







FALL 2025

Course Catalog

August 11 – December 16, 2025

Inland Career Education Center

San Bernardino City Unified School District

1200 North E Street San Bernardino, CA 92405 | 909.388.6000 | icec.sbcusd.com

SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT

Making Hope Happen

MESSAGE FROM THE PRINCIPAL



Welcome to Inland Career Education Center, where opportunity begins and lives are transformed.

At ICEC, we believe that education is more than a path to a diploma or certificate. It is a foundation for hope, growth, and a brighter future for individuals and their families. Whether you are continuing your education, learning English, preparing for a new career, or reentering the workforce, you will find a dedicated and compassionate team ready to support you every step of the way.

Our mission is to empower individuals through education, and our vision is rooted in equity and economic progress. Each of our programs is thoughtfully designed to meet the real needs of our community. We are proud to serve as a bridge between personal goals and community impact because when one student succeeds, our entire community benefits.

Thank you for choosing ICEC. We are honored to be part of your journey and committed to helping you achieve your goals.

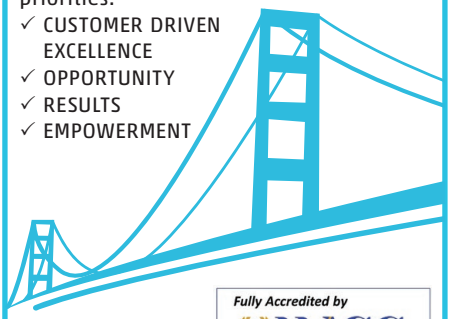
In partnership,
Raul Pedraza Jr.
Principal, Inland Career Education Center

Vision
Inland Career Education Center empowers and inspires individuals through education to contribute to the economic growth of the community.

Mission Statement
Inland Career Education Center provides a bridge to postsecondary education and the workforce through the delivery of quality education and student support services.

Value Proposition
We are consultative in meeting our customers' needs through our focus on labor market needs and ensuring our students are ready and prepared to be more effective in the workplace; and by providing resources to support skill development for future and current workers.

CORE Values: We believe in the following shared principles, beliefs and priorities:
- ✓ CUSTOMER DRIVEN EXCELLENCE
- ✓ OPPORTUNITY
- ✓ RESULTS
- ✓ EMPOWERMENT



Fully Accredited by WASC ACCREDITING COMMISSION FOR SCHOOLS

Accredited by the Western Association of Schools and Colleges.

ENROLLMENT Adults must be 18 and older to enroll in adult education courses.

REGISTRATION Registration is on a first come basis and continues until classes are filled. The Inland Career Education Center reserves the right to cancel a class if student enrollment or average attendance falls below the minimum limits.

IDENTIFICATION CARD Currently enrolled students will receive a school ID at no charge. Duplicate school ID's may be purchased from the Main Office for a fee of $5.

PARKING On campus parking is available. Students park at their own risk.

SCHOOL CALENDAR Classes may be scheduled as a semester or trimester class.

Fall Calendar
Fall Semester classes start ..... Monday, August 11, 2025
Fall Semester classes end ..... Tuesday, December 16, 2025

Trimester Calendar
First Trimester classes start..... Monday, August 11, 2025
First Trimester classes end ..... Friday, October 31, 2025
Second Trimester classes start..... Monday, November 3, 2025
Second Trimester classes end ..... Friday, February 20, 2026
Third trimester classes start..... Monday, February 23, 2026
Third trimester classes end..... Thursday, May 21, 2026

School Holidays
Labor Day..... Monday, September 1, 2025
Veterans Day..... Tuesday, November 11, 2025
Thanksgiving Recess ..... Monday, November 24 – Friday, November 28, 2025
Winter Recess..... Monday, December 22, 2025 – Friday, January 2, 2026
Dr. Martin Luther King Jr. Day ..... Monday, January 19, 2026
Abraham Lincoln's Birthday ..... Monday, February 9, 2026
George Washington's Birthday ..... Monday, February 16, 2026
Spring Recess..... Monday, March 23 – Friday, March 27, 2026

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CTE REFUND POLICY
Canceled Classes: If classes are canceled by Inland Career Education Center, 100% of the registration and fees collected will be refunded.
Missed Classes: No refunds will be given for missed classes.
The refund policy is available on our website and posted in the Main Office.

BUILDING A BRIDGE FOR STUDENTS AND BUSINESSES...

MAIN OFFICE

Hours of Operation:

Monday	7:45 am - 12:00 pm
Tuesday-Friday	7:45 am - 3:30 pm

Phone: (909) 388-6000 Fax: (909) 381-2887

COUNSELING OFFICE

Staff:

Teresa Ramos, Head Counselor
Hugo Muñoz Escalera, Day Counselor
Yesenia Ceballos, Evening Counselor
Elsa Martinez, Registrar
Martha Hernandez, Bilingual Clerk II

Hours of Operation:

Monday	8:00 am - 12:00 pm
Tuesday	8:00 am - 8:00 pm
Wednesday	8:00 am - 4:00 pm
Thursday	8:00 am - 8:00 pm
Friday	8:00 am - 4:00 pm*

*(Counselors available until 12:00 pm)

Counselors assist students with:

- Academic Planning
- Career Planning
- Understanding AB 540
- Researching Financial Aid
- Testing
- Choosing Colleges
- DACA Information

SAGES CAFÉ

Hours of Operation:

Monday - Friday	7:30 am - 1:00 pm
Closed	*10:20 am - 11:20 am*
Tuesday & Thursday	5:00 pm - 7:00 pm

Cash only. Daily specials are posted.

