



Google Gemini Best Practices

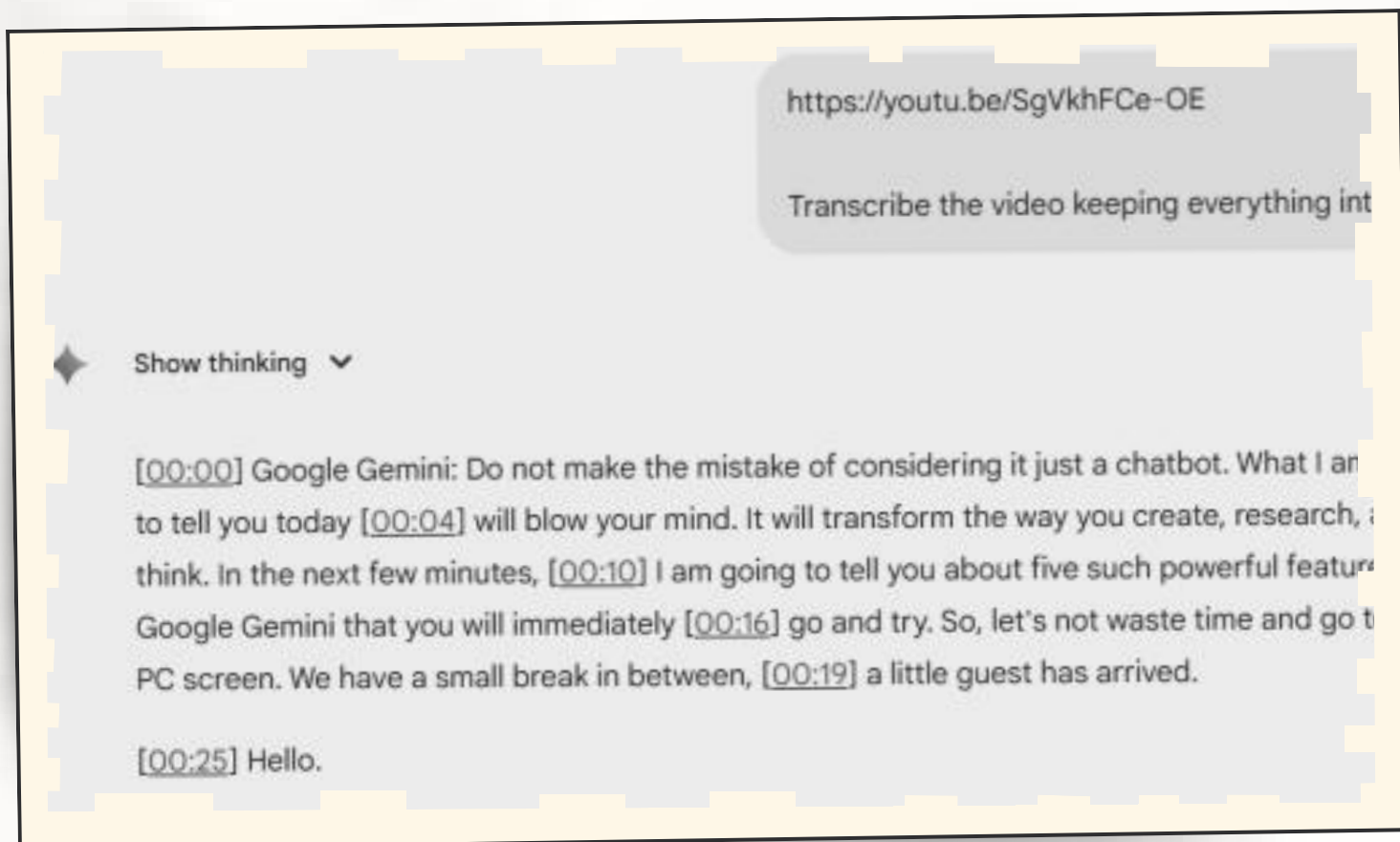
The Best 13 ways to use Google Gemini





Turn Videos into Text

- Gemini can analyze video files and produce transcripts, captions, or concise summaries. It turns spoken content into clear written text you can edit and search





