

MAIDEN ERLEGH INSTITUTE

**CPD OFFER
2026-2027**



**MAIDEN ERLEGH
TRUST**



**MAIDEN ERLEGH
INSTITUTE**



Welcome!

We are delighted to share our expanded and enhanced suite of professional development courses and training opportunities for every stakeholder.

Classroom Practitioners, School Leaders, Support and Administrative Staff, and Teaching Assistants are the pillars of our education system and we are committed to providing an innovative and comprehensive range of CPD sessions to support your professional development.

Before exploring the opportunities available, please read the 'How does Professional Development work for me?' page relevant to your role.

Please take the time to explore the strands of our pathways:

21st Century Leadership
Teaching and Learning
Inclusion and Culture
Digital Literacy and Efficiency
360 Leadership Academy for Support and Administrative Staff

Each course is underpinned by the latest research and guidance in the relevant area, enabling you to return to your settings with evidence-informed recommendations and practical takeaways.

Have a listen to MET POD - our on-the-go professional development podcast - and our research and innovation journal, **Insight**. Both feature evidence-informed research, think-pieces, and discussion about key issues within our organisation and sector.

Thank you for your commitment to professional development - we are looking forward to being part of your journey.

Rob Buck

**School Improvement
Director:
People Development**

Chloe Bateman

**Lead Practitioner -
Research & Innovation,
Secondary Hub**

Laura Hawkins

**Lead Practitioner -
Research & Innovation,
Primary Hub**

Jack Alcock

**Lead Practitioner -
Research & Innovation,
Special/AP Hub**

INSIGHT

MAIDEN ERLEGH INSTITUTE



PROFESSIONAL
DEVELOPMENT
JOURNAL

ISSUE #1
MAY 2026



MAIDEN ERL
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PRACTICE SPOTLIGHT

By Laura Hawkins
Lead Practitioner, Research & Innovation,
Primary Hub

Our Primary Hub Learning Labs this year have focused on questioning as a key vehicle for driving participation and challenge within our lessons.

In my recent learning walks and lesson observations across the Primary Hub schools, it has been great to observe the development in the use of questioning techniques across a range of lessons.

In particular, teachers have been using structured 'think, pair, share' opportunities to promote 100%

RESEARCH IN ACTION

What can low-stakes quizzes demonstrate about the retention of key vocabulary?

By Kieran Dabrowski
Modern Foreign Languages Teacher, Theale Green School

As teachers, are we always aware of the level of progress our many students are making? In an endeavour to better understand my students' attainment, I employed low-stakes quizzes at the beginning of each lesson to measure the retention of key vocabulary. I found that low-stakes quizzes provide important information for whole class intervention which further aids student progress. Most importantly, it highlights a truth most educators already know - attendance is an important indicator of attainment possibility.

As suggested by a senior colleague, low-stakes quizzes are easy to implement as they do not interrupt the everyday learning of students. In the case of MFL, they allow us to specifically assess understanding of key vocabulary, such as opinion phrases or common verbs.

The low-stakes quizzes consisted of a combination of new and previously-acquired French vocabulary and phrases.

Name	Fluency	Accuracy	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10	Q11	Q12	Q13	Q14	Q15	Q16	Q17	Q18	Q19	Q20
Student A	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Student B	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Student C	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Student D	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Student E	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Student F	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Student G	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Student H	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Student I	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Student J	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

The key language was determined through student books and understanding their focus in order for success in upcoming lessons. This primarily consisted of such as "J'aime" and "Je déteste," which were reused across different themes and stakes quizzes assessed the vocabulary to better understand students' progress over a series of lessons.

Having completed a series of low-stakes quizzes with a Year 7 French class and recording marks, I noticed that when students were given a quiz, their results suffered. As observed in the table, where quizzes were followed by a break in lessons, I found that achieving students the low-stakes quizzes were successful in encouraging retention as per Rosenshine's theory of learning. Language needs to be recycled to stay in the future use. This made it easier for students to reuse the targeted vocabulary phrases.

My implementation of low-stakes quizzes demonstrated how they can be used to understand and supporting students, but also how regular classroom quiz attendance can affect learning outcomes.

MET POD & INSIGHT JOURNAL

A home for research and innovation

We are thrilled to have two unique vehicles for celebrating best practice and sharing professional learning across our organisation.



Click here to explore Insight - our termly professional development journal - packed with examples of effective practice, evidence digests, and reports from research projects



Click here to explore MET POD - our half-termly CPD podcast - a platform for on-the-go CPD, think pieces, and sharing of what works for our organisation

Jon Peck & Chloe Bateman

SHAPING THE FUTURE, NOT WAITING FOR IT

Making the Most of the Changing Educational Landscape

00:53



50:00



EVIDENCE DIGEST

The danger of distractions and the unreliability of student confidence

By Jack Alcock
Lead Practitioner, Research & Innovation, Special & AP Hub



Altamura et al.'s recent study 'Reading Media and Multitasking: Effects on Comprehension and Metacomprehension when Reading Multiple Texts' (2026) offers some sobering findings for anyone who teaches reading or relies on students reading independently. The study found that students required for their subject.

In this study, participants completed reading comprehension tasks on either paper or tablet, then were interrupted by messages asking them simple, unrelated questions.

Four findings stand out:

What does this mean?

First, we cannot rely on their own understanding to get that? or 'does reliable check - no students are consistently to be over-comprehension.

Second, the typical distractions: students being called, a late arrival, those interruptions, uninterrupted reading condition for comprehension.

Third, consider the media at home, try or contradictory information arrive in a steady stream they understand what they understand.

Now we can see the importance of this becomes easier to understand.

THE DEEP DIVE

How can we make sure students are on the same page as us about feedback?

By Chloe Bateman
Lead Practitioner, Research & Innovation, Secondary Hub

With examination season upon us, I have been thinking about feedback.

We are very aware of the central role feedback plays in the learning process, but it can sometimes feel like the obstacle to this being done in a meaningful way.

recognising that their emotional state can make the process of working on their development areas more challenging.

"RECEIVING FEEDBACK CAN AN EMOTIVE EXPERIENCE FOR STUDENTS"

This is echoed by Boud who identifies receiving feedback can be an emotive experience for students - especially when the feedback is negative.

CLICK
ON A
PAGE TO
JUMP TO
IT!

