RESOLUTIONS



RESOLUTIONS

The following resolutions are proposed:

1. The School Governing Body is authorised to collect school fees as Bryanston High School is a fee-charging school under the South African Schools Act [SASA].
2. The budget for 2027, as presented by the School Governing Body (School Governing Body), is approved by the meeting for reasonable implementation by the School Governing Body.
3. In accordance with the provisions of section 38 and 39(1) of the SASA, school fees have been determined and are payable at this school in accordance with the approved budget.
4. **A first instalment, deductible from 2027 fees, of**
   4.1 R5 000 payable for 2027 Grade 8 pupils upon acceptance into the school; and
   4.2 R5 000 is payable before 30 November 2026 for all other returning pupils.
5. The compulsory school fees for 2027 shall be R62 500 for Grade 8 and R60 500 for Grades 9-12.
6. School fees are due and payable in full, in advance, in the January of the year that they fall due. Written arrangements may be made to pay the remaining balance in TEN EQUAL payments from January to October each year.

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7. In terms of Section 39 and 40 of the SASA, both parents are **jointly and severally** liable for the compulsory school fees determined in terms of section 40 unless, or to the extent, that he or she has been exempted from payments in terms of this Act. Bryanston High School reserves the right to pursue both parents for payment of school fees.
8. Section 41 of the SASA states that: "The Governing Body of a public school may, by process of law, enforce the payment of school fees by parents who are liable to pay in terms of section 40." Bryanston High School reserves the right to enforce payment of school fees by process of law.
9. The full outstanding school fee shall immediately become due and payable if any instalment is not paid on due date.
10. The School Governing Body reserves the right to charge interest on overdue accounts.
11. One Full Term's written notice is required when leaving the school, alternatively, one full term's fees in lieu of notice. This excludes any subject-specific levies, extra-murals, dinners and other expenses incurred, for which no credit will be passed.
12. The summary of learner programme, and supplementary learner programme costs, as tabled, is accepted.
13. Tours/outings/events offered by the school are strictly voluntary, self-funding, are not funded out of school fees, and therefore not subject to exemption application.

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14. SJK Auditors is hereby appointed to carry out the Bryanston High School audit, with the proviso that the School Governing Body will approve a change of auditors if they deem it to be necessary.
15. The School Governing Body is empowered and authorised to pay additional remuneration to Gauteng Department of Education employees in order to attract and retain the best educators and staff. This amount is included in the Budget for 2027 and is submitted annually to the Department of Education for approval in terms of Section 38a of the South African Schools Act. The SGB has the authority to move budgets around within the constraints of the overall stated Budget number in order to deal with changing circumstances & needs as they may arise during the financial year.
16. The School Governing Body is empowered to employ and pay School Governing Body appointed educators to keep class sizes within a manageable size, to provide a greater variety of subjects, to have more involvement in the extracurricular programme, as well as to appoint additional staff to the school.
17. The School Governing Body is authorised to manage the items in resolutions 15 and 16 prudently.

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18. The table of partial and conditional exemption in respect of approved exemptions, as prescribed by the SASA, is noted.
19. Parents who allege that they are not able to pay school fees, and claim exemption of payment of school fees (herein referred to as an "applicant"), shall apply to the School Governing Body for exemption in the manner prescribed by section 39(4) of SASA, the regulations envisaged therein and this resolution, which will be implemented by the School Governing Body or it's designated representatives, including third parties such as attorneys, debt collectors, and the Fee Exemption Committee
20. The School Governing Body shall be entitled to attach such conditions to an exemption as it may deem reasonable and shall be entitled to request or gather such information as it may deem necessary for the just and fair consideration of an application for exemption of payment of school fees.

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21. The application for conditional or partial exemption:
    a) shall be in writing in the form prescribed by the applicable regulations;
    b) shall contain the annual and gross monthly income (including certified documentary proof of income of both parents or proof of unemployment; latest income tax assessment) of the applicant and all other persons who qualify as "parents" of the learner/s as defined in SASA;
    c) shall set out the assets (at market value) and liabilities of the applicant with documentary proof where possible;
    d) shall provide certified copies of proof of residence;
    e) shall provide the last three months' bank statements for both parents;
    f) shall contain particulars regarding the number of dependents of the applicant, providing birth certificates and proof of school fees payable;
    g) shall indicate whether application is made for full, partial, or conditional exemption of payment of school fees;
    h) shall contain every other relevant fact which the applicant wishes to advance in support of his/her application.
    i) any person who is not the biological parent/guardian of any child that they wish to admit to the School – shall, save in so far as they are legally exempt, be required to accept the responsibility of parent as defined in Section 1 of the Schools Act.