How to Use

Step 01

- Open Google Gemini

Step 02

- Upload video

Step 03

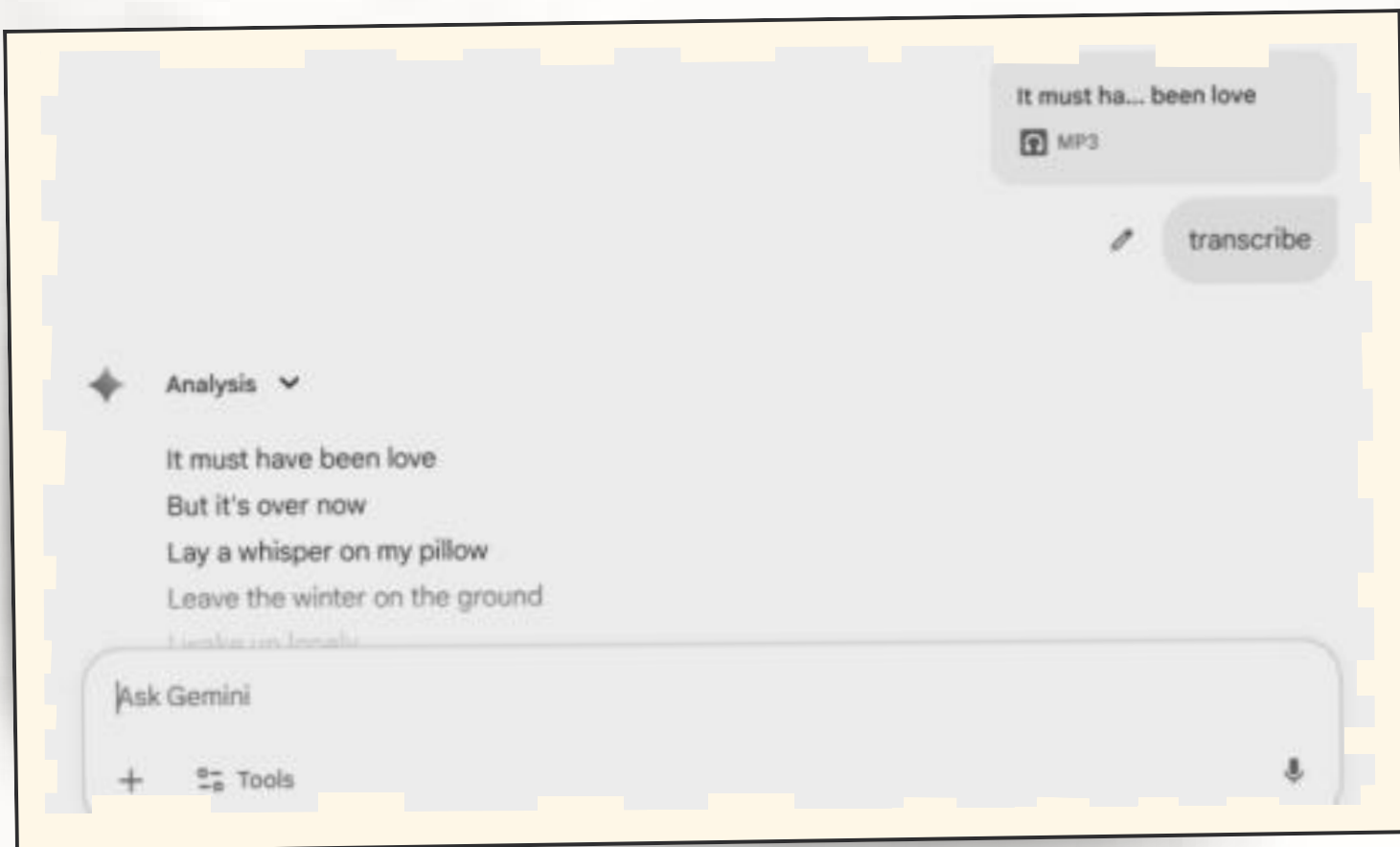
- Paste your prompt "Transcribe the video keeping everything intact"





Turn Audio into Text

- Upload an audio file and turn speech into clean text. Useful for interviews, lectures, and meetings





● How to Use

Step 01

- Open Google Gemini

Step 02

- Upload the audio file

Step 03

- Paste your prompt “Transcribe this audio verbatim with timestamps and speaker labels”





Found this valuable?

- **Repost** to help others win
- **Save** it for later reference
- **Like** the post





Create Infographics in Canva



Canva helps you turn structured content into clear visuals





● How to Use

Step 01

- Paste your prompt

Step 02

- Click on Canvas

Step 03

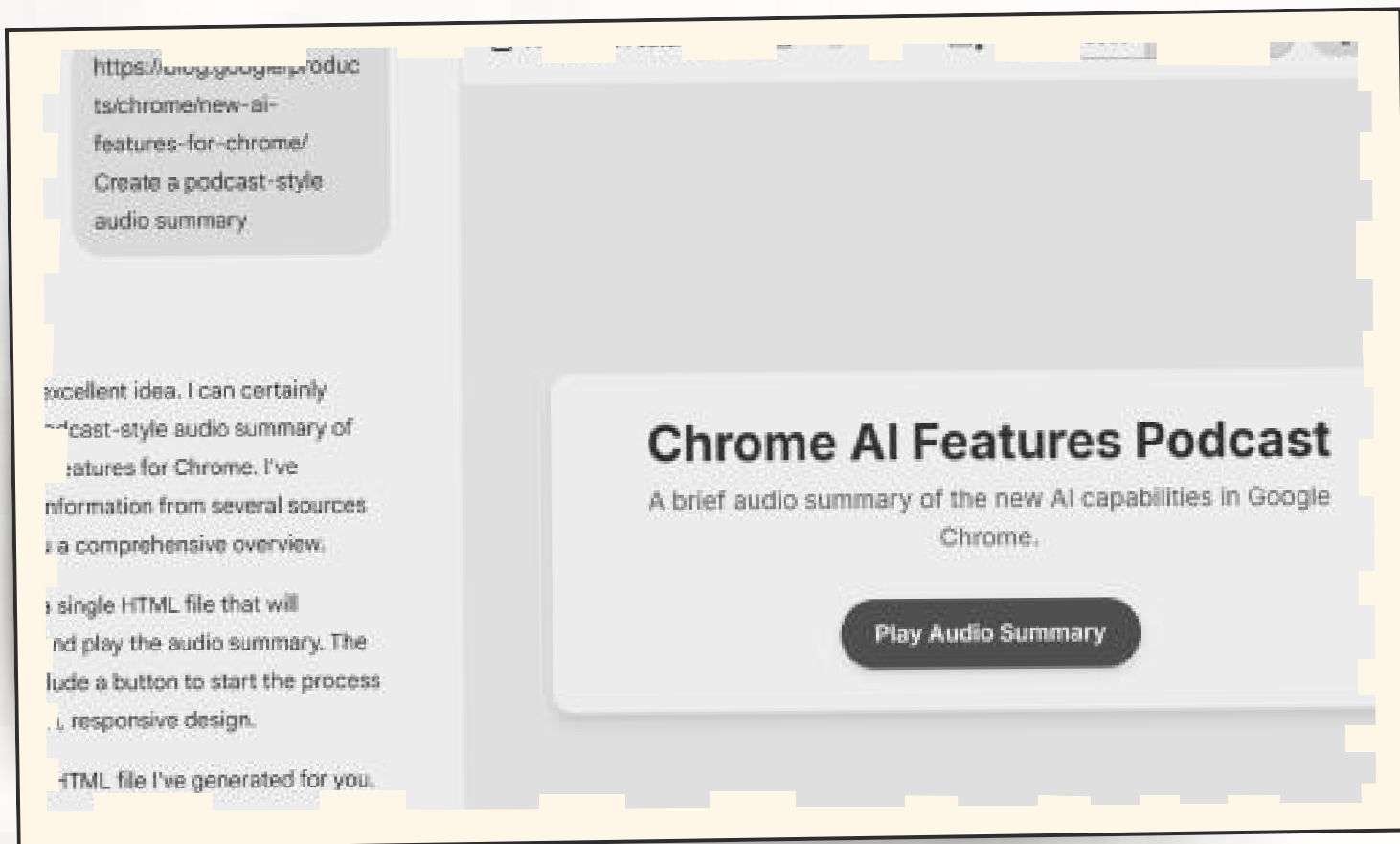
- Select Infographic





Create Podcasts with Audio Overview

- Turn a doc, slide deck, or deep research report into a podcast-style audio summary