STUDENT TRANSITION CENTER

Hours of Operation:

Monday - Friday	7:45 am - 3:45 pm

Phone: (909) 388-6005 Room 108

Computers with internet access, employment sources, resume preparation and telephone/ fax access available. Job openings are posted weekly. Other services available:

- Career assessments
- Interview preparation
- Career planning assistance
- Job application completion
- Job search
- Scholarship & Financial Aid applications
- Employment workshops
- Resume preparation
- College and vocational program applications

CHILD DEVELOPMENT PROGRAM

The Child Development Program of the San Bernardino City Unified School District is dedicated to promoting the healthy growth and development of its children. To reach these goals, the centers have committed themselves to promoting the physical health and well-being of every student. The program also strives to discover and realize each student's academic potential. With added emphasis given to teaching the students acceptance of themselves and others, our centers will help children actualize their future success as students with our district.

The full-day ICEC program is for children ages 18 months - 5 years and provides a safe, nurturing environment that promotes the physical, social, emotional, creative, linguistic, and cognitive development of each child. Eligibility is based on verified family income, size, and need. (Monthly family fee may be applicable) In order to be considered for placement, you must join the eligibility list at www.childdev.sbcusd.com. Enrollment is NOT on a first-come, first-served basis and does NOT guarantee placement in the program. Enrollment packets can be picked up at the Preschool Office, 1535 West Highland Ave, San Bernardino, CA 92411, or you can call (909) 880-6706 for any further questions.

Hours of Operation

Monday - Friday	7:00 am - 5:30 pm

You'll need the following documents to enroll your child:

1. Proof of Birth
   (for all children under the age of 18)
2. Immunization Record
3. TB Test Results/or waiver
4. Physical Exam
5. Proof of Address
   (i.e. rent or utility bill within 30 days)
6. Proof of Income
   1. Check stubs - Must be consecutive
   2. CalWORKS
   3. Child/Spousal Support
   4. Unemployment
   5. Food Stamps
   6. SSI
   7. Foster Assistance
   8. Disability
   9. Other Financial Assistance, if you are paid in CASH please request an employment log
7. IEP (if applicable)
8. Court Orders (if applicable)

STUDENT SUCCESS STORY



As a child, moving to a new school district was always challenging and nerve-wracking. Starting at the age of 7, I was constantly moving between homes because our parents were unable to provide for us. Eventually, in August 2020, this led to my two siblings and me being placed in the foster care system.

Despite these difficulties, I continued my education at several different schools, many of which had environments similar to ICEC. Unfortunately, at the age of 17, unforeseen circumstances caused me to encounter setbacks that made the transition even harder. My schoolwork was no longer my main focus, so I made the difficult decision to pause my education, feeling lost and disconnected. However, my determination never wavered.

In time, I learned about an adult school program that could help me reach my goals. I scheduled an appointment for orientation, and the welcoming environment gave me the confidence and motivation to pursue my future.

I found a fresh start at ICEC, an alternative school that helped me discover my path. Through hard work, dedication, and the support of amazing counselors who encouraged me, I graduated with a high school diploma rather than a GED. Not only did I stay committed to my education, but I also proved that my past would not define my future.

Serena Santiago

ORIENTATION, ASSESSMENT, AND PRE-REGISTRATION DAYS

Students must complete an assessment & orientation for placement into the appropriate instructional level.

PROGRAM:	BUSINESS AND COMPUTER EDUCATION		
July 7 - 31	New Students & Continuing Students	ICEC	
October 1 - 31	New Students & Continuing Students	ICEC	
January 6 - February 13	New Students & Continuing Students	ICEC	Trimester 3

PROGRAM:	CBET (Community Based English Tutoring)
	Registration is ongoing at CBET sites during the scheduled days/times.

PROGRAM:	ESL (English as a Second Language) and Citizenship		
July 22, 23, 25	In-Person New ESL/Citizenship Students	Green Room	9:00 am
July 24	In-Person New ESL/Citizenship Students	Green Room	5:00 pm
October 28 - 30	In-Person New ESL/Citizenship Students	Green Room	9:00 am
December 16 & 18	In-Person New ESL/Citizenship Students	Green Room	5:00 pm
January 8	In-Person New ESL/Citizenship Students	Green Room	5:00 pm

PROGRAM:	HIGH SCHOOL DIPLOMA/PRE-GED/GED In-Person Registration		
July 28, 29, 30	In-Person	ICEC	8:00 am – 12:00 pm
July 31	In-Person	ICEC	12:00 pm – 4:00 pm
August 11	In-Person	ICEC	8:00 am – 10:00 am
August 12, 14, 19, 21, 26, 28	In-Person	ICEC	8:00 am – 4:00 pm
August 13, 20, 27	In-Person	ICEC	8:00 am – 12:00 pm
October 21, 23	In-Person	ICEC	8:00 am – 4:00 pm
October 22, 29	In-Person	ICEC	8:00 am – 12:00 pm
October 27	In-Person	ICEC	8:00 am – 10:00 am
November 4, 6	In-Person	ICEC	8:00 am – 4:00 pm
November 5	In-Person	ICEC	8:00 am – 12:00 pm

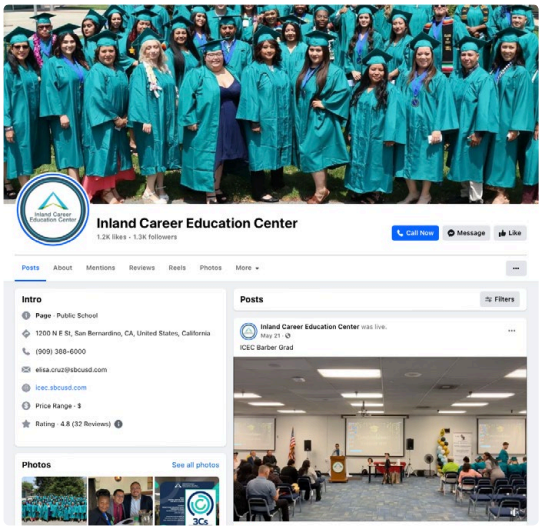
PROGRAM:	BARBER APPRENTICE / PROGRAMA DE APRENDIZ DE BARBERIA EN ES ESPAÑOL	
June 3 – July 31	New Barber Apprentice student applications accepted Applications are available online. Please turn in your application in person. Se aceptan nuevas aplicaciónes para el Programa de Aprendiz de Barberia en Español. Las aplicaciónes están disponibles en línea. Por favor entregue su solicitud en persona.	Semester 1
January 7 - February 26	New Barber Apprentice student applications accepted Applications are available online. Please turn in your application in person. Se aceptan nuevas aplicaciónes para el Programa de Aprendiz de Barberia en Español. Las aplicaciónes están disponibles en línea. Por favor entregue su solicitud en persona.	Semester 2

