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Info sheet

Registration

TENNIS CLUB MERSCH

Welcome to TC Mersch!

Dear tennis friends,
dear parents,

Digitalization simplifies many things – but often raises questions, especially at the beginning. Since four different systems are currently in use at Tennis Club Mersch to ensure smooth match, training, and club operations, we would like to provide you with clear guidance in this information sheet.

We understand that multiple registrations can seem confusing at first glance. Unfortunately, there is currently no single platform that optimally covers court booking, membership management, training planning, and competition operations equally well.

In the following sections, we will explain to you transparently:

- Which system is used for which purpose,
- What specific steps are necessary for you (or your children),
- Who you can contact at any time if you have questions or technical problems.

Our goal is to keep the administrative burden on you as low as possible, so that the fun of tennis always remains the priority.

At the same time, we rely on your assistance to ensure that all members are correctly registered and that the requirements for funding our children's and youth training are met.

If you have any questions or difficulties with registration, we will of course be happy to assist you.

Thank you very much for your understanding, your support and for completing the matter on time.

With sporty regards

The board of TC Mersch

TENNIS CLUB MERSCH

info@tcmersch.lu

training@tcmersch.lu

licence@tcmersch.lu

facturation@tcmersch.lu





The four platforms at a glance

- **eTennis:** Membership, funding, club organization and court reservation
- **Sportision:** Registration and organization of training
- **FLT:** Official player license and association data
- **Tournament Software:** Registration for official FLT tournaments

Important: Provide all personal data completely and correctly.

We kindly but expressly request that when registering on all platforms, you ensure that all personal data is recorded completely and exactly as stated in the official identification document, as well as the complete "Matricule".

1. eTennis- membership and club organization

Registration takes place via our website www.tcmersch.lu.
eTennis is the central platform of TC Mersch. It is required in particular for:

- Registration and management of membership at TC Mersch,
- The reservation of the tennis courts,
- Internal club information and announcements,
- Use of the “Matricule” for the purpose of obtaining funding
- Registration for certain club activities and tournaments.

We have noticed that not all participants in the training sessions are yet registered on eTennis. Therefore, they are not currently officially listed as members of TC Mersch.

Membership and registration on eTennis are mandatory prerequisites for using the facilities of TC Mersch and participating in training. This applies to adults as well as children and teenagers.



DE CLUB

TENNIS CLUB MERSCH

tcmcar Arena



2. Sportision – Organization of Training Sessions

Sportision is used for registration and organization of tennis training. This applies in particular to:

- Registration for summer and winter training,
- The indication of available training times,
- Change requests regarding training times,
- The division of training groups,
- The organizational coordination with the tennis school and the coaches.

For underage players, the profile is managed by their parents or guardians.

In short: **Sportision organizes everything related to training.**



3. FLT – Player license and official association data

The FLT is the Luxembourg Tennis Federation. Among other things, it manages:

- The official tennis licenses,
- The allocation of players to TC Mersch,
- The official player and license data,
- The requirements for participation in official competitions and interclub matches.

TC Mersch requires all underage players to apply for a player license from the FLT (Football and Tennis Association). Participation in TC Mersch's children's and youth training programs is not possible without a valid license.

This requirement has an important background: TC Mersch receives funding from the association and the municipality for its licensed players.
These subsidies make a significant contribution to keeping training fees for children and young people as stable as possible. Full licensing therefore benefits the entire children's and youth section of the club.

In short: **The FLT license is a mandatory requirement for minors (compulsory from the age of 7) to participate in training and also supports the financing of our youth program.**

TENNIS CLUB MERSCH

Inquiry regarding a tennis license:

We would like to inform you that our club requires every player to have a license from the Luxembourg Tennis Federation (FLT), for several reasons:

- Medical check-up to ensure that there are no contraindications to participating in a sport
- For insurance reasons
- So that the club can benefit from subsidies from the municipality/state.
- A license from the FLT is mandatory to participate in interclub matches/tournaments.

Note: We require a license even if you do not intend to participate in official competitions. The license does not obligate you to participate in competitions under any circumstances.

To obtain a license, please follow these steps and send the information to license@tcmersch.lu:

1. Medical examination of the athlete:
   - From the family doctor (or pediatrician) if the athlete is younger than 7 or older than 50 - https://www.tcmersch.lu/s/Lizenz_FLT
   - At the Medico in an approved center, if the athlete is 7 years old or older (or will turn 7 this year) but not older than 50. Go to the website www.sports.lu and select "RV MÉDICO-SPORTIF".
2. Copy (photo) of the identity card from both sides (JPEG format)
3. Copy (photo) of the social security card of both sides (JPEG format)
4. Photo of the athlete (JPEG format).
5. Non-Luxembourgish nationals must complete an additional form if they do not hold a license abroad. https://www.tcmersch.lu/s/Lizenz_FLT
6. For non-Luxembourgish nationals who hold a license abroad, we require the current ranking.
7. Once all documents have been received, the club submits a license application to the FLT. Before the license is issued, the individual concerned will receive an email from the FLT to confirm the application. After confirmation, the FLT will issue the license shortly.

