

NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY POLITEHNICA BUCHAREST



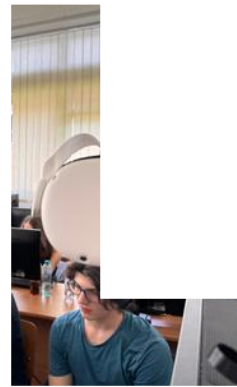
FACULTY OF ENGINEERING IN FOREIGN LANGUAGES



STUDENT GUIDE 2026-2027



IT



GOOD TO BE OUR STUDENT





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Message of the Dean



FILS is an engineering school within POLITEHNICA Bucharest, where education is conducted entirely in three international languages: french, english, and german. Founded in 2001 by transforming the Department of Engineering Sciences, created in 1990, FILS aims to promote engineering education according to market requirements, with multilingual specialists. It also fosters connections between higher technical education in Romania and similar institutions in developed countries through European cooperation programs, facilitates the enrollment of foreign students and the mobility of students and teachers, and develops relationships between the university and companies, including in European and international consortia.

Today, FILS remains a renowned faculty, attractive to Erasmus and non-EU students. Organized into two departments – **Engineering in Foreign Languages** and **Communication in Modern Languages** – FILS offers internationally recognized bachelor's and master's programs. In the last three years, three new bachelor's specializations have been launched, demonstrating a commitment to updating the educational offer.

FILS has **two lectureships: french** and **german**, with native lecturers, thanks to long-term collaborations with AUF and DAAD. Students are encouraged to engage in international research projects, access Erasmus scholarships, and double degree programs. Collaborations with profile companies (IBM, Cegedim, Microsoft, Oracle, etc.) allow the annual organization of workshops, competitions, and internships.

Dear students, be proud to join an elite academic community, that of the Faculty of Engineering in Foreign Languages within POLITEHNICA Bucharest! Certainly, the faculty will be your passport to a successful career!

First steps as an enrolled student

Signing the study contract

- It is signed within the **first two weeks, digital** - on the **sign.upb.ro** platform
- Students will be guided by the year tutor for signing



The **year tutor** can be found **here**. They are responsible for the group throughout the year.

! For any issues, students can address the year tutor or faculty management, which is available **here**

Faculty management

Schedule for audiences



Dean

Prof. Dr. Maria-Iuliana Dascălu

First steps as an enrolled student

Obtaining the student ID and card

- Each student receives a **student ID** and **card** after signing the study contract
- These are validated annually and are useful for various discounts (e.g. public transport)



How to find out which group you are in?

- CTI - Computers and information technology
- ETTI - Electronic engineering, telecommunications and information technologies
- IM - Mechanical Engineering
- IC - Chemical Engineering



**Groups are posted at the secretariat in the first week.*



Structure of the academic year

The complete structure of the academic year can be found **here**



Organization

The **organizational structure** of the faculty, including the specific duties of the **dean** and **each vice-dean**, can be found **here**

Dean's office schedule (room JE106) can be found **here**

Secretariat schedule (room JE105) : **Monday-Thursday** from **12-14**; **Friday** 10-12

Lectureships

FILS Lectureships at POLITEHNICA Bucharest offer resources for learning **french**   and **german** 



As a student, you have access to a **modern media library** - room JA102a, where courses and extracurricular activities are organized



French Lectureship 

German Lectureship 

Ghifar Wachofi - French Lecturer **Christian Glüer** - DAAD Lecturer

Partners:



Partners:





Student associations and clubs

Student associations within the faculty offer development and collaboration opportunities



LS FILS



lsfiles

Association of Students and Graduates of the Francophone Branch



VWI Estiem



vwi.estiem.bucharest

Association of Economic Engineers from the German Branch



Francopoly

Francophone club



francopolyupb



RoboForgers



roboforgers

Robotics club



RoboBadgers

Robotics club



robobadgers



PoliTalks by FILS

Faculty podcast



politalks.byfils



Google Developer Groups

Programming Club



gdg.unstpb

Student associations within the university



ASPOLI



as.poli

Association of Students from POLITEHNICA Bucharest



Voluntari UNSTPB



voluntariunstpb

Volunteers POLITEHNICA Bucharest

Volunteering, **a facultative subject**, can be included upon request in the study contract **and validated** through a **contract and/or volunteering certificate**, according to the methodology; otherwise, the **student remains with a failed course**