Classroom Practitioners and Leaders

21st Century Leadership

[21st Century School Leadership](#)
[21st Century Senior Leadership](#)
[21st Century Curriculum Leadership](#)
[21st Century Pastoral Leadership](#)
[Maximising Coaching](#)
[Supporting Classroom Teachers](#)
[Leading Professional Development and Learning](#)
[Navigating Ethical Leadership](#)

Teaching and Learning

[Maximising Challenge](#)
[Maximising Questioning](#)
[Neuroeducation](#)

Inclusion and Culture

[Supporting Disadvantaged Students to Thrive](#)
[Adaptive Teaching for Active Learning](#)
[Maximising the Role of the Form Tutor](#)
[Designated Safeguarding Lead](#)
[Designated Safeguarding Lead Update](#)
[Youth Mental Health First Aider](#)
[Mental Health Awareness](#)
[Managing Behaviour and Building Relationships](#)
[Effective Safety Intervention](#)
[Understanding the 'Why' behind Behaviour](#)
[HLTA Workshop](#)
[Expert HLTA Workshop](#)
[Speech, Language, and Communication in the Classroom](#)

Digital Literacy and Efficiency

[Digital Foundations for Busy Teachers](#)
[Maximising Canva for Classroom Teachers](#)
[AI for Smarter Teaching and Learning](#)

Support & Administrative Staff

[360 Leadership Academy Programme](#)



MAIDEN ERLEGH
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4 CORE STRANDS, COURSES FOR ALL

A dynamic suite of professional development courses for Classroom Practitioners and Leaders, designed to empower staff at every stage of their career journey – whether you're leading a team, shaping classroom practice, or building inclusive learning environments



21st Century Leadership

Cutting edge courses to enhance your leadership skills, whatever your current role. Develop your leadership identity and competencies through collaborative discussions, scenario-based learning, and simulation activities.



Teaching and Learning

Innovative courses to elevate your teaching practice, whatever your experience level. Strengthen your pedagogical approach and classroom impact through reflective dialogue and a blend of theory and practice.



Inclusion and Culture

Empowering courses to enrich inclusive teaching and school design, whatever your educational setting. Deepen your ability to support diverse learners through compassionate strategies, collaborative reflection, and evidence-informed practice.



Digital Literacy and Efficiency

Future-focused courses designed to enhance your confidence and effectiveness with digital tools. Develop practical skills to streamline tasks, improve communication, and boost efficiency without compromising on quality.



MAIDEN ERLEGH TRUST CPD COURSES

21ST CENTURY LEADERSHIP

School Leadership



**TUES 1 DECEMBER 2026
AND
TUES 27 APRIL 2027**



**9.00AM-
3.00PM**



**MAIDEN ERLEGH
SCHOOL**



Presenter

STEVE JUMP

Steve is the Director of the Secondary Hub of Maiden Erlegh Trust and Headteacher of Maiden Erlegh School. He has over 17 years leadership experience in a range of primary and secondary settings.

Intended audience

Current Headteachers

Current Deputy Headteachers
aspiring to headship

Cost

£300

**CLICK
HERE TO
BOOK**

Course information

This in-person two day workshop will provide a comprehensive insight into headship responsibilities. Through a blend of theory, practice, discussion, and simulation activities, the course will equip colleagues with both the knowledge and skills to flourish in this role.

Session information

Session 1: Visionary Leadership

- Defining and communicating the vision
- Strategic and operational leadership strategies and styles

Session 2: Emotional Intelligence and Regulation

- Dealing with emotionally-charged situations
- Handling the pressures of headship; looking after you

Session 3: Strong and Sustainable Parental Communications and Community Engagement

- Proactive communication strategies and engaging with hard to reach parents
- Dealing effectively with parental complaints

Session 4: Effective Crisis Management

- Roles and responsibilities during a crisis
- Management of press and external communications

Session 5: Data-driven Decision Making

- Data collection, management, and analysis
- Making data-informed decisions

Session 6: Shaping a Culture of School Improvement

- Strategic planning
- Building a culture of collaboration and innovation

Session 7: Supporting a Positive Staff Culture

- Challenges and pressures on staff
- Team-building and celebrating success

Session 8: Effective People Management and Leadership

- Building capacity
- Holding colleagues to account compassionately

Session 8: Resources, Compliance, and Finance

- Tackling headteacher admin efficiently
- Making challenging financial decisions



MAIDEN ERLEGH TRUST CPD COURSES

21ST CENTURY LEADERSHIP

Senior Leadership



THURS 3 DEC 2026
AND
THURS 15 APRIL 2027



2 DAYS:
9.00AM-
3.00PM



RIVER ACADEMY



Presenter

LAURA BILLINGHAM

Laura is the current Deputy Headteacher at River Academy and former Deputy Headteacher at The Hurst School. She has recently completed a Masters in Educational and Senior leadership.

Intended audience

Current Assistant Heads

Current Middle Leaders aspiring to senior leadership

Cost

£300

**CLICK
HERE TO
BOOK**

Course information

This in-person two day workshop will provide a comprehensive insight into Assistant Headship. Through a blend of theory, practice, discussion, and simulation activities, the course will equip colleagues with both the knowledge and skills to flourish in this role.

Session information

Session 1: Stepping up to Senior Leadership

- Defining and communicating the vision
- Strategic and operational leadership strategies and styles

Session 2: Who am I as a Senior Leader?

- Establishing leadership presence
- Developing leadership behaviours

Session 3: Developing Resilience and Workload Management

- Prioritisation
- Handling the pressures of senior leadership; looking after you

Session 4: Taking a Critical Role in School Improvement

- Owning your strategic area and ensuring impact
- Leading change and effective project management

Session 5: Teaching and Learning Excellence

- Quality assurance of teaching and learning at whole-school level
- Contributing to CPD

Session 6: Safe and supportive senior pastoral leadership

- Behaviour and safeguarding responsibilities as a senior leader
- Parental communications and engagement

Session 7: Quality assurance and data-driven leadership

- Data collection, management, and analysis
- Looking beyond the data

Session 8: Effective People Management and Leadership

- Effective line management and holding middle leaders to account
- Handling difficult conversations



MAIDEN ERLEGH TRUST CPD COURSES

21ST CENTURY LEADERSHIP

Curriculum Leadership



**THURS 5 NOV 2026
AND
THURS 11 MARCH 2027**



**2 DAYS:
9.00AM-
3.00PM**



**GREAT HOLLANDS
PRIMARY
SCHOOL**



Presenters

SARA ELLISS AND LAURA HAWKINS

Sara is the School Improvement Director for Quality of Education at Maiden Erlegh Trust. Laura is the Lead Practitioner for Research and Innovation in the Primary Hub of Maiden Erlegh Trust. Both bring a wealth of curriculum leadership experience and expertise.

Intended audience

Current Curriculum Leaders

Aspiring Curriculum Leaders

Cost

£300

**CLICK
HERE TO
BOOK**

Course information

This in-person two day workshop will provide a comprehensive insight into curriculum leadership. Through a blend of theory, practice, discussion, and simulation activities, the course will equip colleagues with both the knowledge and skills to flourish in this role.