PROGRAM:	MEDICAL EDUCATION		
July 7 - 10	CNA Must have High School Diploma or GED. First come first serve.	Online	Trimester 1
July 14 - 18	Medical Math and Medical Terminology *Please note, these are asynchronous online classes.	Online	Semester 1
July 28	For CNA Students, mandatory orientation in Building C at 9 a.m.		
September 22 - 25	CNA Must have High School Diploma or GED. First come first serve.	Online	Trimester 2
December 1 - 5	Medical Math and Medical Terminology *Please note, these are asynchronous online classes.	Online	Semester 2
January 12 - 15	CNA Must have High School Diploma or GED. First come first serve.	Online	Trimester 3
March 2, 2026 - April 9, 2026	Vocational Nurse student applications available online. Please turn in your application in person.		

WE ARE ON FACEBOOK!

The new Inland Career Education Center Facebook page is up! Please find our page, check in, like and follow us!

www.facebook.com/inlandcareereducationcenter



PARTNERSHIP WITH OPERATION NEW HOPE

- For young adults between the ages of 18-24 who live in San Bernardino County
- Funded by the Federal Workforce Innovation and Opportunity Act (WIOA).
- The program is designed for entry-level occupational training and provides educational planning, life skills, career mentoring and college enrollment/postsecondary and employment assistance.
- Program elements: Occupational training leading to certification, math and reading assessment and tutoring, paid and unpaid internships (100 hours), assistance with employment including a portfolio, career pathways planning, supportive services, work ethic training, customer service training, leadership development, college and post-secondary training assistance, and scholarships.
- This is a two year program and is FREE to the participant. If you would like more information regarding this program, please contact (909) 388-6000.

HIGH SCHOOL DIPLOMA, NEDP & GED TEST PREPARATION PROGRAMS

Adults 18 years and older may attend the Inland Career Education Center after completing the following steps.

1. Register
2. Take assessments for Math and Reading
3. Receive a class schedule

STEP 1 **Register**

STEP 2 **Take Assessment**
- Allow 3 hours for the assessment.
- No children permitted in the Assessment Center.
- Your assessment scores will determine your placement level.

STEP 3 **Schedule Classes**
- Meet with a Counselor to review assessment scores.
- Select a schedule of classes.

Registration Information			
July 28, 29, 30	In-Person	ICEC	8:00 am – 12:00 pm
July 31	In-Person	ICEC	12:00 pm – 4:00 pm
August 11	In-Person	ICEC	8:00 am – 10:00 am
August 12, 14, 19, 21, 26, 28	In-Person	ICEC	8:00 am – 4:00 pm
August 13, 20, 27	In-Person	ICEC	8:00 am – 12:00 pm
October 21, 23	In-Person	ICEC	8:00 am – 4:00 pm
October 22, 29	In-Person	ICEC	8:00 am – 12:00 pm
October 27	In-Person	ICEC	8:00 am – 10:00 am
November 4, 6	In-Person	ICEC	8:00 am – 4:00 pm
November 5	In-Person	ICEC	8:00 am – 12:00 pm



HIGH SCHOOL DIPLOMA

The Inland Career Education Center is WASC accredited and issues a high school diploma on completion of the required classes. Students will be placed in HS Diploma/Adult Basic Education classes according to assessment test scores. All High School Courses are offered online.
For High School Classes, in-person support will be provided via the instructor, by appointment. Online and in-person Tutoring will also be available.

GRADUATION REQUIREMENTS: An Inland Career Education Center high school graduate must earn 180 credits. All students working towards a high school diploma should see a counselor each semester for subject and credit re-evaluation.

ALL HIGH SCHOOL CLASSES ARE ONLINE.

Two sources of credit may be applied toward a high school diploma at the Inland Career Education Center:

1. Credits earned in other accredited high schools, adult schools, colleges, and vocational/technical schools.
2. Work experience credit.

The following credits in each subject are required for a high school diploma:

SUBJECT	CREDITS
English	40
Science	30
Fine Arts or Language Other than English	10
Electives	20
World History	10
U.S. History	10
American Government	5
Economics	5
Math (including 1 year of Algebra or above)	30
Career Development	20
TOTAL REQUIRED	**180**



NATIONAL EXTERNAL DIPLOMA PROGRAM (NEDP)

The National External Diploma Program (NEDP) is an applied performance assessment system that assesses the high school level skills of adults and out-of-school youth. The NEDP evaluates the reading, writing, math and workforce readiness skills of participants in life and work contexts.

THIS IS A SELF-PACED ONLINE CLASS

Students must complete online assignments.

- Assesses high school level skills awarding a traditional diploma so graduates can meet their academic and career goals.
- Designed for self-directed youth and adults with life and work experiences and a general familiarity with the computer.
- Offers flexible scheduling and confidentiality.
- Evaluates competencies in ten content areas including Financial Literacy, Health Literacy, Civic Literacy, Geography, History, Science, and Twenty-First Century Workplace.
- Evaluates competencies that are based on skills outlined in the Common Core College and Career Readiness standards.

Criteria for Entrance

- CASAS reading score of 226+ and math score 216+
- Assessor will determine if student qualifies for the program

Class Starts

- Class is offered on a first come, first serve basis until capacity is reached. It is an ongoing program that starts once student has been recognized as a qualified candidate.