*Volunteering activity methodology **here**

Accommodation

FILS students are accommodated in the following dormitories: *P1, P10, P20,* and *P23*. Details about accommodation can be found **here**

**For first-year students, the room is assigned randomly*



Signing the accommodation contracts

- Accommodation contracts are signed in September according to the schedule posted on the **website**
- On the day assigned to each year of study, students must present themselves at the FILS media library (room JA102a) with the **required documents**





Accommodation

Required documents

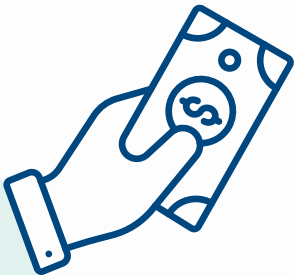
- Identity card (original + copy)
- Proof of online payment of the accommodation fee



Accommodation fees

for the academic year 2026-2027

The accommodation fee is paid into the university accounts / on the studenti.pub.ro platform (**details: name, room, month**). All details about the amount and how to make the payment can be found [here](#)





Buildings and classrooms

The campus is 10 minutes away from the Grozăvești (M1) or Petrache Poenaru (M1) metro stations, and the Politehnica (M3) station has a direct exit into the campus



How to get to the campus?

Rectorate, National University of Science and Technology POLITEHNICA Bucharest

Splaiul Independenței no. 313, Sector 6, Bucharest



METRO LINES

-  **3** POLITEHNICA
-  **1** GROZĂVESTI
-  **1** PETRACHE POENARU

Iuliu Maniu Boulevard

-  **105** **136** **139**

Doina Cornea Boulevard

-  **1** **10**

*All maps [here](#)



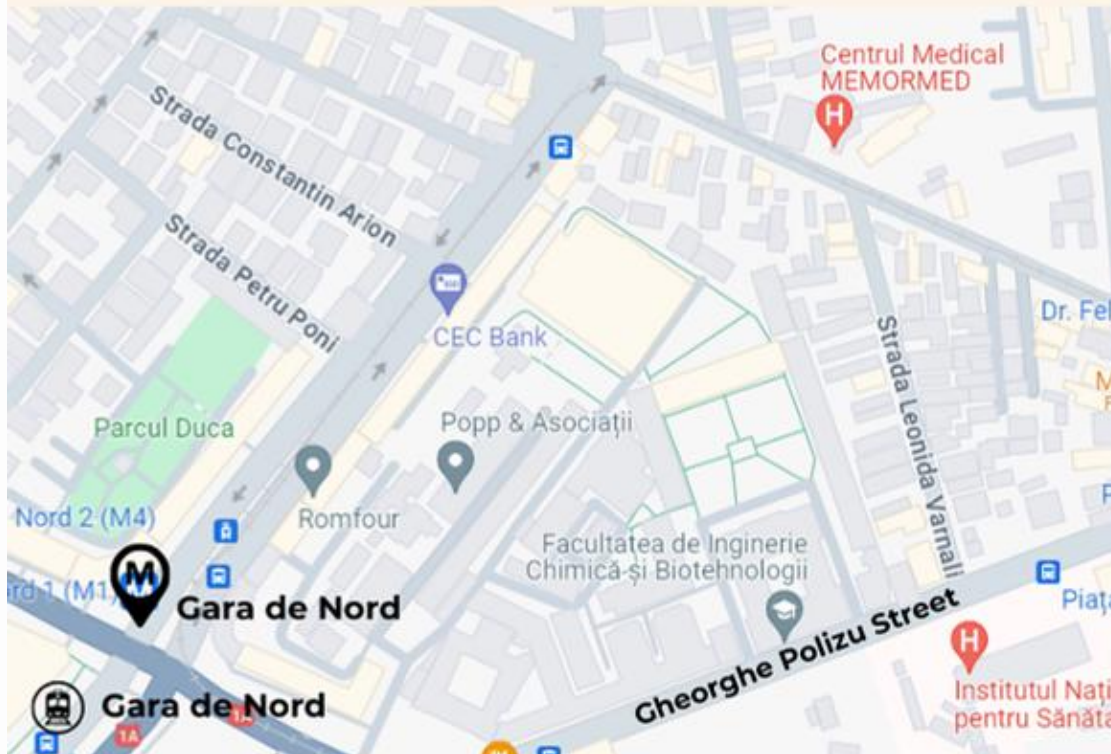
Buildings and classrooms



How to get to Polizu?