Session information

Session 1: Stepping up to Curriculum Leadership

- Who am I as a leader?
- Leadership behaviours and strategies

Session 2: Resilience and Workload Management as a Curriculum Leader

- Prioritisation and long term planning
- Managing your workload and looking after you

Session 3: Curriculum Design

- Developing and defining your department's vision for the curriculum
- Curriculum models and approaches

Session 4: Effective Assessments

- Using digital technologies to assist with assessment design and marking
- Comparative judgement and marking standardisation

Session 5: Driving a Culture of Continuous Improvement within your Department

- Improvement project implementation
- Bringing your team on board and growing future leadership capacity

Session 6: Teaching and Learning Excellence

- Creating a culture of evidence-informed teaching and learning
- The role of the Curriculum Leader in the whole-school strategy

Session 7: Quality Assurance and Data- driven Leadership

- Data collection, management, and analysis
- Quality assurance methods and approaches

Session 8: Effective People Management

- Line management processes and protocols
- Handling difficult conversations



MAIDEN ERLEGH TRUST CPD COURSES

21ST CENTURY LEADERSHIP

Pastoral Leadership



THURS 10 DEC 2026
AND
THURS 6 MAY 2027



2 DAYS:
9.00AM-
3.00PM



RIVER ACADEMY



Presenter

ASHLEY SPARKS

Ashley is a current Assistant Headteacher at Cranbury College. He is a former Head of Year at Maiden Erleigh School in Reading and brings a range of pastoral experience and expertise.

Intended audience

Current Pastoral Leaders

Aspiring Pastoral Leaders

Cost

£300

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HERE TO
BOOK**

Course information

This in-person two day workshop will provide a comprehensive insight into pastoral leadership. Through a blend of theory, practice, discussion, and simulation activities, the course will equip colleagues with both the knowledge and skills to flourish in this role.

Session information

Session 1: Stepping up to Pastoral Leadership

- Who am I as a leader?
- Leadership behaviours and strategies

Session 2: Resilience and Workload Management as a Pastoral Leader

- Prioritisation and managing the reactive
- Managing your workload and looking after you

Session 3: Effective Engagement with Parents and Guardians

- Proactive approaches to build trust
- Handling challenging parental conversations

Session 4: Supporting Students with the Most Challenging Behaviour

- De-escalation strategies
- Behaviour interventions and long-term strategies

Session 5: Crisis Management and Incident Response

- Processes for managing crises
- Reflecting and learning from incidents; rebuilding trust and calm following a crisis

Session 6: Maximising Attendance

- Understanding and analysing attendance data and trends
- Proactive approaches to tackling low-attendance

Session 7: Effective Pastoral People Management

- Leadership of pastoral colleagues
- Supporting colleagues who are struggling with pastoral matters

Session 8: Quality Assurance and Data-Driven Leadership

- Data collection, management, and analysis
- Data triangulation and determining next steps



MAIDEN ERLEGH TRUST CPD COURSES

21ST CENTURY LEADERSHIP

Maximising Coaching



THURS 12 NOV 2026



9.00AM-
3.00PM



RIVER ACADEMY



Presenter

JACK ALCOCK

Jack is the Lead Practitioner for Research and Innovation in the Special/AP Hub and an Assistant Headteacher at Cranbury College. He has over 14 years of experience in education.

Intended audience

Current or Aspiring:
CPD Leads
Senior Leaders
Middle Leaders
Coaches

Cost

£120

**CLICK
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BOOK**

Course information

This one day in-person course will provide a comprehensive exploration of instructional coaching and how it can best be deployed in schools and teams. Through a blend of theory, practice, and discussion, the course will equip colleagues with both the knowledge and skills to support colleagues in a sensitive and impactful way.

Session information

Key themes and components

- Evidence-informed coaching: what does the research suggest about how we can maximise the impact of coaching?
- How can we conduct fair, accurate, and useful lesson observations?
- How can we lead sensitive and impactful feedback conversations that prompt reflection and deep learning?
- How can we ensure that our feedback conversations have a genuine impact on classroom practice and student progress?





MAIDEN ERLEGH TRUST CPD COURSES

21ST CENTURY LEADERSHIP

Supporting Classroom
Teachers Effectively

NEW



THURS 19 NOV 2026



9.00AM-
12.00PM



MAIDEN ERLEGH
SCHOOL



Presenter

JONATHAN NEWTON

Jonathan is the Lead Practitioner for Initial Teacher Training across Maiden Erlegh Trust. He brings a wealth of experience as the current ECF Specialist Facilitator and a former Head of Faculty.

Intended audience

Current Mentors

Aspiring Mentors

Anyone working with trainees, Early Careers Teachers, or colleagues requiring additional support

Cost

£80

**CLICK
HERE TO
BOOK**

Course information

This half day in-person course will provide a comprehensive guide to supporting Classroom Teachers. Jonathan will explore how best to support new colleagues or those requiring additional support through a structured framework of observation and feedback, shared planning and co-teaching, difficult conversations, and target setting and action planning.

Session information

Key themes and components

- What does it mean to support a colleague effectively?
- How can I use development observations to support colleagues?
- How can I feedback in a supportive manner?
- How can shared planning be used to support colleagues?
- What are the benefits of co-teaching and collaborative teaching approaches for upskilling colleagues?
- How can I have difficult conversations sensitively but robustly?
- What is the role of target setting and action planning in driving development forward?





MAIDEN ERLEGH TRUST CPD COURSES

21ST CENTURY LEADERSHIP

Leading Professional
Development and Learning

NEW



TUES 22 JUNE 2027



**9.00AM-
12.00PM**



**MAIDEN ERLEGH
SCHOOL**



Presenters

CHLOE BATEMAN AND LAURA HAWKINS

Chloe is the Lead Practitioner for Research and Innovation in the Secondary Hub of Maiden Erlegh Trust and the ECF Lead Facilitator. She is a former Associate Senior Leader at Maiden Erlegh School.

Laura is the Lead Practitioner for Research and Innovation in the Primary Hub of Maiden Erlegh Trust. She brings a wealth of experience in leadership and professional development.

Intended audience

Anyone interested in designing or leading CPD sessions and programmes

Cost

£80

**CLICK
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BOOK**

Course information

This half day in-person course will provide a comprehensive guide to planning and leading professional learning. Chloe and Laura will explore the key components of effective professional development and how to turn research into practical takeaways that transform practice.