GED® TEST PREPARATION PROGRAM

The GED® Test is used in California to award high school equivalency certificates. Students are placed in either Pre GED® or GED® Test preparation classes according to the Assessment Test scores. Pre GED® classes focus on English Language Arts and Math.

Inland Career Education Center's test preparation program for the GED® Test focuses on preparing students for the four parts of the GED® Test (Math, Language Arts, Science, and Social Studies).

Inland Career Education Center is an Official Pearson VUE GED Testing Center™

To register and schedule for the GED® Test, test-takers must register online by visiting www.GED.com or by calling the Pearson VUE call center at 1-877-EXAM-GED (392-6433).

Daytime Classes

Classes	Days	Time	
ABE/GED - Language Arts	Monday/Wednesday/Friday	8:30 am - 10:30 am	In person
ABE/GED - Language Arts	Monday/Wednesday/Friday	10:50 am - 12:50 pm	In person
ABE/GED - Language Arts	Tuesday/Thursday	8:30 am - 10:30 am	Hyflex
ABE/GED - Language Arts	Tuesday/Thursday	10:50 am - 12:50 pm	Hyflex
ABE/GED - Mathematics	Monday/Wednesday/Friday	8:30 am - 10:30 am	In person
ABE/GED - Mathematics	Monday/Wednesday/Friday	10:50 am - 12:50 pm	In person
ABE/GED - Mathematics	Tuesday/Thursday	8:30 am - 10:30 am	Hyflex
ABE/GED - Mathematics	Tuesday/Thursday	10:50 am - 12:50 pm	Hyflex

Evening Classes

Classes	Days	Time	
ABE/GED - Mathematics	Tuesday/Thursday	5:30 pm - 8:15 pm	Hyflex
ABE/GED - Language Arts	Tuesday/Thursday	5:30 pm - 8:15 pm	Hyflex



ENGLISH AS A SECOND LANGUAGE (ESL)



English as a Second Language (ESL):

These classes are for students who want to learn English language skills: listening, speaking, reading and writing. ESL classes offer different language levels according to students' needs.

Program Placement Testing: ESL testing is at the Inland Career Education Center.

Please do not bring children to the testing.

Inglés como segundo idioma (ESL):

Estas clases son para estudiantes que quieran aprender conocimiento del idioma ingles: escuchar, hablar, leer y escribir. Las clases de ESL ofrecen niveles diferentes según las necesidades de los estudiantes.

Examen de Evaluación: El examen de inglés se ofrecerá en el Inland Career Education Center.

Por favor no traiga niños/as el día del examen.

ENROLLMENT INFORMATION:

There is a textbook for each class that may be purchased in the Main Office.

PROGRAM:	ESL (English as a Second Language)		
July 22, 23, 25	In-Person New ESL/Citizenship Students	Green Room	9:00 am
July 24	In-Person New ESL/Citizenship Students	Green Room	5:00 pm
October 28 - 30	In-Person New ESL/Citizenship Students	Green Room	9:00 am
December 16 & 18	In-Person New ESL/Citizenship Students	Green Room	5:00 pm
January 8	In-Person New ESL/Citizenship Students	Green Room	5:00 pm

ESL Daytime Classes: Trimester Calendar

First Trimester **Monday, August 11, 2025 – Friday, October 31, 2025**
Second Trimester: **Monday, November 3, 2025 – Friday, February 20, 2026**
Third trimester: **Monday, February 23, 2026 – Thursday, May 21, 2026**

Evening Classes: Semester Calendar

Fall Semester: **Monday, August 11, 2025 – Tuesday, December 16, 2025**
Spring Semester: **Tuesday, January 6, 2026 – Tuesday, May 12, 2026**



ESL Beginning 1 / *Principiante 1*

Students communicate only through gestures and a few isolated words. Students ask and respond to basic learned phrases. They function in a very limited way in situations related to immediate needs.
Solamente se comunican a través de señas y palabras simples. Pregunta y responde a frases muy simples. Lo hace en forma muy limitada y en situaciones de necesidad inmediata.

Online

031332	08/11/25-10/31/25	MTWThF	8:00 am – 11:20 am	ICEC	(Multi Level)
031332	11/03/25-02/20/26	MTWThF	8:00 am – 11:20 am	ICEC	(Multi Level)
031134	08/12/25-10/31/25	TWThF	12:00 pm - 3:00 pm	ICEC	(Beg 1-2)
031134	11/04/25-02/20/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Beg 1-2)

In-Person

031131	08/11/25-10/31/25	MTWThF	8:00 am - 11:20 am	ICEC
031131	11/03/25-02/20/26	MTWThF	8:00 am - 11:20 am	ICEC
031133	08/11/25-10/31/25	TWThF	12:00 pm - 3:00 pm	ICEC
031133	11/04/25-02/20/26	TWThF	12:00 pm - 3:00 pm	ICEC
031135	08/12/25-12/16/25	TTh	5:30 pm - 8:00 pm	ICEC
031135	01/06/26-05/12/26	TTh	5:30 pm - 8:00 pm	ICEC
031137	08/12/25-12/16/25	TTh	5:30 pm - 8:00 pm	ICEC
031137	01/06/26-05/12/26	TTh	5:30 pm - 8:00 pm	ICEC

ESL Beginning 2 / *Principiante 2*

Students may have some simple oral communication abilities using basic learned phrases and sentences. They can read and write letters and numbers and a limited number of basic sight words.
Puede tener habilidad de comunicarse oralmente usando frases y oraciones básicas. Lee y escribe números y letras y un número limitado de palabras básicas.