● How to Use

Step 01

- Open Gemini

Step 02

- Open your file or text in Canvas

Step 03

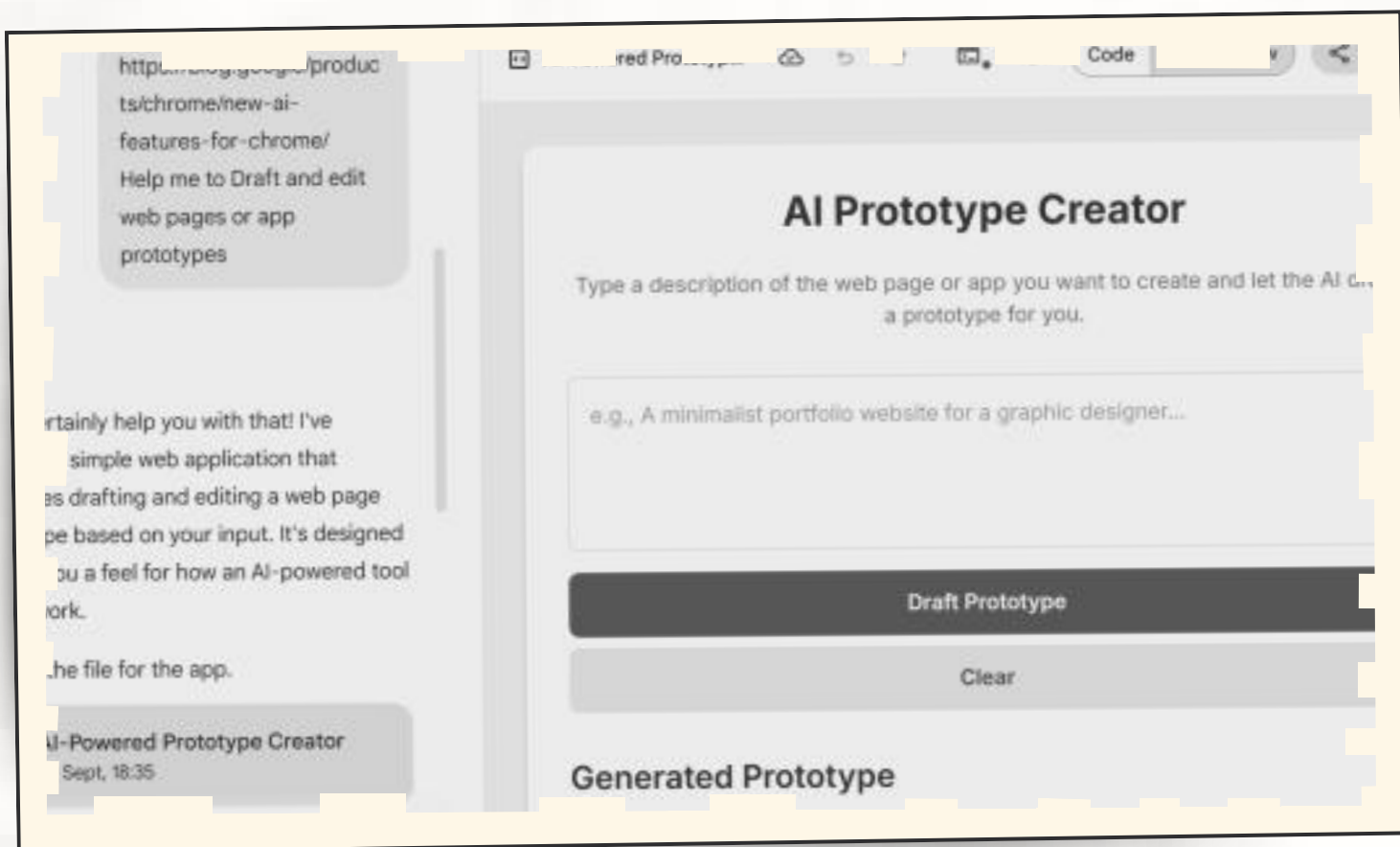
- Click Create, then choose Audio Overview





Build and Edit Web Apps in Canvas

- Draft and edit web pages or app prototypes with Gemini's help, then refine and export