Session information

Key themes and components

- What does effective, evidence-informed CPD look like?
- What is the role of CPD in organisational improvement?
- How should we determine the focus of our CPD?
- How can I develop the key skills required for effective and engaging CPD facilitation?
- What are the core components of effective training sessions?
- How can I provide opportunities for structured practice?
- How can I engage with research?
- How can I turn research insights into practical strategies?



**Current
& Aspiring
School
Leaders**

Navigating Ethical Leadership: *Futureproofing Inclusive Schools*

A 6 session course to empower current and aspiring senior and school leaders with the specialist skills & knowledge to navigate the evolving SEND landscape & lead inclusive schools with confidence.

Course Content

- What is the national picture telling us about the direction of SEND?
- What leadership qualities drive inclusion?
- How do you manage complexity within the multi-agency arena?
- How can your authentic leadership build confidence in your inclusive vision?
- Why should we be evidenced-informed leaders?
- How can we lead continuous improvements in our schools?

Explore current evidence-based research & its application

Meet Your Experts

**Kelly
Nash**

**School
Improvement
Director for SEND**



Kelly has 15+ years' experience leading SEND across schools & local authorities - managing education support & SEND strategy.



**Debra
Roscoe**

**Head
of
Inclusion**



Debra has 25+ years' experience working with local & national partners to improve outcomes for vulnerable pupils.

Walk away ready to thrive in SEND leadership

Session dates

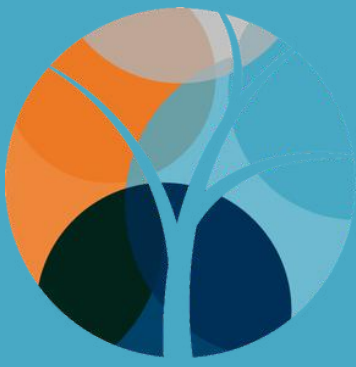
ALL SESSIONS 9.00-11.30AM

Tues 20 Oct 2026 - RIVER ACADEMY
Tues 8 Dec 2026 - FOXBOROUGH PRIMARY
Tues 2 Feb 2027 - RIVER ACADEMY
Tues 16 March 2027 - FOXBOROUGH PRIMARY
Tues 4 May 2027 - RIVER ACADEMY
Tues 22 June - FOXBOROUGH PRIMARY

**1 course.
2 experts
6 sessions.
Real skills.
Big impact.
FREE**

£300

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MAIDEN ERLEGH TRUST CPD COURSES

TEACHING AND LEARNING

Maximising Challenge



THURS 7 JAN 2027



9.00AM-
12.00PM



MAIDEN ERLEGH
SCHOOL



Presenter

CHLOE BATEMAN

Chloe is the Lead Practitioner for Research and Innovation in the Secondary Hub of Maiden Erlegh Trust and the ECF Lead Facilitator. She is a former Associate Senior Leader at Maiden Erlegh School. She has led CPD on challenge both within Maiden Erlegh Trust and with NACE.

Intended audience

Classroom Practitioners

Middle Leaders

Senior Leaders

Cost

£80

**CLICK
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BOOK**

Course information

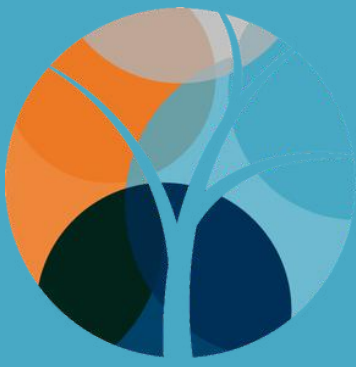
This one-day course will provide a wide-ranging and detailed exploration of how best to maximise challenge within our curriculum, classrooms, and extra-curricular provision. Through a blend of theory, practice, and discussion, colleagues will develop their confidence in teaching to the top in a way that supports the engagement and progress of all students.

Session information

Key themes and components

- What are the characteristics of challenge?
- Learning from research and guidance: what does the evidence suggest about teaching to the top?
- How can we design a whole-school strategy for challenge?
- How can challenge be introduced and embedded across the curriculum in all subjects?
- Challenge pedagogies: what are the most effective ways of upping the challenge in lessons?
- How can homework be utilised effectively to provide challenge and develop student independence?
- How can extra-curricular provision be developed to embed challenge-related activities?





MAIDEN ERLEGH TRUST CPD COURSES

TEACHING AND LEARNING

Maximising Questioning



THURS 26 NOV 2026



9.00AM-
3.00PM



RIVER ACADEMY



Presenter

JACK ALCOCK

Jack is the Lead Practitioner for Research and Innovation in the Special/AP Hub and an Assistant Headteacher at Cranbury College. He has over 14 years of experience in education.

Intended audience

Classroom Practitioners

Cost

£120

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BOOK**

Course information

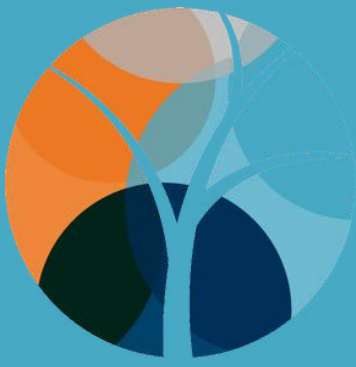
This one-day course will provide a collaborative exploration of how colleagues can effectively maximise the impact of questioning within their classrooms. Through a blend of theory, practice, and discussion, colleagues will develop the knowledge and skills needed to plan for purposeful questioning that not only engages students, but deepens their understanding and enhances their communication skills.

Session information

Key themes and components

- How can we effectively use questioning to check for listening?
- How can we effectively use questioning to check for understanding?
- What are the most effective whole-class response strategies and how can we maximise the use of these?
- How can we scaffold and structure opportunities for classroom talk to create useful talk routines?
- How can questioning be used as a tool for challenge?
- How can being a reflective questioner support adaptive and responsive teaching?





MAIDEN ERLEGH TRUST CPD COURSES

TEACHING AND LEARNING

Neuroeducation:
Unpacking the Science of
Learning



THURS 8 JULY 2027



9.00AM-
3.00PM



GREAT HOLLANDS
PRIMARY
SCHOOL



Presenter

LAURA HAWKINS

Laura is the Lead Practitioner for Research and Innovation in the Primary Hub of Maiden Erlegh Trust. She has extensive KS1 and KS2 experience and is a current Senior Leader in KS2 at Great Hollands Primary School.

Intended audience

Classroom Practitioners

Cost

£120

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Course information

This one-day workshop provides an engaging introduction to the world of neuroeducation: the study of how brain processes affect learning, and how this knowledge can be used to improve teaching methods. Through a range of discussions and activities, delegates will collaboratively explore the practical implications and possibilities of this field.