National University of Science and Technology POLITEHNICA Bucharest

Gheorghe Polizu Street no. 1-7, sector 1



METRO LINES

M **1** GARA DE NORD

Gara de Nord Station

105 **123** **122**

Gara de Nord Station

44



Buildings and classrooms



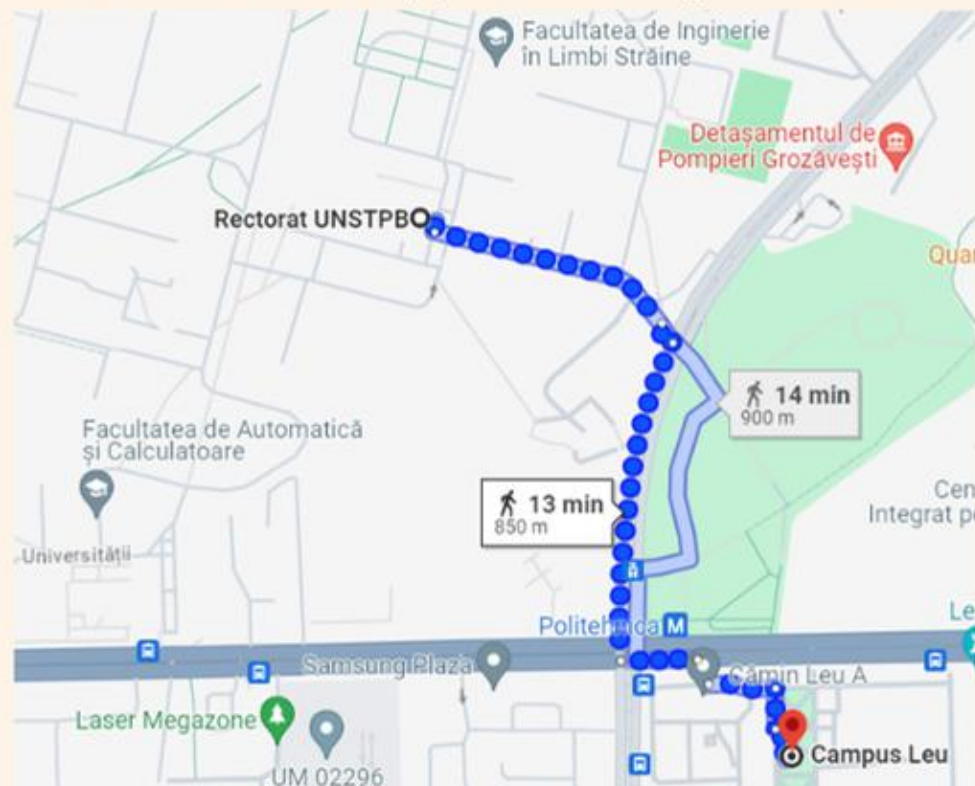
How to get from POLITEHNICA Campus to LEU Campus?