● How to Use

Step 01

- Open Google Gemini

Step 02

- Click Canvas and Paste your prompt

Step 03

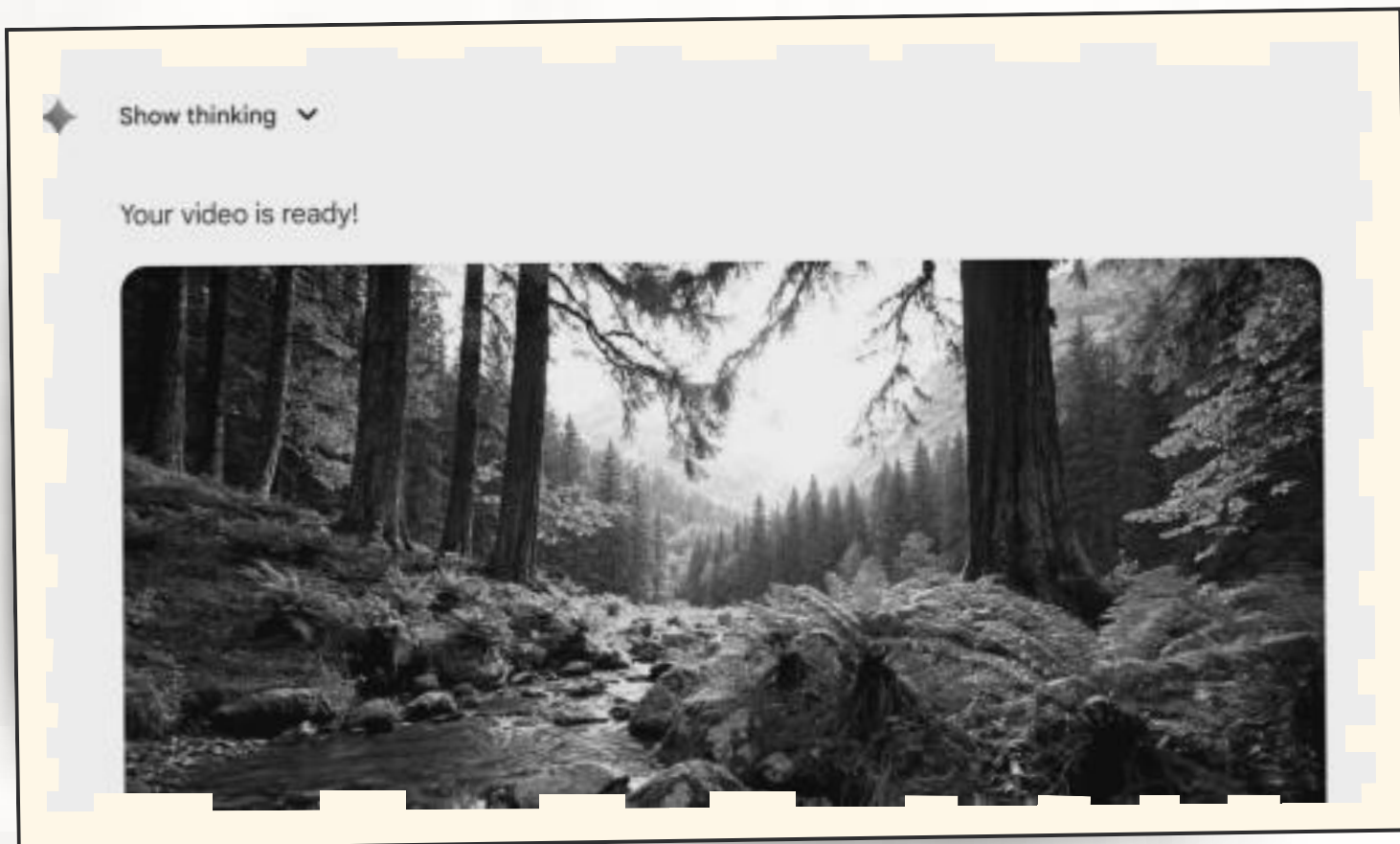
- Click Create, then choose Web page





Generate Videos with Veo 3

- Create short, realistic clips from a text prompt. You can add native audio such as ambience or effects





How to Use

Step 01

- Open Google Gemini

Step 02

- Click Create, then choose Video

Step 03

- Paste a descriptive prompt and generate





Want this Guide?