Session information

Key themes and components

- What is neuroeducation?
- What implications does neuroeducation have for classroom practice?
- How can understanding this support a reduction in teacher workload and the promotion of self-regulated learning?
- What is the role of cognitive load and attention in learning?
- How can we support students to encode information and consolidate knowledge?
- How can the principles of metacognition be deployed in the classroom?
- What is the role of motivation in learning?
- How can we translate the science into classroom strategies?





MAIDEN ERLEGH TRUST CPD COURSES

INCLUSION AND CULTURE

Supporting Disadvantaged
Students to Thrive

NEW



THURS 4 FEB 2027



9.00AM-
3.00PM



RIVER ACADEMY



Presenter

HEATHER RIDGUS

Heather Ridgus is an Assistant Headteacher at Maiden Erleigh School. She leads Alternative Provision and Pupil Premium provision. She brings a wealth of leadership experience working with disadvantaged students.

Intended audience

Senior Leaders

Middle Leaders

Classroom Practitioners

Cost

£120

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BOOK**

Course information

This one day course provides delegates with a comprehensive overview of the challenges and opportunities for disadvantaged students. Key issues of belonging, expectations, and relationships will be explored collaboratively in an approach based on discussion and practical guidance.

Session information

Key themes and components

- What does 'disadvantaged' actually mean? Breaking down the label
- What does the research suggest about how we can best support disadvantaged students?
- Why are school-based relationships so important for disadvantaged students?
- How can we build a sense of belonging for these students?
- Why are high expectations so important?
- How can we support these students to build their cultural capital?
- How can we promote and secure high attendance from disadvantaged students?
- The importance of turning 3's in 4's at GCSE for disadvantaged students





MAIDEN ERLEGH TRUST CPD COURSES

INCLUSION AND CULTURE

Adaptive Teaching for Active Learning

NEW



TUES 3 NOV 2026



**9.00AM-
3.00PM**



RIVER ACADEMY



Presenter

KELLY NASH

Kelly Nash is the SEND School Improvement Director for Maiden Erlegh Trust. She brings over 15+ years of experience leading SEND across schools and local authorities - managing education support & SEND strategy.

Intended audience

Senior Leaders

Middle Leaders

Classroom Practitioners

Cost

£120

**CLICK
HERE TO
BOOK**

Course information

This one-day course supports teachers in developing a confident and practical approach to adaptive teaching that maximises active learning for all students. Drawing on current research and classroom practice, the course explores how to design high-challenge learning experiences that are responsive to pupil need, without reducing ambition.

Session information

Key themes and components

- What does the research tell us about the importance of adaptive teaching?
- Why is it essential to understand the barriers to learning that students face, rather than seeing their challenges as based around SEND labels?
- How can we create high-challenge, high-scaffolded classrooms that allow all learners to thrive and make progress?
- What types of adaptive support lead to greater student independence?
- How can we work effectively with Teaching Assistants so they too can support adaptive teaching?
- Building an Adaptive Teaching Toolkit to use in our classrooms





MAIDEN ERLEGH TRUST CPD COURSES

INCLUSION AND CULTURE

Maximising the Role of the Form Tutor

NEW



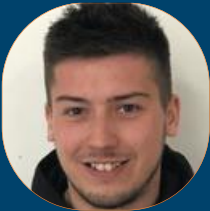
TUES 21 JAN 2027



**9.00AM-
12.00PM**



**MAIDEN ERLEGH
SCHOOL**



Presenter

DAN PRINGLE

Dan Pringle is a Head of Year at Maiden Erlegh School. He brings a wealth of experience in pastoral leadership, leading tutor teams at all levels, and building strong relationships with students.

Intended audience

Secondary Staff

Aspiring Heads of Year

Cost

£80

**CLICK
HERE TO
BOOK**

Course information

This half-day course explores the often-overlooked role of the Form Tutor in our secondary schools. It focuses on how teachers can make the most of this role, not only to support their tutees, but to act as a springboard for pastoral leadership in the future. Dan takes a practical and discussion-based approach, grounded in his years of experience.

Session information

Key themes and components

- Why is the role of the Form Tutor so important in secondary schools?
- What are the common challenges faced by Form Tutors and why do these exist?
- How can we support students in securing excellent attendance and punctuality?
- What are the best ways to manage low-level behaviour in tutor time?
- How can I build effective routines in tutor time?
- How can I develop strong relationships with my tutees?
- What is my role in safeguarding my tutees?
- How can I manage the competing pressures and priorities during tutor time?
- How can being an excellent Form Tutor be a springboard into pastoral leadership?





MAIDEN ERLEGH TRUST CPD COURSES

INCLUSION AND CULTURE

Designated Safeguarding Lead



WEDS 16 SEPT 2026
WEDS 13 JAN 2027
WEDS 19 MAY 2027
WEDS 7 JULY 2027



9.00AM-
3.30PM



RIVER ACADEMY



Presenter

ALISON WALKER

Alison is the School Improvement Director for Culture and Safeguarding at Maiden Erlegh Trust. She is a Designated Safeguarding Lead (DSL) and trainer with over 20 years experience of safeguarding in schools.

Intended audience

Designated Safeguarding Leads

Cost

£120

BOOK: 16 SEPT 2026

BOOK: 13 JAN 2027

BOOK: 19 MAY 2027

BOOK: 7 JULY 2027

Course information

This accredited in-person one day course is designed to equip Designated Safeguarding Leads with both the knowledge and skills to successfully discharge their statutory responsibilities. The course not only comprehensively covers the statutory information that every DSL needs to know, but provides practical advice and guidance to help new DSLs navigate the world of safeguarding.

Session information

Key themes and components

- What is safeguarding and child protection?
- What is child abuse?
- Signs and symptoms of abuse
- Keeping Children Safe in Education
- Dealing with disclosures and the recording and storing of information
- When and how to report concerns
- What happens at an ICPC?
- How can I take action if I disagree with actions or decisions made?
- Statutory requirements for Designated Safeguarding Leads
- What else do I need to know?

Testimonials

'Excellent course. Great delivery and engaging. Lots of practical advice on how to actually undertake the role'

Vicky Thorpe,
South Lake Primary School

'It was much more helpful than other safeguarding training I have attended. It was great to hear what the DSL job is likely to entail and the day-to-day activities you will be required to complete as a DSL'

Rebecca Davies,
Maiden Erlegh School in
Reading



MAIDEN ERLEGH TRUST CPD COURSES

INCLUSION AND CULTURE

Designated Safeguarding Lead Update



WEDS 23 SEPT 2026
WEDS 20 JAN 2027
WEDS 26 MAY 2027



8.30AM-
12.30PM



GREAT HOLLANDS
PRIMARY
SCHOOL



Presenter

ALISON WALKER

Alison is the School Improvement Director for Culture and Safeguarding at Maiden Erlegh Trust. She is a Designated Safeguarding Lead (DSL) and trainer with over 20 years experience of safeguarding in schools.