Online

031332	08/11/25-10/31/25	MTWThF	8:00 am – 11:20 am	ICEC	(Multi Level)
031332	11/03/25-02/20/26	MTWThF	8:00 am – 11:20 am	ICEC	(Multi Level)
031134	08/12/25-10/31/25	TWThF	12:00 pm - 3:00 pm	ICEC	(Beg 1-2)
031134	11/04/25-02/20/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Beg 1-2)

In-Person

031231	08/11/25-10/31/25	MTWThF	8:00 am - 11:20 am	ICEC
031231	11/03/25-02/20/26	MTWThF	8:00 am - 11:20 am	ICEC
031237	08/11/25-10/31/25	MTWThF	8:00 am - 11:20 am	ICEC
031237	11/03/25-02/20/26	MTWThF	8:00 am - 11:20 am	ICEC
031233	08/12/25-10/31/25	TWThF	12:00 pm - 3:00 pm	ICEC
031233	11/04/25-02/20/26	TWThF	12:00 pm - 3:00 pm	ICEC
031235	08/12/25-12/16/25	TTh	5:30 pm - 8:00 pm	ICEC
031235	01/06/26-05/12/26	TTh	5:30 pm - 8:00 pm	ICEC
031241	08/12/25-12/16/25	TTh	5:30 pm - 8:00 pm	ICEC
031241	01/06/26-05/12/26	TTh	5:30 pm - 8:00 pm	ICEC



ESL Intermediate 1 / *Intermedio 1*

Students understand learned phrases easily with familiar vocabulary. They can read and interpret simple directions, schedules, signs, maps, and menus.
Comprende frases sencillas y puede usarlas en conjunto con nuevas frases que tengan vocabulario conocido. Es capaz de leer e interpretar direcciones, horarios, signos, mapas, y menús simples.

Online

031332	08/11/25-10/31/25	MTWThF	8:00 am - 11:20 am	ICEC	(Multi Level)
031332	11/03/25-02/20/26	MTWThF	8:00 am - 11:20 am	ICEC	(Multi Level)
031334	08/12/25-10/31/25	TWThF	12:00 pm - 3:00 pm	ICEC	(Int 1-2)
031334	11/04/25-02/20/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Int 1-2)

In-Person

031331	08/11/25-10/31/25	MTWThF	8:00 am - 11:20 am	ICEC	
031331	11/03/25-02/20/26	MTWThF	8:00 am - 11:20 am	ICEC	
031337	08/11/25-10/31/25	MTWThF	8:00 am - 11:20 am	ICEC	
031337	11/03/25-02/20/26	MTWThF	8:00 am - 11:20 am	ICEC	
031333	08/12/25-10/31/25	TWThF	12:00 pm - 3:00 pm	ICEC	(Int 1-2)
031333	11/04/25-02/20/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Int 1-2)
031335	08/12/25-12/16/25	TTh	5:30 pm - 8:00 pm	ICEC	
031335	01/06/26-05/12/26	TTh	5:30 pm - 8:00 pm	ICEC	

ESL Intermediate 2 / *Intermedio 2*

Students can follow oral directions in familiar contexts. They have limited ability to understand a conversation on the telephone. They understand learned phrases easily and new phrases containing familiar vocabulary.
El estudiante puede seguir direcciones orales en contextos familiares. Tiene habilidad limitada de tener una conversación por teléfono. Entiende frases aprendidas fácilmente y nuevas frases que contienen vocabulario familiar.

Online

031332	08/11/25-10/31/25	MTWThF	8:00 am - 11:20 am	ICEC	(Multi Level)
031332	11/03/25-02/20/26	MTWThF	8:00 am - 11:20 am	ICEC	(Multi Level)
031334	08/12/25-10/31/25	TWThF	12:00 pm - 3:00 pm	ICEC	(Int 1-2)
031334	11/04/25-02/20/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Int 1-2)

In-Person

031431	08/11/25-10/31/25	MTWThF	8:00 am - 11:20 am	ICEC	
031431	11/03/25-02/20/26	MTWThF	8:00 am - 11:20 am	ICEC	
031433	08/12/25-10/31/25	TWThF	12:00 pm - 3:00 pm	ICEC	
031433	11/04/25-2/20/26	TWThF	12:00 pm - 3:00 pm	ICEC	
031435	08/12/25-12/16/25	TTh	5:30 pm - 8:00 pm	ICEC	
031435	01/06/26-05/12/26	TTh	5:30 pm - 8:00 pm	ICEC	

ESL Advanced / *Avanzado*

Students can participate in conversations on a variety of topics. They can write short personal notes, letters, and paragraphs on familiar topics.
Puede participar en conversaciones con variedad de temas. Puede escribir pequeñas notas y cartas personales.

Online

031332	08/11/25-10/31/25	MTWThF	8:00 am - 11:20 am	ICEC	(Multi Level)
031332	11/03/25-02/20/26	MTWThF	8:00 am - 11:20 am	ICEC	(Multi Level)
031534	08/12/25-10/31/25	TWThF	12:00 pm - 3:00 pm	ICEC	(Adv/Conv)
031534	11/04/25-02/20/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Adv/Conv))

In-Person

031531	08/11/25-10/31/25	MTWThF	8:00 am - 11:20 am	ICEC	
031531	11/03/25-02/20/26	MTWThF	8:00 am - 11:20 am	ICEC	
031533	08/12/25-10/31/25	TWThF	12:00 pm - 3:00 pm	ICEC	(Adv/Conv))
031533	11/04/25-02/20/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Adv/Conv)
031535	08/12/25-12/16/25	TTh	5:30 pm - 8:00 pm	ICEC	
031535	01/06/26-05/12/26	TTh	5:30 pm - 8:00 pm	ICEC	

ESL Conversation Intermediate-Advanced / *Conversación intermedio-avanzado*

Students understand learned phrases easily with familiar vocabulary. They can discuss a variety of topics related to everyday life, culture, and life skills.
Comprende frases sencillas y puede usarlas en conjunto con nuevas frases que tengan vocabulario conocido. Pueden discutir en una variedad de tópicos relacionados a la vida diaria, cultura y destrezas de vida.