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22. Applications that do not comply with the requirements of the procedure determined by this resolution shall not be considered unless the School Governing Body can be convinced that there are exceptional circumstances that justify the non-compliance.
23. The Applicant shall be notified in writing within seven days of submission of the decision of the committee.
24. An applicant who is aggrieved by the decision of the committee of the School Governing Body shall be entitled to appeal, in writing, to the School Governing Body within 7 days of the receipt of the decision. The appeal shall not be dismissed by the School Governing Body without granting the applicant an opportunity to present oral arguments.
25. Subject to the right to appeal to the Head of Department, in terms of section 40(2) of SASA, the decision of the School Governing Body shall be final.
26. Parents must advise the School Governing Body if their circumstances improve to the extent that they are no longer eligible for the exemption.

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27. A parent or the school may conclude an agreement for the payment of school fees in a manner other than that prescribed by resolution 6. Parents who are fully or partially exempted from the payment of fees will be called upon to make, or to secure the making of, a voluntary contribution per learner. The voluntary contribution may take the form of services rendered to the school.
28. The application for exemption from the payment of compulsory school fees closes on the last school day of the first term. Late applications will only be considered under extraordinary family circumstances such as death, retrenchment, natural disaster etc. Exemption application forms are available from the school fee office.
29. Whilst we recognise and appreciate the "Culture of Payment" of the majority of our parents, the School Governing Body reserves the right to maintain a database of debtors' information. The school may hold, and process by computer or otherwise, any information obtained about parents as a result of their liability for payment of school fees. The School Governing Body reserves the right to list defaulting payers on ITC (and/or similar institutions) and verify available information using same.
30. The School Governing Body is empowered and authorised to perform credit checks on applicants, debtors , exemption candidates and staff of Bryanston High School.

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31. The consumer/debtor consents to and authorises Bryanston High School, the supplier, service and/or credit provider, as the case may be, to:-

a) contact, request and obtain information at any time from any supplier, service or credit provider (or potential credit provider) or registered credit bureau in order to assess the behaviour, profile, payment patterns, indebtedness, whereabouts, criminal history, and creditworthiness of the consumer / debtor; and

b) provide information about the behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of the consumer / debtor to any registered credit bureau or to any supplier, service or credit provider (or potential credit provider) seeking a trade reference regarding the consumer's/debtor's dealings with the supplier, service and/or credit provider.

32. Bryanston High School is affiliated to TPN Credit Bureau, a registered credit bureau. All account payment profiles, patterns and behavior is recorded monthly with the credit bureau for the purposes as per the National Credit Act.

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33. Bryanston High School complies with the POPIA regarding the processing and protection of your personal information as well as that of your child/children (including the names, physical address, telephone numbers and any other information you have provided to the school).

34. Bryanston High School collects and processes personal information as per section 11 of POPIA where:

- Processing is necessary to carry out actions for the conclusion or performance of the admission contract to which the data subject is party.
- Processing complies with an obligation imposed by law on the school.
- Processing protects a legitimate interest of the data subject.
- Processing is necessary for pursuing the legitimate interests of the school.

35. You may receive communication from Bryanston High School in the form of SMSs, e-mails, and the like for the purposes of disseminating academic, financial, and other relevant school related information.

SPECIAL RESOLUTION



SPECIAL RESOLUTION

Resolution: Reallocation of Budget Funds and Oversight of Budget Variance

WHEREAS budget surpluses may arise in certain areas due to cost savings; and
WHEREAS, unforeseen circumstances may result in budget shortfalls in other areas; and
WHEREAS, the South African Schools Act (SASA), as amended, permits budget flexibility within defined limits.

NOW THEREFORE, BE IT RESOLVED THAT:

1. **Authority to Reallocate Funds**
   The School Governing Body (SGB) is hereby authorized to reallocate funds from budget items with surpluses to those experiencing shortfalls, as and when necessary, to ensure the continued and effective operation of the school.

2. **Compliance with Budgetary Limits**
   The total expenditure shall not exceed the approved overall budget by more than 10%, in accordance with the provisions of SASA, as amended and approved at the Annual General Meeting (AGM).

3. **Discretion in Operational Management**
   The SGB shall exercise discretion in reallocating funds to ensure that the operational requirements of all school divisions are met, while remaining within the approved budgetary framework.

4. **Parental Oversight**
   Should the school anticipate that the total expenditure will exceed the approved budget by more than 10%, a parent meeting shall be convened to present the circumstances and obtain the necessary approval for any further budget adjustments.