Intended audience

Designated Safeguarding Leads

Deputy Designated
Safeguarding Leads

Cost

£80

BOOK: 23 SEPT 2026

BOOK: 20 JAN 2027

BOOK: 26 MAY 2027

Course information

This accredited in-person half day course is designed for existing Safeguarding Leads and Deputy Designated Safeguarding Leads to refresh and update their knowledge of statutory guidance. The format allows for a comprehensive consideration of the wider remit and implications of the role, including Ofsted readiness.

Session information

Key themes and components

- Keeping Children Safe in Education updates
- How to escalate safeguarding concerns
- What are the statutory expectations of the DSL?
- OFSTED readiness
- The wider remit of a DSL
- Case studies



Testimonials

'The experience and knowledge of the trainer was key as to why this was a successful course'

**Alun Lloyd,
Reading School**

'Thank you - I came away having learnt lots despite being relatively experienced.'

**Alison is a very engaging
presenter'**

**Philippa Chan,
Shinfield St Mary's CE
Junior School**



MAIDEN ERLEGH TRUST CPD COURSES

INCLUSION AND CULTURE

Youth Mental Health First Aider



THURS 8 & FRI 9 OCT 2026
WEDS 10 & THURS 11 FEB 2027
WEDS 30 JUNE & THURS 1 JULY 2027



2 DAYS:
8.30AM-4.30PM



**GREAT HOLLANDS
PRIMARY
SCHOOL**



Presenter

ALISON WALKER

Alison is the School Improvement Director for Culture and Safeguarding at Maiden Erlegh Trust. She is a Designated Safeguarding Lead (DSL) and trainer with over 20 years experience of safeguarding in schools.

Intended audience

Anyone who works with, lives with, or supports young people aged 8-18

Cost

£300

BOOK: 8/9 OCT 2026

BOOK: 10/11 FEB 2027

BOOK: 30 JUNE/1 JULY 2027

Course information

This in-person two day training programme will develop colleagues' confidence to spot the signs of mental health issues in a young person, offer first aid, and guide them towards the support they need. Colleagues will develop the knowledge and skills to speed up a young person's recovery and prevent mental health issues from escalating.

Session information

Key themes and components

- Developing an in-depth understanding of young people's mental health and factors that affect wellbeing
- Developing practical skills to spot the triggers and signs of mental health issues
- Deepening your confidence to reassure and support a young person in distress
- Developing interpersonal skills such as non-judgemental listening
- Deepening knowledge of how to help a young person recover their mental health by guiding them to further support, e.g., through self-help sites, their place of learning, the NHS
- Engaging with parents, carers, and external agencies where appropriate
- Developing the ability to support a young person with a long-term mental health issues or disability to thrive

Everyone who completes the course gets:

A certificate of attendance

A Youth MHFA manual

A workbook including helpful tools to support your own mental health

Testimonials

"Ali is an excellent course leader. She is incredibly knowledgeable and truly passionate. The course provides incredible learning opportunities for growth. I would recommend to anyone"

**Laura Garner,
Maiden Erlegh School**

"The course was very informative, normalising mental health and helping others to understand things will get better again with the right support"

**Carlie Hill,
Maiden Erlegh School**



MAIDEN ERLEGH TRUST CPD COURSES

INCLUSION AND CULTURE

Mental Health Awareness



WEDS 4 NOV 2026
WEDS 12 MAY 2027



8.30AM-
12.30PM



RIVER ACADEMY



Presenter

ALISON WALKER

Alison is the School Improvement Director for Culture and Safeguarding at Maiden Erlegh Trust. She is a Designated Safeguarding Lead (DSL) and trainer with over 20 years experience of safeguarding in schools.

Intended audience

Anyone who works with, lives with, or supports young people aged 8-18

Cost

£80

BOOK: 4 NOV 2027

BOOK: 12 MAY 2027

Course information

This in-person half day course provides a comprehensive focus on the signs and symptoms of the most prevalent mental health issues in young people. Through a blend of practical tips and discussion, the course delivers key information in an engaging format, raising awareness and understanding of these challenges.

Session information

Key themes and components

- Anxiety
- Depression
- Self-harm
- Eating disorders
- Responding to concerns



Testimonials

'I learned lots of new information and feel much more confident than before. Plenty of opportunities for delegates to share experiences and examples – not just listening. Excellent session.'

Becky Clarke, River Academy

'Very good. There was a great depth of discussion. Ali has an excellent knowledge of this'

Reese Collings, Oak Tree School



MAIDEN ERLEGH TRUST CPD COURSES

INCLUSION AND CULTURE

Managing Behaviour and
Building Relationships in the
Classroom

NEW



THURS 15 OCT 2026
THURS 20 MAY 2027



**9.00AM-
12.00PM**



**MAIDEN ERLEGH
SCHOOL**



Presenter

CERI BURNS

Ceri is Co-Headteacher at Maiden Erlegh School. She is a former Headteacher of Cranbury College. She brings a wealth of pastoral experience and behaviour management expertise.

Intended audience

Classroom Practitioners

Cover Supervisors

Cost

£80

BOOK: 15 OCT 2026

BOOK: 20 MAY 2027

Course information

This session offers a practical, hands-on guide for managing the common behaviour challenges that occur in the classroom. Through a blend of theory, practical activities, and discussion opportunities, Ceri explores the steps that Classroom Practitioners can take to create a calm learning environment, whilst building strong relationships with the students in their care.

Session information

Key themes and components

- Why do students exhibit challenging behaviour?
- What is behaviour?
- What are Adverse Childhood Experiences and how may these affect behaviour?
- How can I build and maintain positive relationships with students?
- How can I de-escalate behaviour situations confidently and effectively?
- How can I use restorative practice to repair and reset relationships?
- What is the difference between consequences and sanctions?





MAIDEN ERLEGH TRUST CPD COURSES

INCLUSION AND CULTURE

Effective Safety Intervention

NEW



THURS 17 DEC 2026



9.00AM-
12.00PM



RIVER ACADEMY



Presenter

CHARLOTTE BAGGLEY

Charlotte is the Deputy Headteacher at Cranbury College, a Pupil Referral Unit and Alternative Provision setting in Reading. She brings a wealth of experience as a DSL with responsibility for behaviour and personal development, as well as 15 years mainstream experience.