Online

031534	08/12/25-10/31/25	TWThF	12:00 pm - 3:00 pm	ICEC	(Adv/Conv)
031534	11/04/25-02/20/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Adv/Conv)

In-Person

031533	08/12/25-10/31/25	TWThF	12:00 pm - 3:00 pm	ICEC	(Adv/Conv)
031533	11/04/25-02/20/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Adv/Conv)

COMMUNITY-BASED ENGLISH TUTORING (CBET)

An English language program tailored for adults aiming to elevate the English proficiency of our community. Gain insight into supporting your child's literacy and language development, covering reading, writing, listening, speaking, study skills, and homework, utilizing proven parenting methods. Our classes are conveniently offered at diverse locations and times.

For class locations and schedules, please visit our website.

SCAN ME



CITIZENSHIP CLASSES

FREE!

Citizenship Daytime Classes:

First Trimester:	**Monday, August 11, 2025 – Friday, October 31, 2025**
Second Trimester:	**Monday, November 3, 2025 – Friday, February 20, 2026**
Third Trimester:	**Monday, February 23, 2026 – Thursday, May 21, 2026**

Evening Classes: Semester Calendar

Fall Semester:	**Monday, August 11, 2025 – Tuesday, December 16, 2025**
Spring Semester:	**Tuesday, January 6, 2026 – Tuesday, May 12, 2026**



Inland Career Education Center in partnership with Catholic Charities

This course is for students who want to become U.S. Citizens and need increased language skills and specifics about the U.S. Citizenship process. Class covers the interview process/preparation, application process and possible Fee Waiver for those who qualify. Students must meet all required qualifications to enroll:

- Have an ID
- Have a Permanent Resident Card
- Score at the High Beginning or higher range of the CASAS assessment

REGISTRATION DATES FOR CLASSES HELD AT ICEC:

PROGRAM:	ESL (English as a Second Language)		
July 22, 23, 25	In-Person New ESL/Citizenship Students	Green Room	9:00 am
July 24	In-Person New ESL/Citizenship Students	Green Room	5:00 pm
October 28 - 30	In-Person New ESL/Citizenship Students	Green Room	9:00 am
December 16 & 18	In-Person New ESL/Citizenship Students	Green Room	5:00 pm
January 8	In-Person New ESL/Citizenship Students	Green Room	5:00 pm

ON THE DAY OF REGISTRATION, YOU WILL NEED TO BRING: Your ID and Your Permanent Resident Card. **PLEASE BE ON TIME AND PLEASE DO NOT BRING CHILDREN!**

Online

031732	08/11/25-10/31/25	TWTHF	12:00 pm – 3:00 pm	ICEC
031732	11/03/25-02/20/26	TWTHF	12:00 pm – 3:00 pm	ICEC

In-Person

031731	08/11/25-10/31/25	MTWThF	8:00 am - 11:20 am	ICEC
031731	11/03/25-02/20/26	MTWThF	8:00 am - 11:20 am	ICEC
031715	08/12/25-12/16/25	TTh	5:30 pm – 8:00 pm	ICEC
031715	01/06/26-05/12/26	TTh	5:30 pm – 8:00 pm	ICEC

Questions?: Jesse Galdamez, Inland Career Education Center
(909) 388-6000 ▪ jesus.galdamez@sbcusd.com
Agustin Avantes, Catholic Charities, Immigration/Citizenship
(909) 388-1239 ▪ aavantes@ccsbriv.org

BUSINESS AND COMPUTER EDUCATION

Business and Computer Education courses assist students with acquiring the skills necessary for a career in today's office and give students a competitive edge in the job market. Students receive a certificate of completion for each course in which they receive a grade of a C or higher.

Please register in person at the Main Office, Class Fees are due at registration.

Registration Information		
July 7-31	New Students & Continuing Students	ICEC
October 1-31	New Students & Continuing Students	ICEC
January 6 - February 13	New Students & Continuing Students	ICEC

Keyboarding and Basic Computer Skills

This course introduces students to the essential computer skills needed for academic, workplace, and daily digital tasks. Designed for beginners, it emphasizes hands-on learning with real-world applications using Google Apps and web-based tools. Students will build confidence in using a computer, practicing typing, navigating the internet safely, and communicating through email. **Class is FREE.**

040310	08/12/25-10/30/25	TTh	8:00 am - 11:20 am	ICEC	216	Long
040320	11/04/25-02/19/26	TTh	8:00 am - 11:20 am	ICEC	216	Long





Digital Literacy

This course is designed for adult learners seeking to enhance their digital literacy with a focus on digital literacy standards and modules in three main areas:

- **Essential Computer Skills** - Basic computer skills, internet basics, using email, Windows OS, Mac OS
- **Essential Software Skills** - Microsoft Word, Excel, PowerPoint, Google Docs
- **Using Technology in Daily Life** - Social Media, information literacy, career search skills, accessing telehealth appointments, supporting K-12 distance learning, your digital footprint. **$20 Class Fee.**

060410	08/13/25-10/31/25	WF	12:00 pm – 3:00 pm	ICEC	216	Long
060420	11/05/25-02/20/26	WF	12:00 pm – 3:00 pm	ICEC	216	Long
060310	08/12/25-10/31/25	TTh	12:00 pm – 3:00 pm	ICEC	216	Long
060320	11/04/25-02/19/26	TTh	12:00 pm – 3:00 pm	ICEC	216	Long

Google Workspace Essentials

Boost productivity with Google Workspace Essentials! This course teaches you how to communicate, collaborate, and manage tasks efficiently using Google's essential tools. **$20 Class Fee.**

Basic digital literacy and a minimum typing speed of 17 WPM are required to enroll.