National University of Science and Technology POLITEHNICA Bucharest

Iuliu Maniu Boulevard no. 1-3, sector 6

On foot 😊

The distance is approximately 15 minutes



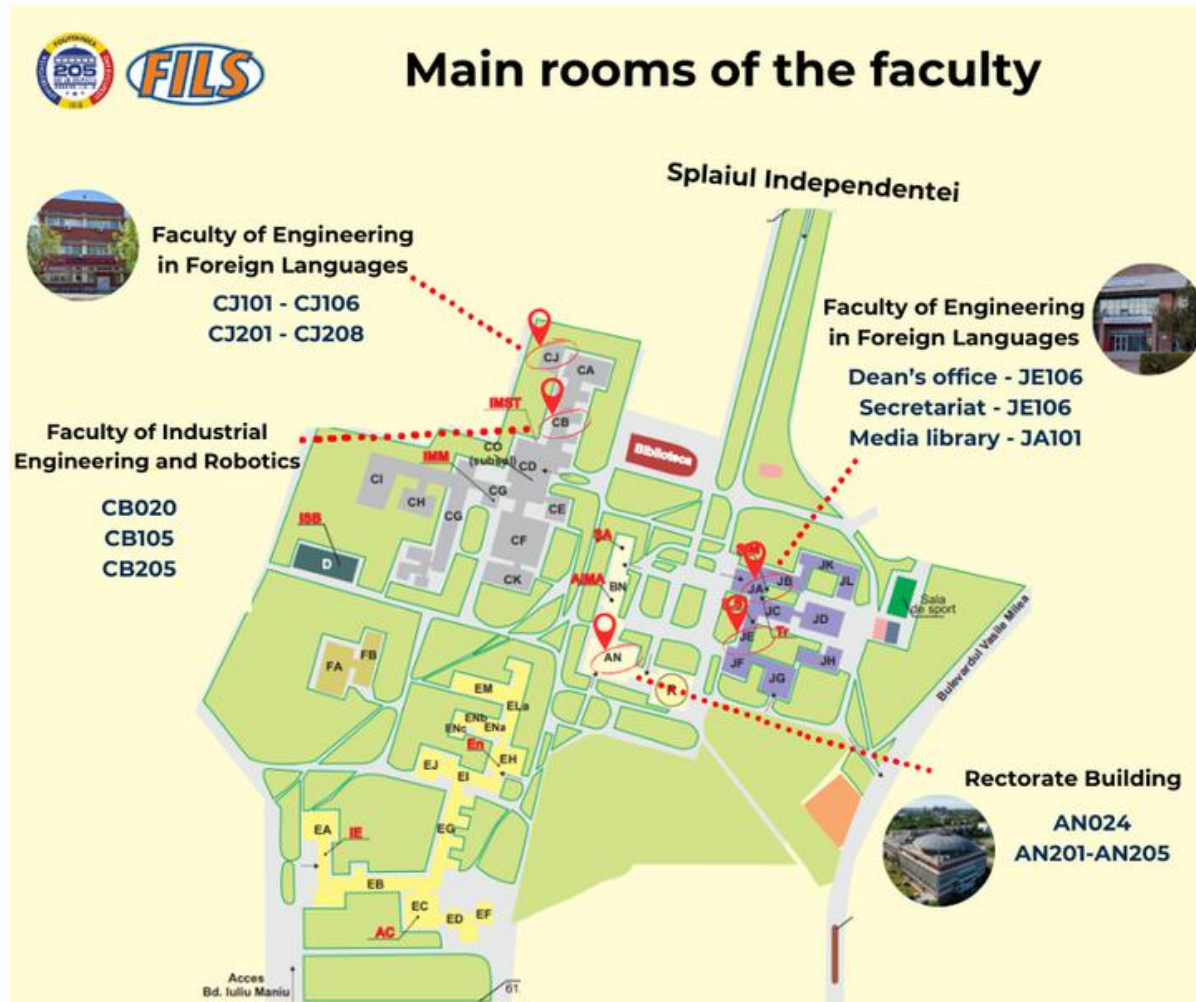
Buildings and classrooms

The rooms where the courses are held are indicated on the schedule and are located in various faculty buildings

The **first 2 letters** represent the **building index**, and the **digits** indicate the **floor** and the **room number**

For example:

- room CB020 - CB indicates the Faculty of Industrial Engineering and Robotics building, ground floor, room 20
- room CJ101 - CJ indicates the Faculty of Engineering in Foreign Languages building, first floor, room 01

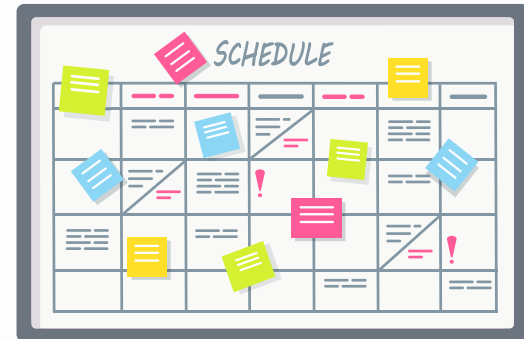


Timetable

The schedule for each stream can be found [here](#)

Legend of didactic activities

- C – cours
- L – laboratory
- S – seminar



The semester has **14 weeks** divided into **even** and odd weeks. The first week of the semester is an odd week, the **second week** is **even**, the third is odd, and so on