Intended audience

Anyone working in a role that involves managing students exhibiting challenging or distressing behaviours

Cost

£80

**CLICK
HERE TO
BOOK**

Course information

This course will equip delegates with a confident and practical knowledge of de-escalation strategies for challenging and distressing behaviour. Charlotte will discuss how these can be effectively deployed in a school context. Delegates will develop a person-centred and trauma-informed approach that can be used to support students in distress.

Session information

Key themes and components

- How can I identify behaviour levels and consider effective approaches?
- How can I develop a clear understanding of techniques used to de-escalate situations?
- Building practical awareness of how to deal with:
 - - Understanding behaviour and risk
 - - Managing distressed behaviour
 - - Managing post-crisis
 - - Understanding behaviour and policy
 - - Practical application





MAIDEN ERLEGH TRUST CPD COURSES

INCLUSION AND CULTURE

Understanding the
'Why' Behind Behaviour

NEW



THURS 25 FEB 2027



9.00AM-
12.00PM



RIVER ACADEMY



Presenter

NEIL STRAIN

Neil is the Director of the Special and Alternative Provision Hub of Maiden Erlegh Trust. He is a former Headteacher and brings a wealth of experience in understanding and managing behaviour across a range of settings.

Intended audience

Anyone with a student-facing role

Cost

£80

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BOOK**

Course information

This session will deepen colleagues' understanding of behaviour, exploring the distinction between willful choices and a range of unmet needs, including SEND, anxiety, trauma, and poverty. Grounded in research, the session emphasises that behaviour is often a form of communication and must be understood within the context of a pupil's skills, stress levels, and environment.

Drawing on key influences from researchers such as Mary Myatt and Paul Dix, the course promotes maintaining high expectations while reducing barriers to success. Colleagues will develop practical strategies to create relationship practices to support students to reduce escalation, and improve engagement through consistent adult practice, relational approaches, and reasonable adjustments.

Key themes and components

- How can we distinguish between behaviour as a choice and behaviour driven by a range of key factors?
- How can we apply strategies to respond to behaviours, including calm consistent adult responses, routines and adaptations that support regulation and re-engagement?
- How can we use a practical decision-making framework to reduce escalation and improve outcomes?





MAIDEN ERLEGH TRUST CPD COURSES

INCLUSION AND CULTURE

Higher Level Teaching Assistant Workshop



THURS 4 MARCH 2027



9.00AM-
12.00PM



GREAT HOLLANDS
PRIMARY
SCHOOL



Presenters

HELEN BETHELL & CRISPIAN WOOLFORD

Crispian is a former Headteacher and current Deputy Headteacher at Hamilton School. Helen has over 30 years experience across a range of phases and is the creator of the Indigo Resource Base at Maiden Erlegh School.

Intended audience

Teaching Assistants and coach mentors for 1:1 or small group interventions/lessons

HLTAs who lead small groups

Cost

£80

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BOOK**

Course information

This in-person half day course is comprised of an interactive set of workshops designed to equip current, aspiring, and new-to-role Higher Level Teaching Assistants with the knowledge and skills required to flourish in the role.

Session information

Session 1: The Critical Role of the HLTA and Effective Communication

- Why is the role of the HLTA so important in schools?
- What is the impact of highly effective communication and teamwork as a HLTA?

Session 2: Establishing Routines within the Classroom

- Behaviours for learning and high expectations
- Understanding planning and progression

Session 3: Effective Classroom Behaviour Management: Assertive Language

- Building, maintaining, and repairing relationships
- Expecting the unexpected

Session 4: Effective Classroom Behaviour Management – Assertive Language

- Building, maintaining, and repairing relationships
- Expecting the unexpected

Session 5: Independent Learning

- Confidently identifying the level of need
- Adaptive practice

Testimonials

"There was good interaction and opportunities to share experiences. I was inspired to put some of the strategies in place specifically to improve my behaviour management"

**Joy Gale,
Westende Primary School**





MAIDEN ERLEGH TRUST CPD COURSES

INCLUSION AND CULTURE

Expert Higher Level
Teaching Assistant
Workshop

NEW



THURS 25 MARCH 2027



**9.00AM-
12.00PM**



**GREAT
HOLLANDS
PRIMARY
SCHOOL**



Presenter

CLAIRE WILLMOTT

Claire is the Headteacher of Cranbury College, a Pupil Referral Unit and Alternative Provision setting. Claire has a wealth of experience in mainstream primary, secondary, and alternative provision schools.

Intended audience

Current HLTAs who are interested in advancing their skillset

Cost

£80

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BOOK**

Course information

This interactive course will enhance the skillset of HLTAs interested in developing their practice. Claire explores the skills HLTAs need to run small group sessions effectively through discussions around pedagogy, curriculum planning, creating high-quality resources and using assessment methods accurately.

Session information

Session 1: The Critical Role of the HLTA and Effective Communication

- Why is the role of the HLTA so important in schools and how does it look against the HLTA standards?
- What is the impact of highly effective communication and teamwork as a HLTA?

Session 2: Planning High-Impact Small Group Sessions and Classroom Learning

- Planning purposeful sessions with clear learning outcomes
- Understanding curriculum intent, progression and sequencing
- Designing purposeful resources
- Developing vocabulary and literacy through resources
- Evaluating and improving existing materials
- Confidently identifying the level of need
- Adaptive practice

Session 3: Establishing Routines within the Classroom

- Behaviours for learning and high expectations
- Understanding planning and progression
- The importance of consistency and clear routines and structure

Session 4: Effective Feedback

- Feedback and progress
- Attitudes to learning





MAIDEN ERLEGH TRUST CPD COURSES

INCLUSION AND CULTURE

Speech, Language, and
Communication in the Classroom



THURS 18 MARCH 2027



9.00AM-
12.00PM



GREAT
HOLLANDS
PRIMARY
SCHOOL



Presenter

MADDISON WINSPUR

Maddison is a Specialist Speech and Language Therapist at Oak Tree School. She specialises in education, Autism, Neurodiversity Affirming Practice, and development disabilities.

Intended audience

Anyone in a student facing role

Cost

£80

**CLICK
HERE TO
BOOK**

Course information

This in-person half day course is designed to immerse colleagues in the world of Speech and Language Therapy through a combination of theory and practical guidance. Colleagues will develop a confident knowledge of how best to support all students in developing these skills.