- Comment “**GUIDE**”
To get instant access
- Save this carousel for later

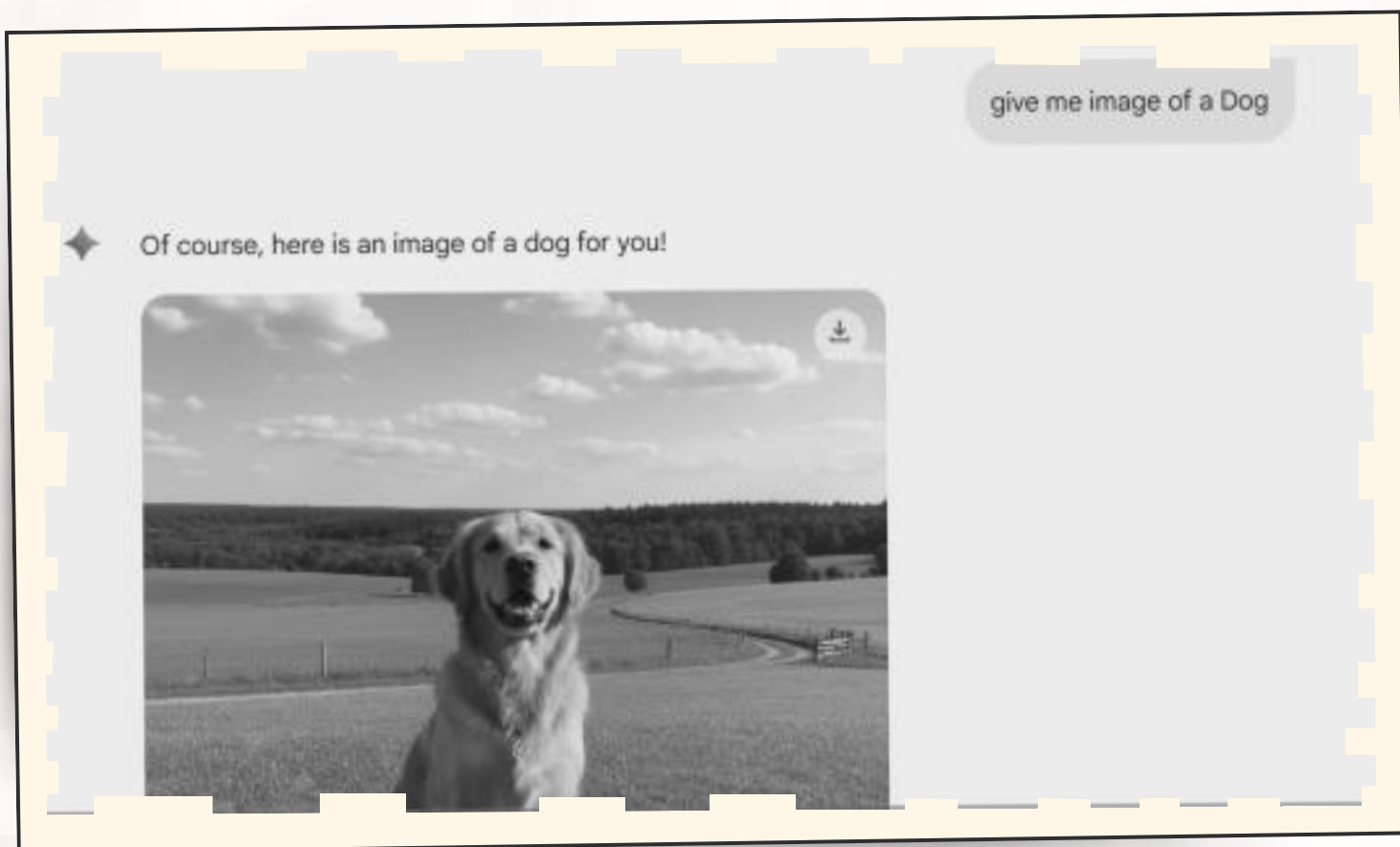




Create Realistic Images



Generate or edit images from prompts or uploads





● How to Use

Step 01

- Open Google Gemini

Step 02

- Start a new chat and paste your image prompt, or upload a photo to edit

Step 03

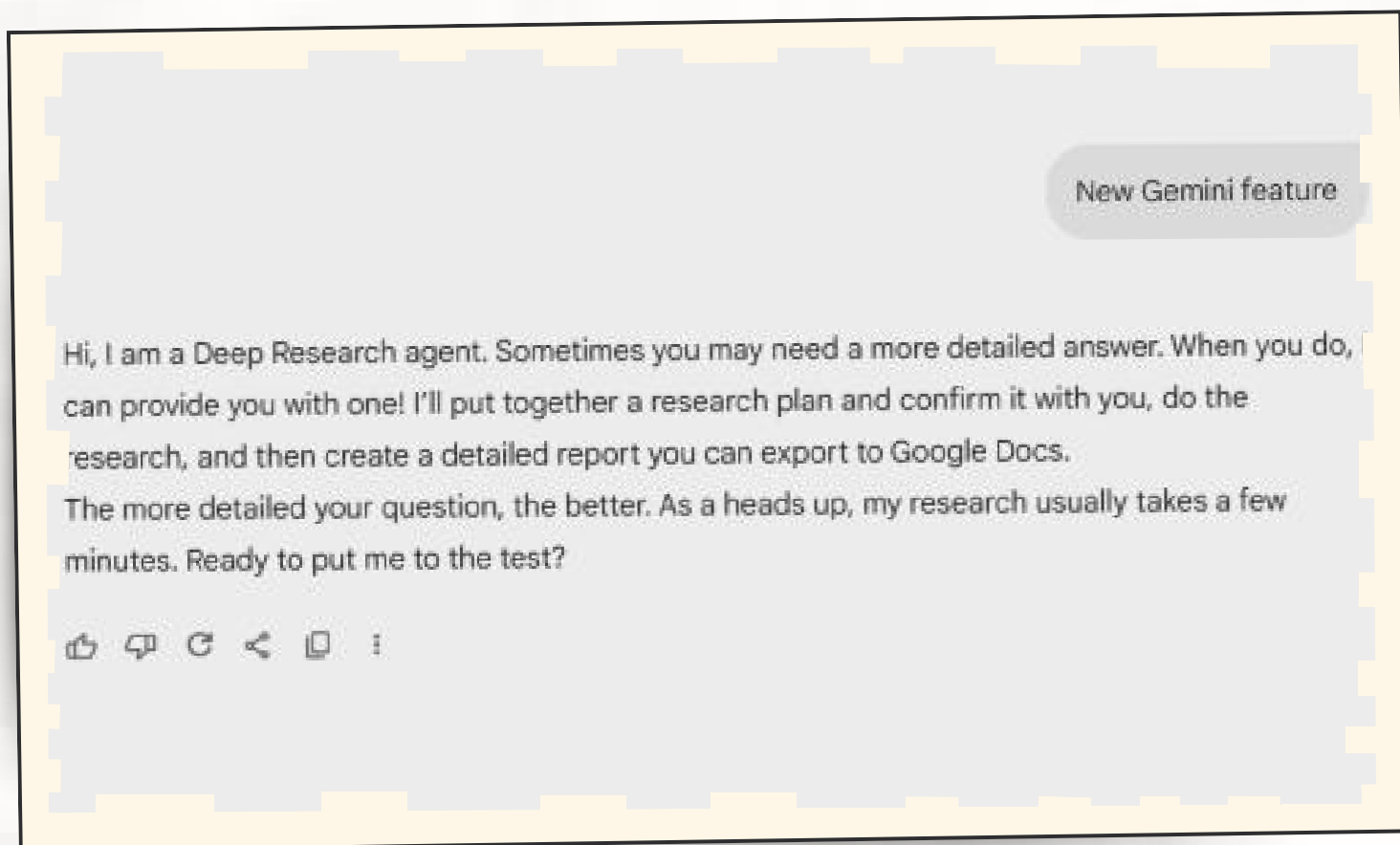
- Generate, then ask for refinements





Deep Research

- Gemini breaks down a complex query, searches the web, and returns a sourced report you can take into Canvas