Learn to:

- Use Gmail, Drive, and Meet effectively
- Collaborate in real-time with Docs and Sheets
- Organize files and manage tasks seamlessly
- Enhance teamwork with shared tools

040210	08/11/25-10/29/25	MW	8:00 am - 11:20 am	ICEC	216	Long
040220	11/03/25-02/18/26	MW	8:00 am - 11:20 am	ICEC	216	Long

MEDICAL EDUCATION PROGRAM



CERTIFIED NURSE ASSISTANT

Students interested in our **Certified Nurse Assistant (CNA) classes** must enroll online at: **icec.sbcusd.com**, Medical Education.
Must have a High School Diploma or GED at the time of registration. Must have a Social Security card or must have an Individual Taxpayer Identification Number (ITIN) letter from the IRS. Students must attend a mandatory orientation.

Online Enrollment and Mandatory Orientation Timeline	
Trimester 1 & Semester 1	
July 7-10	CNA online enrollment for Trimester 1
July 14-18	Medical Math and Medical Terminology for Semester 1
July 28	For CNA students, mandatory orientation in Building C at 9:00 a.m.
Trimester 2	
September 22-25	CNA online enrollment for Trimester 2
October 20	For CNA students, mandatory orientation in Building C at 9:00 a.m.
Trimester 2 & Semester 2	
December 1-5	Medical Math and Medical Terminology for Semester 2
January 12-15	CNA online enrollment for Trimester 3
February 9	For CNA students, mandatory orientation in Building C at 9:00 am.

Certified Nurse Assistant (CNA)

Certified Nurse Assistant (CNA): This class covers patient care skills and procedures in long-term care facilities. Students are prepared for state certification testing as Certified Nursing Assistants. **SUPPLY FEE: $700** includes textbooks, fingerprinting and C.P.R. **Additional Cost:** Students provide their own uniforms, physicals, and labs. Drug tests and fingerprints will be taken on the first day of the program. Must have a Social Security card or must have an Individual Taxpayer Identification Number (ITIN) letter from the IRS.

062311	08/12/25-10/31/25	Tu Th F	7:00 am - 4:00 pm	ICEC	C5	Genavia
062321	11/04/25-02/20/26	Tu Th F	7:00 am - 4:00 pm	ICEC	C5	Genavia
062331	02/24/26-05/21/26	Tu Th F	7:00 am - 4:00 pm	ICEC	C5	Genavia

Medical Math

This class reviews basic math problems and techniques, including conversions and ratios that are required of healthcare professionals and is a Prerequisite for the LVN program. Please note, this is an asynchronous online class. Students can request to meet with the instructor on Mondays for class support. Please email the instructor to set up an appointment.

062051	08/11/25-12/08/25	M	10:20 am - 12:20 pm	ICEC	Online	Genavia
062052	01/12/26-05/11/26	M	10:20 am - 12:20 pm	ICEC	Online	Genavia

MEDICAL EDUCATION PROGRAM

Medical Terminology

Articulated Course with San Bernardino Valley College!

College course ID CIT 144.

Acquire the ability to read, write, and understand medical terms and their relationship to body systems, diseases, and diagnoses. Please note, this is an asynchronous online class. Students can request to meet with the instructor on Mondays for class support. Please email the instructor to set up an appointment. This course is a Prerequisite for the VN program.

062151	08/11/25–12/08/25	M	10:20 am - 12:20 pm	ICEC	Online	Genavia
062152	01/12/26–05/11/26	M	10:20 am - 12:20 pm	ICEC	Online	Genavia



Vocational Nursing Program (VN)

This year-round program prepares students for the State of California NCLEX-PN exam through classroom academics and clinical practice at local hospitals.

Prerequisites for the program:

- *18 years of age or older*
- *An official sealed High School or GED transcript is required. Foreign transcripts must be evaluated first, then turned in to us in a sealed envelope.*
- *Social Security Card*
- *CA Drivers License or State Issued I.D. Card (*Must not be expired.)*
- *No felony, misdemeanor, DUI convictions or warrants. (May result in denial for NCLEX licensure)*
- *Must be a State Certified C.N.A. or have completed a Medical Assistant, EMT, Respiratory or Hemodialysis Technician program and be able to provide proof.*
- *Proof of having completed a Medical Math and Medical Terminology course within the last 5 years.*



PROGRAM FEES: $70 non-refundable ATI T.E.A.S. test, Version 7, placement testing fee + $8,000 estimated total program cost. Total program cost includes textbooks, uniforms, State Board Fee, ATI textbooks and ATI Retake Tests. Students provide their own physical and lab work. Registration fee is $5,300.

Check our website for the timeline and the most current application information.
Visit icec.sbcusd.com for additional dates.

Applications are available on our website.
The next application period is March 2, 2026 – April 9, 2026 (Class of 2028).

APPRENTICE

APPRENTICE BARBER APPLICATION PROCEDURES

Application packets are available for pick up at ICEC Main Office or Applications can also be downloaded from our website:
https://sites.google.com/sbcusd.k12.ca.us/icec-cte/barber-program





Please turn in your application in person. All class fees are due on Orientation Day.

- All applicants must have a sponsor and have the Establishment Owner's license number and signature on the application to be considered for the program.
- All applicants must have a valid U.S. government issued picture ID and a social security card or tax ID number card, both must be presented when submitting applications.
- Completed applications must be turned in to the Inland Career Education Center, 1200 North E Street, San Bernardino, 92405.
- If necessary a waiting list will be started. Waiting list applicants will be called as space becomes available in the program.
- Incomplete and late applications will not be accepted.
- Both the Applicant and their Sponsor (shop owner) are required to attend the Mandatory Orientation, no exceptions.
- All class fees are due on Orientation Day.
- VA Benefits are now accepted. Call for more information.

Barber/Pre-Apprentice

This class covers the laws and regulations of the Board of Barbering and Cosmetology, basic patron protection, sanitation, and disinfection procedures. Students spend part of their time in hands-on activities learning barbering. This class is primarily designed to meet the requirements for entrance into the two-year California Barber Apprentice Program (on-the-job training).

