

McNeill Farms Condominium Association

Exterior Condominium Improvement Application

Exterior improvements must be approved by the McNeill Farms Condominium Association Board **BEFORE** you begin your project.

1. Complete the information on this form and submit it along with drawings, plans, and other pertinent literature to:

Sentry Management
4249 Easton Way #220
Columbus OH 43219

Email: ckinsey@sentrymgt.com Phone: 614-266-4655

2. We cannot approve any application without adequate supporting information. Make sure your drawings show:

- Dimensions
- Material to be used
- A framing layout, if necessary
- A site plan to show the exterior improvement in relation to your condominium unit
- For Decks — Call the City of Columbus to get a building permit

3. If you have questions, call 614-866-1954 .

NAME: _____

ADDRESS: _____

PHONE: _____ **EMAIL:** _____

Check the type of exterior improvement you would like to do:

- | | | | |
|----------------------------------|--|---|--------------------------------------|
| ☐ Deck* | ☐ Storm Door | ☐ Concrete Patio | ☐ Brick Patio |
| ☐ Hot Tub | ☐ Privacy Fence** | ☐ Other | |

*Decks MUST be free standing. They may NOT be attached to the building.

**Owner of the unit will be responsible for mowing the back area after the fence is installed.

Check one of the following:

- | | |
|---|---|
| ☐ I will perform the work myself | ☐ A professional Contractor will do the work |
|---|---|

Estimated Starting Date: _____ **Estimated Completion Date:** _____

☐ **APPROVED** provided the following changes are made: _____

Building Committee Chair _____ **Property Manager** _____

☐ **DENIED** because : _____

Building Committee Chair _____ **Property Manager** _____