When there is a diagonal in a box for a group

- If it is written in the upper part, it is an odd week
- If it is written in the lower part, it is an **even week**

Mardi	8:00			
	9:00			
	10:00	DCE (L)	B028a	
	11:00			
	12:00			
	13:00			
	14:00	ETH2 (L)	EB208	
	15:00			
	16:00	SDA (L)	CJ101	
	17:00			
	18:00			
	19:00			

In the schedule, each subject specifies: the type of didactic activity, the professor, the room, and the time interval during which it takes place

		1210 AF II	1210 BF IoT	1211 F	1212 F
Lundi	8:00	Electrotechnique 2 (C) I. Nemoianu			CB105
	9:00				
	10:00	Analyse II (C) C. Georgescu			AN024
	11:00				
	12:00	Analyse II (S)	AN209	Ed. physique (S) C. GRIGOROIU	Salle de sport
	13:00				
	14:00	DCE (C) C. Ravariu			CB105
	15:00				AN209
	16:00	Introduction en Programmation en WEB (C) A. Mitrea			CB020
	17:00				Science et ing. des mat. (C) E. VOLCEANOV
Mardi	18:00				
	19:00				
	8:00			ETH2 (L)	EB208
	9:00	DCE (L)	B028b	Tech et sys de travail collab2 Leyla BOR	JA102a
	10:00			ETH2 (L)	EB208
	11:00	DCE (L)	B028b		Mécanique (S)
	12:00	Tech et sys de travail collab2 Leyla BOR	JA102a	ETH2 (L)	EB208
	13:00			DCE (L)	B028b
	14:00	ETH2 (L)	EB208	Ed. physique (S) C. GRIGOROIU	Salle de sport
	15:00			Tech et sys de travail collab2 Leyla BOR	JA102a
	16:00	SDA (L)	CJ101		Science et ingénierie des matériaux (L) (S6, S7, S8, S9) Ovidiu Dumitrescu
	17:00				
	18:00				
	19:00			IWP (L)	CJ104

For exemple:

- Monday 8-10: groups 1210FA, 1210FB, and 1211AF have an Electrotechnics course in room CB105
- Monday 12-14: group 1210FA has an Analysis II seminar in room AN209
- Odd weeks, Monday 12-14: Group 1212 has a Physical Education seminar

Timetable

If the group is large, it will be divided into subgroups for conducting laboratory activities

For example, Tuesday 10-12:

- Subgroup 1 has a DCE laboratory in room B028b during odd weeks (**red**)
- Subgroup 2 has a DCE laboratory in room B028b during even weeks (**green**)

Mardi	8.00				
	9.00				
	10.00	DCE (L)	B028b		
	11.00				
	12.00	Tech et sys de travail collabor Lryla BOR			JA102a
	13.00				
	14.00	ETH2 (L)			EB208
	15.00				
	16.00	SDA (L)			CJ101
	17.00				
18.00					
19.00					

Request forms

Request form templates are available [here](#)

These are to be completed and sent by email (office_fils@upb.ro) and/or physically brought to the faculty secretariat (room JE105)



*For certificates that attest to student status, requests can also be submitted on the studenti.pub.ro platform



Digital access

1

The first step is to activate the account with the **personal credentials** received via email

Informații despre contul dumneavoastră UPB

A fost creat/modificat contul instituțional

Adresa de e-mail instituțională este
[redacted]@stud.fils.upb.ro.

Pentru activarea contului, vă rugăm să urmați tutorialele de la adresele:

- activarea c o ntului: [Ghid activare cont](#)
- folosirea platformei unice de autentificare la nivelul UPB: [Ghid autentificare](#)

Găsiți o serie de ghiduri utile la următoarea adresă: [Ghiduri folosire platforme](#).

Pentru orice problemă, deschideți un ticket pe [support.upb.ro](#) alegând categoria corespunzătoare.

ACCOUNT ACTIVATION

- It is done on the platform [my.upb.ro](#) using the institutional address received via email, which ends with **@stud.fils.upb.ro**
- Account activation guide [here](#)

After activating the account, the institutional address and the password you chose will be useful for accessing all university platforms



Useful platforms

POLITEHNICA Bucharest platforms provide students with access to various services and educational resources

studenti.pub.ro

Guide access [here](#)

For modifying personal data, viewing grades, and study contracts



[Moodle \(curs.upb.ro\)](https://curs.upb.ro)

Guide access [here](#)

For accessing materials (course support, laboratory, etc.)