The club will then apply for the license from the FLT and will also pay the annual fees for it.

Only requests for a license submitted via the email address licence@tcmersch.lu will be accepted and processed.

The board



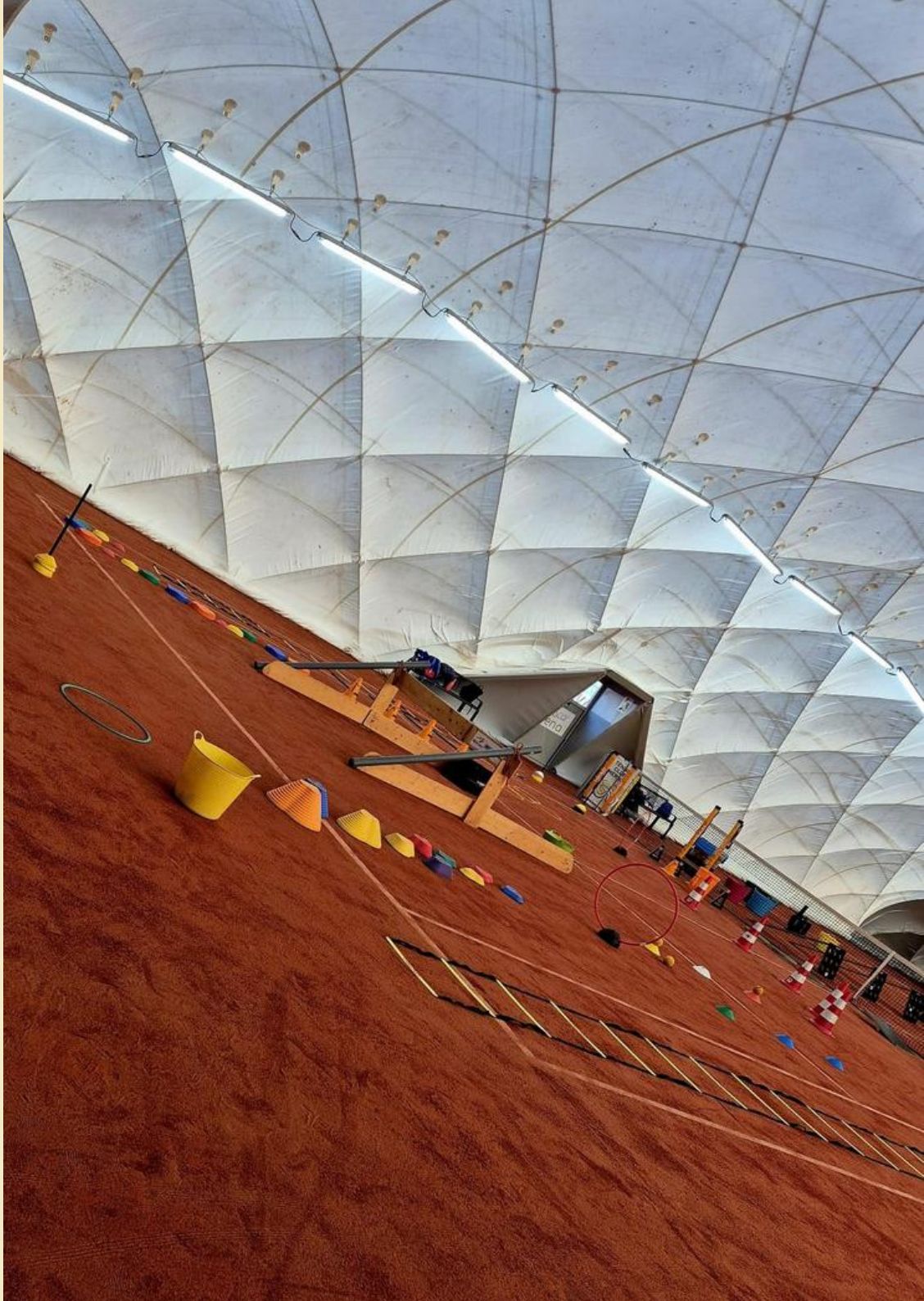
4. Tournament Software – Registration for official tournaments

Tournament Software is the platform for official FLT tournaments. It enables:

- The search for tournaments,
- Registration for a tournament,
- The indication of personal availability,
- Access to game schedules and draws,
- The display of results and tournament progress.

Important: The Tournament Software user account is technically separate from your personal FLT account. Therefore, a separate registration is required.

In short: **Tournament Software is required for actual participation in official tournaments.**



Binding deadline: October 31st of the year

We ask you to ensure, by **October 31st** at the latest, that:

- All adult training participants must be registered on eTennis and must be recorded as members of TC Mersch.
- All children and young people must be registered on eTennis and must be recorded as members of TC Mersch.
- A player license was applied for at the FLT for all underage training participants in order to be allowed to participate in the training.

Should the required membership or player license not be available after this deadline, TC Mersch reserves the right to exclude the players concerned from training until all formalities have been completed.

We ask for your understanding that this regulation is necessary to ensure proper, fair, and financially sustainable training operations in the long term. We are aware that the various registrations involve additional effort.