Session information

Key themes and components

- What are the key theories on language development that are relevant to those working in education?
- How do young people learn to communicate?
- An introduction to Speech and Language Therapy: what does this involve? What types of challenges do therapists encounter?
- Practical strategies: how can we effectively support all students to develop their speech, language, and communication, whether or not they have a diagnosed speech and language difficulty?
- Professional development pathways in Speech and Language Therapy: career pathways and development opportunities within this area





MAIDEN ERLEGH TRUST CPD COURSES

DIGITAL LITERACY & EFFICIENCY

Digital Foundations for
Busy Teachers

NEW



TUES 1 DEC 2026



9.00AM-
3.00PM



RIVER ACADEMY



Presenter

JACK ALCOCK

Jack is the Lead Practitioner for Research and Innovation in the Special/AP Hub and an Assistant Headteacher at Cranbury College. He has over 14 years of experience in education.

Intended audience

Any student-facing staff looking to develop their digital skills

Cost

£120

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HERE TO
BOOK**

Course information

This practical, hands-on course is designed for any colleagues who have ever thought 'me and technology just don't get on!'. Delegates will explore the core functions of key programmes and applications, having an opportunity at each stage to try out and apply their new learning. Please bring your own device to get the most out of this session.

Session information

Key themes and components

- Explore the purposes and functions of core components of the Microsoft Suite:
 - OneDrive
 - SharePoint
 - My Documents
 - Outlook
 - Teams
 - Edge
- Troubleshooting common classroom IT issues, e.g., cables, screens, sound, microphones, videos
- Developing 'quick win' timesavers, e.g., use of favourites, task bars, syncing folders, default apps, password managers
- Exploring accessibility tools for all staff





MAIDEN ERLEGH TRUST CPD COURSES

DIGITAL LITERACY & EFFICIENCY

Maximising Canva for Classroom Teachers

NEW



TUES 17 JUNE 2027



9.00AM-
3.00PM



RIVER ACADEMY



Presenter

CARLI JORDAN

Carli Jordan is the Head of Marketing for Maiden Erlegh Trust. She brings a wealth of expertise in using digital tools, particularly Canva, to create high-quality end products for a range of purposes.

Intended audience

Any student-facing staff looking to develop their digital skills

Cost

£120

**CLICK
HERE TO
BOOK**

Course information

This practical, hands-on course will provide an introduction to Canva for teachers, giving them the skills and knowledge to create professional and consistent resources in their teams. Carli will walk you through the key principles of design and tips and tricks to maximise use of this application. Please bring your own device to get the most out of this session.

Session information

Key themes and components

- Getting started with Canva, e.g., creating an account, navigating the homepage and template library, basics
- Using and customising templates for worksheets, lesson presentations, certificates and rewards, revision materials, parent communication
- Practical design principles for teachers, e.g., cognitive load, white space, alignment, consistency, fonts, accessibility, dual coding
- Collaboration and publishing, e.g., sharing designs with colleagues, working on designs as a team, exporting finished products, creating QR codes, creating a departmental brand kit
- Opportunity to apply course learning through a 'Creation Sprint' activity





MAIDEN ERLEGH TRUST CPD COURSES

DIGITAL LITERACY & EFFICIENCY

AI for Smarter
Teaching and Learning

NEW



TUES 5 JAN 2027



9.00AM-
3.00PM



RIVER ACADEMY



Presenter

JACK ALCOCK

Jack is the Lead Practitioner for Research and Innovation in the Special/AP Hub and an Assistant Headteacher at Cranbury College. He has over 14 years of experience in education.

Intended audience

Any student-facing staff looking to develop their digital skills

Cost

£120

**CLICK
HERE TO
BOOK**

Course information

This practical, hands-on course is designed to equip colleagues with the essential skills and knowledge needed to use AI tools effectively. Through interactive activities, Jack will outline the components of effective prompting, the best ways to maximise AI features, and how to use AI ethically and for suitable purposes. Please bring your own device to get the most out of this session.

Session information

Key themes and components

- How can we use AI to work with documents, e.g., producing documents, extracting from documents, reformatting, working with data
- How can we use AI to teach smarter, e.g., retrieval planning, interleaving questions, hinge questions, exit tickets, quizzes and flashcards, vocabulary quizzes, creating games?
- How can we use AI to work smarter, e.g., use of agents, gems, and artefacts, premade agent resource banks, graded exemplars from criteria, drafting and refining emails, notes, reports, letters, chat switching?
- How can we use AI to stay informed, e.g., summarising research papers, staying safe and the limits of AI, students and AI, training data, inherent biases, GDPR implications



360 LEADERSHIP ACADEMY

A unique leadership and management training programme for Support and Administrative Staff working in educational operations



THURS 5 NOV 2026
THURS 25 FEB 2027
THURS 20 MAY 2027



**9.00AM-
3.00PM**



**MAIDEN ERLEGH
SCHOOL**



£350

We are delighted to offer a bespoke training opportunity for current and aspiring leaders and managers in Shared Services and the Support and Administrative Staff area.

This 3-day immersive programme aims to:

- Build confidence in leadership and decision-making
- Develop skills in internal and external stakeholder communications
- Deepen understanding of operational leadership in educational settings
- Foster collaboration and problem-solving across functional areas
- Equip staff with the tools to manage people, projects, and resources effectively

**CLICK
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BOOK**

3 INTERACTIVE TRAINING DAYS

LEADERSHIP COACHING SESSION

LEADERSHIP SHADOWING EXPERIENCE

IMMERSIVE GROUP CHALLENGES

Day 1: Building the Foundations for Leadership Excellence

Session 1: Developing a Leadership Mindset

- Understanding what is unique about leadership in educational operations
- Analysing leadership styles; leadership v. management

Session 2: Mastering Self-Awareness and Time Management

- Understanding the impact of personality styles for yourself and your team
- Time management principles and prioritisation frameworks

Session 3: Data-driven Decision Making

- Data literacy and turning data into insights
- Predictive analytics
- Benchmarking
- Storytelling with data

Day 2: Empowering Leaders to Shape Change and Deliver Outcomes

Session 1: Building High-Performance Teams

- Understanding team dynamics and motivation strategies
- Recruitment basics, onboarding, retention
- Developing others

Session 2: Customer Service and Stakeholder Engagement

- Principles of excellent customer service
- Stakeholder engagement strategies
- Handling complaints

Session 3: Leading Change and Building Influence

- Analysing the change process and people's responses to change
- Influence styles and handling resistance to change

Day 3: Embedding and Enacting Leadership Learning

Session 1: Managing Projects, Budgets, and Resources

- Financial literacy, e.g., budget cycles, funding types
- Resource management principles
- Project management cycle and planning model

Session 2: Personal Leadership Development Plan

- Career pathways
- Personal branding and how to maximise networking
- Personal leadership planning time

Session 3: Capstone Challenge

- Immersive, extended group challenge providing an opportunity to synthesise key learning from across the course
- Group presentations



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