How to Use

Step 01

- Open Google Gemini

Step 02

- Enter your research question

Step 03

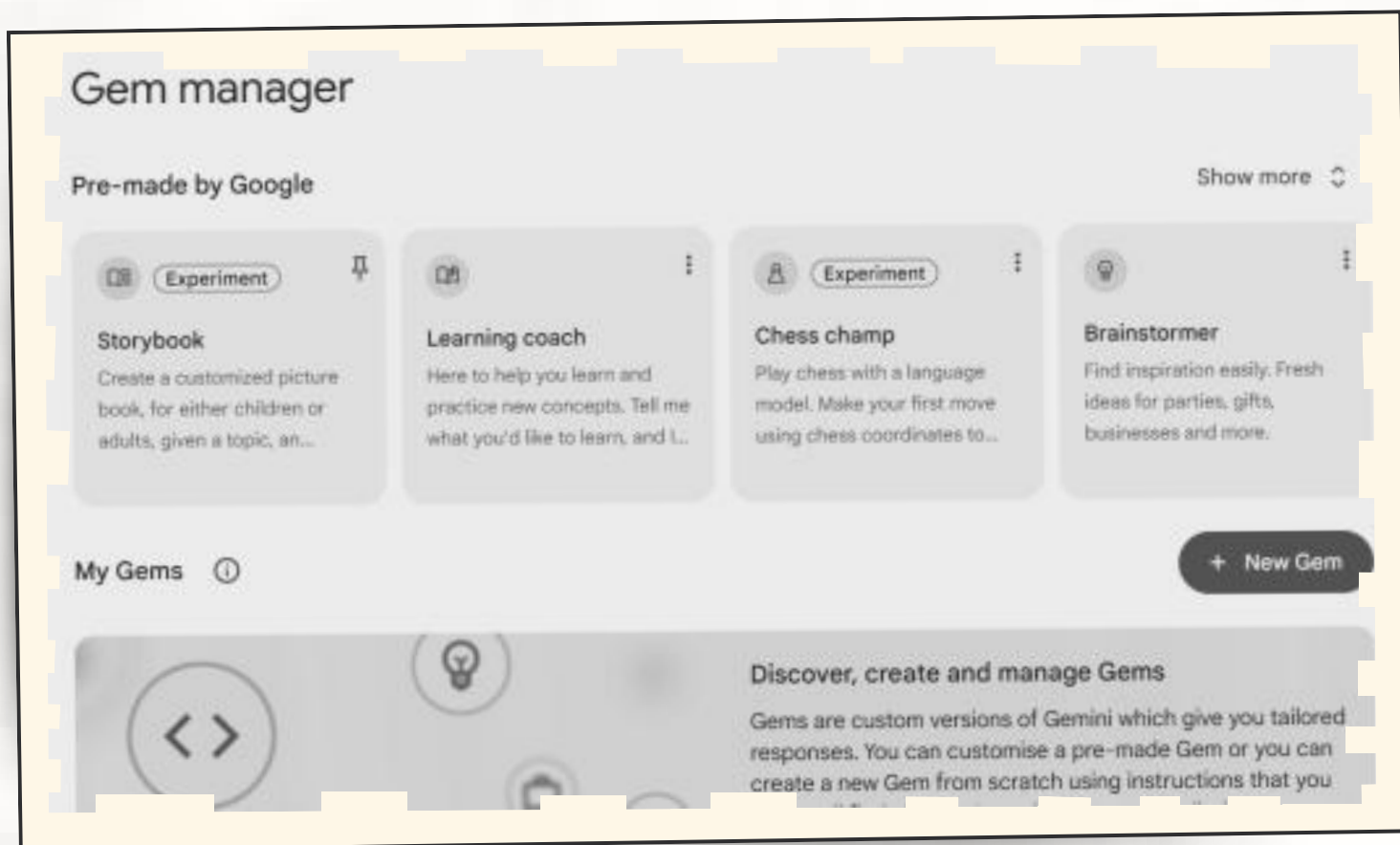
- Click Deep Research, then Start research