[Microsoft Teams](#)

Guide access [here](#)

To access courses and online activities; there is an **administrative channel** with all faculty members and each course has a dedicated channel for questions and materials



[Outlook](#)

Guide access [here](#)

To access institutional mail, login is done using the same credentials



Tickets

! Two-factor authentication: Platform authentication will use two-factor verification. For this, you will need the **Google Authenticator** or **FreeOTP** app

Steps are described [here](#) and [here](#)



For technical issues (password reset, inability to access platforms, etc.) you can open a ticket at ticketing.upb.ro

Platform ticket guide [here](#)



When opening a ticket, **it is very important to specify the name of your faculty** – Faculty of Engineering in Foreign Languages

Other facilities on campus

Restaurants

- Rectorate Building (5th floor)
- REGIE Complex (R3)
- LEU Complexul
- Faculty of Automatic Control and Computers (1st floor)
- Faculty of Industrial Engineering and Robotics (ground floor)
- Faculty of Transports (ground floor)



Library

Open Monday to Friday from 8:30 AM – 3:30 PM, and reading rooms until 8:00 PM. You can register and borrow books in person or online



Medical office

Provides essential services such as first aid and free consultations

Contact: +40 21 402 83 23

*Virtual tour - university [here](#)

*Virtual tour - faculty [here](#)



Rules



All regulations can be found [here](#)

Procedures (for signing study contracts, expulsion, fees, etc.) can be found [here](#)

Signing the study contract

- The students will sign the study contracts within the first two weeks of the first semester. More information will be provided in due time through the year tutors
- **Fee-paying students** must have the **receipt for the payment of the tuition fee** uploaded in the student account at the time of signing the contract, otherwise, they will not be able to sign the contract
- **Students with failed courses** must have the **receipt for the payment** for the outstanding subjects uploaded at the time of signing the contract, otherwise, they will not be able to sign the contract
- Students who **do NOT sign the study contract** according to the procedure will **NOT be enrolled** in the respective academic year and will lose their student status **(they will be expelled)**



Rules

Payment of fees

- Fees are paid online into the **university's accounts**
- After payment, the receipt is uploaded to the studenti.pub.ro platform
- The fee for retaking a subject **must be paid in the first two weeks** of the respective semester; **otherwise, the student cannot attend classes**
- **Failure to pay tuition fees and/or other established fees** by the start date of the semester exam sessions will result in the **student's exmatriculation within a maximum of two weeks from the payment deadline**
- Re-enrollment is possible only after settling outstanding debts, according to the university calendar

Students who need to retake courses/repeat the year:

Non-EU students

Fee for repeating: $N \times \text{€}100$ (N =number of courses to be passed)

EU students

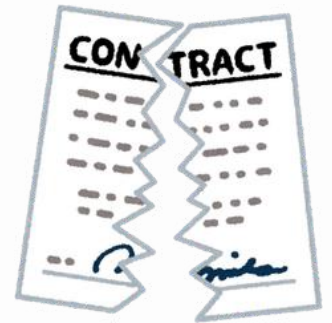
Fee for repeating: $N \times 300$ RON (N =number of courses to be passed)

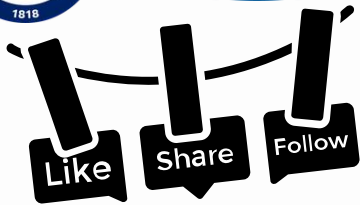
- Fourth-year students who are repeating the year for the second time will pay the full tuition fee
- Students repeating the year **more than twice or exceeding the total period of studies** will pay fees according to the current tax system available here
- Students with 0 ECTS credits pay the full fee

Rules

Exmatriculation occurs in the following cases:

- **Failure to pay tuition fees**
- Failure to fulfill academic obligations
- Violation of ethical standards, including attempted fraud in exams
- Violation of university discipline rules
- Violation of university regulations





Contact

For other questions or curiosities:



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filsfaculty



<http://fils.upb.ro>



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