusion in the national summary of results. An independent school can only claim that its results are comparable with national or local results if it has taken part in the LA external moderation process.

Participating independent schools must have an agreement in place for monitoring the end of Key Stage 2 tests and a moderation agreement if choosing to submit Key Stage 2 teacher assessment data. Monitoring and moderation agreements must be put in place with their chosen LA by early December 2023.

Please note that independent schools cannot formally administer the Phonics Screening Check and therefore would not receive an unannounced monitoring visit in Year 1.





Primary Statutory Assessment Service Contract

This Service Package is for academies, free schools and independent schools and it includes:

- Email and telephone access to a team of advisors able to give advice relating to assessment, including statutory teacher assessment and statutory testing
- Access to virtual Assessment Leader briefings covering
 - Security, storage and administration of KS2 tests
 - Advice on access arrangements and statutory end of Key Stage 2 teacher assessments for writing and science
 - Advice on the Multiplication Tables Check (MTC)
 - Advice on the Phonics Screening Check (PSC)
- Free place on one of the following training & briefing sessions:
 - Year 1 Phonics Screening Check briefing
 - Year 4 Multiplication Table Check briefing

Surrey Academies & Free Schools - [link here](#)

SAfE Subscribers	£120.00 + VAT
Non-Subscribers	£150.00 + VAT

Academies & Free Schools outside of Surrey

<i>Please contact us to book</i>	£150.00 + VAT
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Independent Schools any location

<i>Please contact us to book</i>	£150.00 + VAT
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We offer a discount for MATs purchasing the contract centrally for all their schools. Please contact us directly to obtain a quote. We cannot offer a discount on monitoring visits or moderation sessions.



Monitoring Visits

Local Authorities must carry out unannounced monitoring visits for the KS2 SATs and Phonics Screening Check in Year 1.

Schools selected to receive a Phonics Screening Check monitoring visit or KS2 SATs monitoring visit will be charged the price below. Please note, these visits will be unannounced, and an invoice will be sent shortly after the visit.

These visits may be carried out before, during or after the assessment delivery windows. Depending on the size of the school, these visits might involve more than one SAfE representative.

SAfE representatives will look for evidence that the school is following the published guidance on:

- keeping check / test materials secure
- administering the check / tests
- scoring the Phonics Screening Check

If schools receive a monitoring visit, they must allow visitors to:

- see all materials and any relevant delivery notes
- observe any checks / tests being administered
- see copies of correspondence and other documents sent to, and received from, the LA or STA

SATs or Phonics Screening Check monitoring visit:	£240 + VAT per visit
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Please note that there will be an additional mileage charge for schools located outside of Surrey.





Key Stage 2 Moderation

In the event of a school being selected for a Key Stage 2 moderation visit in June 2024, there is a charge which varies dependent on the size of the Year 6 cohort. SAfE are required to give schools 48 hours' notice of moderation visits. An invoice will be sent once visits are completed.

- During a KS2 moderation visit, a minimum 15% sample or minimum of 5 pupils will be moderated to validate the school's end of Key Stage 2 judgements for writing.
- SAfE will also provide a briefing prior to visits to explain the process to schools.
- There is no additional charge for re-moderation submission or appeals (if required).

Total Number of pupils in Year 6	Cost
up to 36	£340.00 + VAT
37 to 76	£465.00 + VAT
77+	£595.00 + VAT



Professional Learning

SAfE provides a suite of professional learning products to support schools with assessment and moderation. These are not included in the service package, but can be purchased to compliment it.

New to Year 6 programme for teachers: - [link here](#)

Supporting teachers with pedagogy, practice and statutory assessment.

SAfE Subscribers	£140.00 + VAT
Non-Subscribers	£175.00 + VAT

Experienced Year 6 teacher programme: - [link here](#)

Supporting experienced teachers to continue their professional development.

SAfE Subscribers	£140.00 + VAT
Non-Subscribers	£175.00 + VAT

Assessment Briefings for Headteachers: - [link here](#)

Covering statutory requirements, Headteacher's Declaration Form, access arrangements and test administration.

SAfE Subscribers	£60.00 + VAT
Non-Subscribers	£75.00 + VAT

Beyond Statutory Assessment in Year 2 programme: - [link here](#)

Supporting teachers to deliver a broad Year 2 curriculum and consider how to assess accurately without the statutory element.

SAfE Subscribers	£140.00 + VAT
Non-Subscribers	£175.00 + VAT



Year 6 cross-school writing moderation: - [link here](#)

SAfE Subscribers	£80.00 + VAT
Non-Subscribers	£100.00 + VAT

Year 2 cross-school writing moderation: - [link here](#)

SAfE Subscribers	£80.00 + VAT
Non-Subscribers	£100.00 + VAT

Year 3, 4, and 5 writing standardisation sessions: - [link here](#)

SAfE Subscribers	£80.00 + VAT
Non-Subscribers	£100.00 + VAT

Each of these elements can be booked via the [SAfE Bookings Portal](#).



For further information please contact:
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primaryassessment@schoolsallexcel.com
01483 749954



Visit our website:
www.schoolsallianceforexcellence.co.uk
or follow us @schoolsallexcel

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SAfE's Mission

To be an inclusive partnership where all children and young people have the opportunities to flourish, enjoy learning and achieve the best possible outcomes through excellent education

An education system that is better for all