Create Gems

- Build reusable custom experts with saved instructions and reference files





● How to Use

Step 01

- Open Google Gemini

Step 02

- Open Gems and select Create new

Step 03

- Name the Gem, add instructions and files, then Save

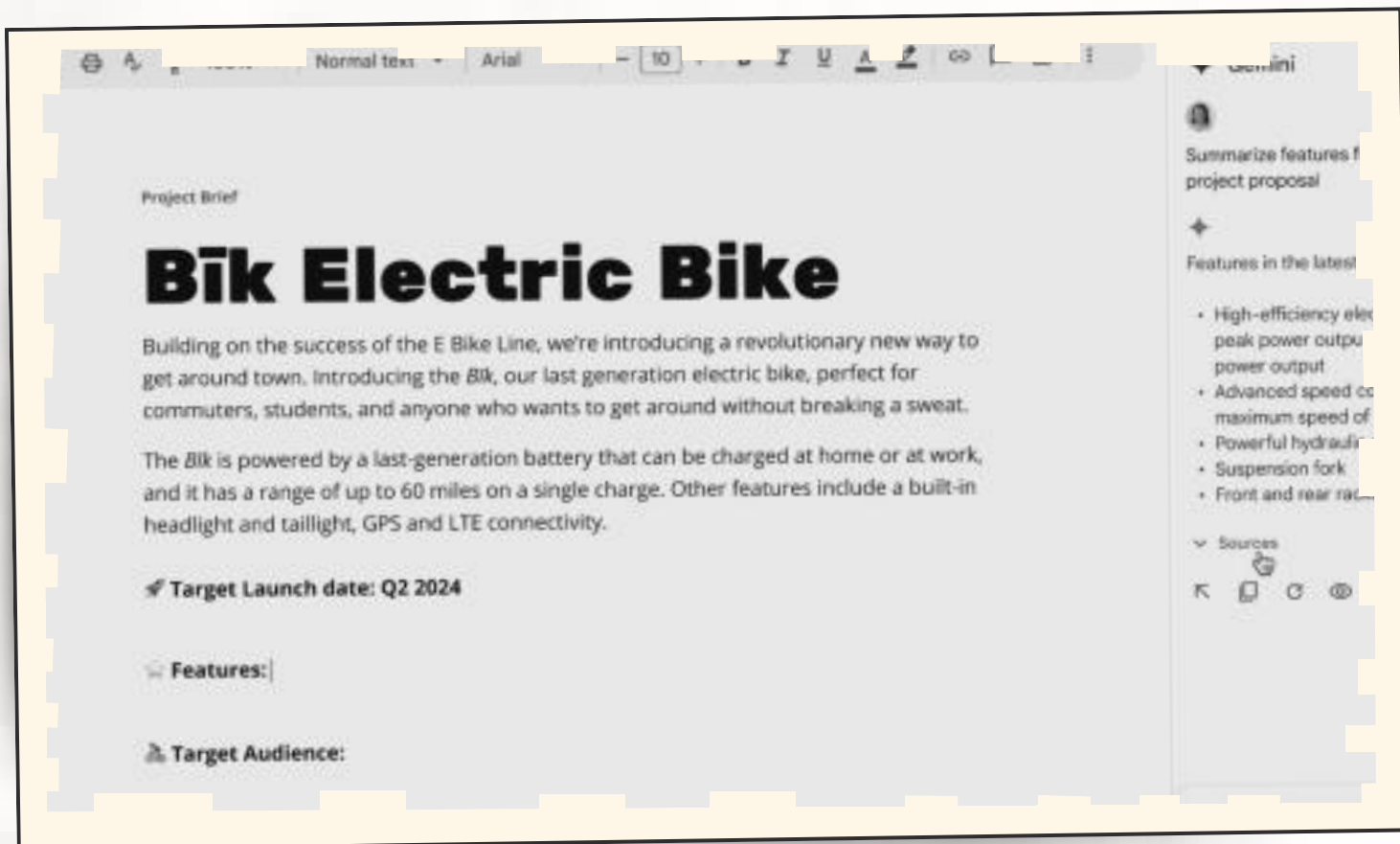




Works Across Google Apps



Connect Gmail, Drive, Calendar and more to draft, summarize, plan, and act inside those apps





How to Use

Step 01

- Open Google Gemini

Step 02

- In settings, connect your Google apps new

Step 03

- In Gmail, tap Summarize this email. In Drive, open a file and use the Gemini panel. In Calendar, ask Gemini to create or edit an event





Found this valuable?

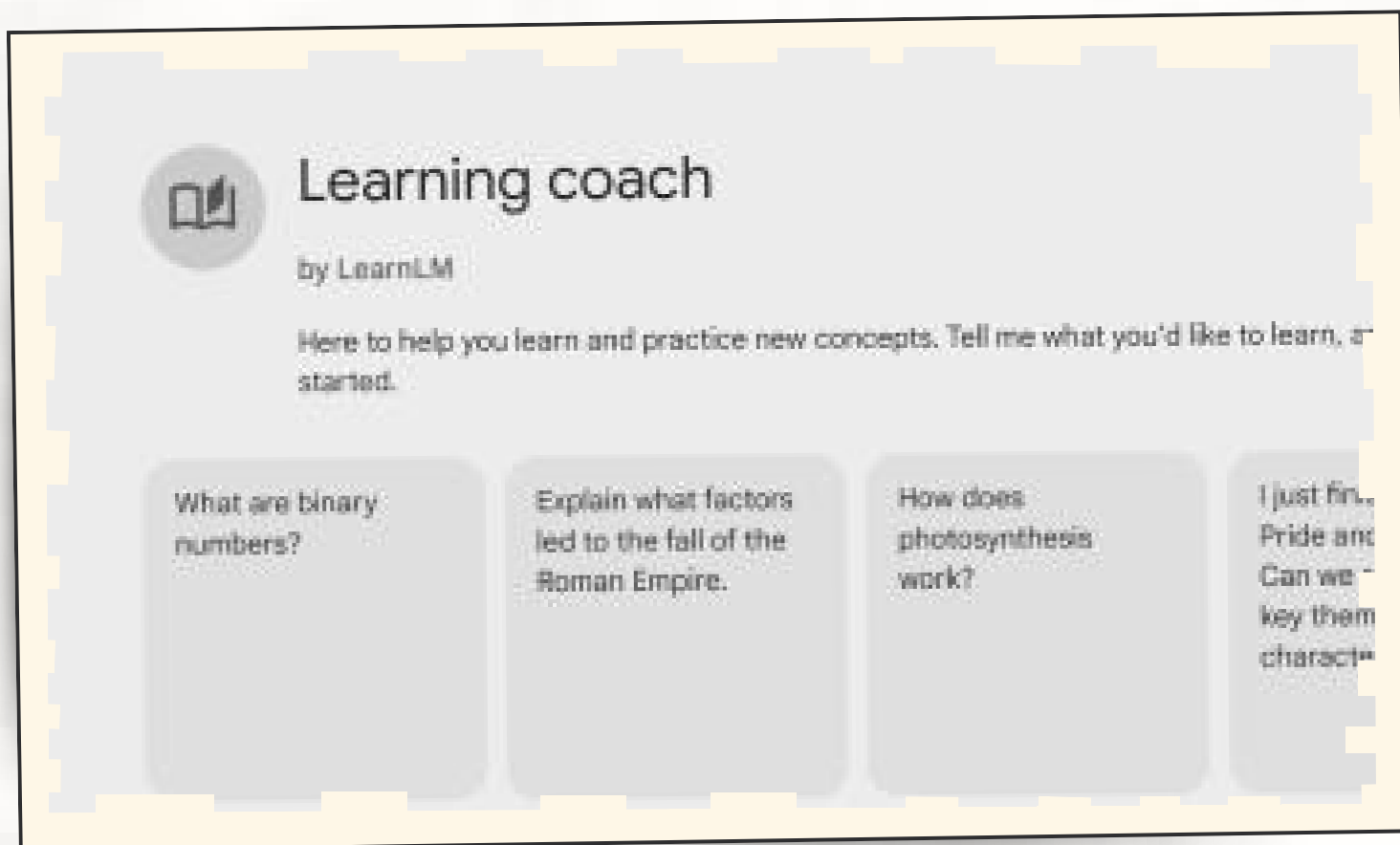
- **Repost** to help others win
- **Save** it for later reference
- **Like** the post