Semester 1

All class fees are due on Orientation Day. Pre-Apprentice Supply fees: $400. Apprentice class fees: S1,575 includes Apprentice Kit (Payable to SCBAC) + $25 (Payable to Board of Barbering and Cosmetology). Additional information will be provided in the Program Acceptance Letter.
Registration is from June 3 – July 31, 2025.
Applications are available online. Please turn in your application in person.

Orientation: Tuesday, 08/19/2025 10:00 am - 2:00 pm ICEC Green Room Washington

065311	08/21, 08/22, 08/26, 08/28 and 08/29	M-F	8:00 am - 4:30 pm	ICEC	Green Room	Carranza

Semester 2

All class fees are due on Orientation Day. Pre-Apprentice Supply fees: $400. Apprentice class fees: S1,575 includes Apprentice Kit (Payable to SCBAC) + $25 (Payable to Board of Barbering and Cosmetology). Additional information will be provided in the Program Acceptance Letter.
Registration is from January 7 – February 26, 2026.
Applications are available online. Please turn in your application in person.

Orientation: Tuesday, 03/10/2026 10:00 am - 2:00 pm ICEC Green Room Washington

065321	03/12, 03/13, 03/17, 03/19 and 03/20	M-F	8:00 am - 4:30 pm	ICEC	Green Room	Carranza

ADULTS WITH SPECIAL NEEDS

The **ADULTS WITH SPECIAL NEEDS PROGRAM** offers a variety of free classes for adults with special needs. Students register in class. Class locations are listed below.

- **Inland Career Education Center - 1200 N. E Street, S.B. (909) 388-6000**
- **Valley Lighthouse for the Blind - 359 E. Parkcenter Circle, S.B. (909) 884-3121**

Life Skills and Functional Academics

An Independent Living Skills program for developmentally delayed adults. Students receive instruction in basic math and literacy, socialization, physical fitness, personal health, safety, and computers. ***No classes scheduled on Mondays after 12:00 pm.***

050011	08/11/25-05/21/26	MTWThF	8:00 am - 3:00 pm	ICEC A113
050021	08/11/25-05/21/26	MTWThF	8:00 am - 3:00 pm	ICEC A113

Creative Handcrafts

Macrame, basket weaving and ceramics. Students learn macrame, basket weaving and ceramics techniques as they complete simple projects. Beginners welcome, work at your pace.

052011	08/11/25-05/21/26	TWTh	9:30 am - 2:00 pm	Lighthouse
052021	08/11/25-05/21/26	TWTh	9:30 am - 2:00 pm	Lighthouse



SCHOOLWIDE LEARNER OUTCOMES

Self-Directed Lifelong Learners who:

Fully Accredited by WASC ACCREDITING COMMISSION FOR SCHOOLS

- Know how to access career planning information and apply for employment and college.
- Know how to evaluate and access continuing education and training opportunities.
- Achieve levels of literacy, computational, and technological proficiencies required to meet personal, educational, and career goals.

Effective Employees who:

- Earn required academic credentials for initial employment, career advancement and post secondary education.
- Earn industry-recognized certifications and licensure leading to living wage employment.
- Understand workplace expectations and consistently apply the qualities of successful workers.

Actively Involved Community Members who:

- Possess the knowledge and skills to become informed and engaged members of the community.
- Commit to improving their lives and the success of the community through productivity, service, and action.

SAN BERNARDINO CITY
UNIFIED SCHOOL DISTRICT
Making Hope Happen

Board of Education

Mayra Ceballos, Board President
Mary Ellen A. Grande, Board Vice President
Danny Tillman, Board Member
Dr. Scott Wyatt, Board Member
Abigail Rosales-Medina, Board Member
Felicia Alexander, Board Member
Michael Santos, Board Member

District Administration

Mauricio Arellano, Superintendent
Sandra Rodriguez, Ed.D.,
Assistant Superintendent – Student Services
MaryRone Goodwin, Director of
Communications and Community Relations
Terry Comnick, Associate Superintendent
Business, Facilities & Operations
Ana Applegate, Assistant Superintendent -
Educational Services

Inland Career Education Center Administration

Raul Pedraza Jr., Principal
Jesus Galdamez, Vice Principal
John Carranza, Vice Principal
Helena Zarate-Simolin, Vice Principal

DISTRICT POLICIES

San Bernardino City Unified School District Policy Statement for Title VI, Title VII, Title IX, and Section 504: The San Bernardino City Unified School District does not discriminate on the basis of race, color, national origin, sex (including sexual harassment), handicap (or disability), or age in any of its policies, procedures, or practices in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin); Title IX of the Education Amendments of 1972 (pertaining to sex); Section 504 of the Rehabilitation Act of 1973 (pertaining to age).

The Nondiscriminatory Harassment BP 4030, Sexual Harassment Policy BP 4319.11 and Uniform Complaint Procedures BP 1312.3: are available for reading in the Education Center's main office. Any person who believes that the District's nondiscrimination and/or sexual harassment policy has been violated may file a complaint with the Affirmative Action Office under the Uniform Complaint Procedures. Mike Medina, Affirmative Action Officer, (909) 381-1122.

Student Records: Pursuant to the Family Education Rights and Privacy Act of 1974, the Education Center is required to inform you of your rights regarding school records, and data related to you.

Firearms, Weapons, Alcohol, & Drugs are strictly prohibited. Firearms are not permitted on campus, even with a permit, unless you are a duly sworn peace officer or have written permission of the principal.

School's Right to Know Student & Visitor Identity Policy: (For Protection of Students, Staff, Visitors, and their Personal Property). Students and Visitors are required to give their name and reason for being on campus to an identified Education Center staff member or Campus Security Officer.

Smoking Is Prohibited: As of July 1, 1995, State Law and District Policy prohibits smoking in any place on campus or in vehicles on campus for faculty, staff, and students.

Visitor/Student Conduct & Responsibilities: All visitors and Education Center students are expected to conduct themselves in such a manner as to contribute to a productive educational environment.