Guided Learning

- Use Gemini as a tutor that walks you through problems step by step with visuals and practice





How to Use

Step 01

- Open Google Gemini

Step 02

- Select “Guided Learning” from the Top down menu

Step 03

- Prompt & Follow the Guided Learning flow and ask for examples or quizzes when prompted





Kids Story Book

- You can create a kids ' book in a web browser or on a phone, and it's a fast way to turn an idea into a printable PDF for your kids





How to Use

Step 01

- Open Google Gemini

Step 02

- Click on “Explore Gems” then select storybooks

Step 03

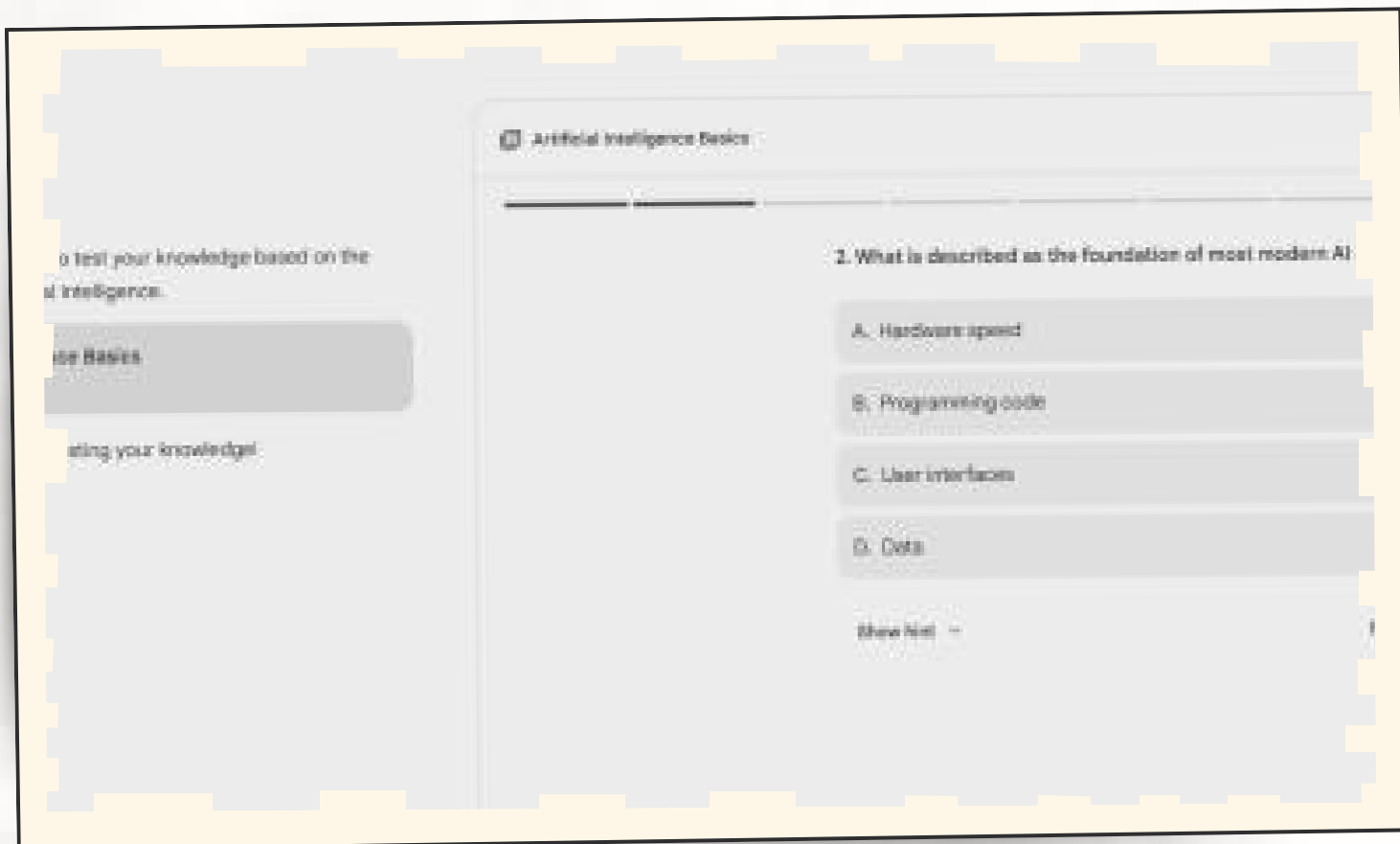
- Paste your prompt and start creating





Create Quizzes About Any Topic

- You can create quizzes on any topic and use them for self-learning, practice, or testing your knowledge





● How to Use

Step 01

- Open Google Gemini

Step 02

- Click on Canvas and paste your prompt

Step 03

- Click Create, then choose Quiz





You've got the process Now, put it to work

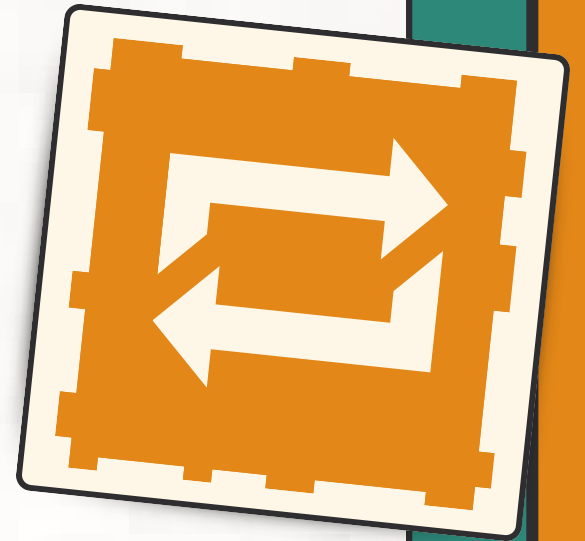
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- Drop the prompt
- Polish the output
- Get your best results

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